



BEN LOMOND FIRE PROTECTION DISTRICT

AGENDA of the BOARD OF DIRECTORS

Public Hearing to Adopt the FY 2026-2027 Final Budget

Ben Lomond Fire Protection District.

Wednesday July 15, 2026 at 9:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-246-8890

blfdchief@benlomondfd.com is inviting you to a Meeting

The Board meeting agenda and all supporting documents are available for public review at 9430 Hwy 9, Ben Lomond, CA, 72 hours in advance of a scheduled board meeting.

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible, but at least two days prior to the meeting.

FLAG SALUTE/MOMENT OF SILENCE

ROLL CALL

President Director Tom Maxson, Director (Vice) Marty Walker, Director Kirt Hackett

Director Lisa Hill, Director Andrew Cope and Fire Chief Stacie Brownlee

Open Public Hearing- Adopt the FY2026-2027 Final Budget

Call to Order

Open time for public expression regarding the adoption of the 2026-2027 Final Budget

Any person may address the Board regarding the adoption of the 2026-2027 Final Budget

Close Public Hearing- Adopt the FY 2026-2027 Final Budget

REGULAR MEETING- Call TO ORDER

OPEN TIME FOR PUBLIC EXPRESSION

Please observe a three minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a more lengthy presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

DIRECTOR MATTERS/AGENDA AMENDMENTS

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

CHIEF'S REPORT

The Fire Chief will report on the district's business activities and operations.

COMMUNICATIONS-

BOARD CALENDER EVENTS-

COMMITTEE REPORTS- Budget- Hill & Walker, Building- Hackett & Cope, Chiefs Rev.- Walker & Maxson

Directors may report on committee activities and meetings

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes June 17, 2026
2. Regular Meeting of July 15, 2026
3. Approval of Expenditures for July 15, 2026
 - 1.1 Paid bills in the amount of \$174,776.25
 - 1.2 Paid Payroll in the amount of \$ 16,713.08

Old BUSINESS

1. SOP Review
Key discussion points: SOP #2190 Target Solutions
Decisions made
Action items and assignee(s)
2. Type 3
Key discussion points:
Decisions made:
Action Items and assignees:
3. RING
Key discussion points: Update
Decision(s) made:
Action items and assignee(s)
4. 2026-2027 Final Budget
Key discussion points:
Decision(s) made:
Action items and assignee(s)

NEW BUSINESS

1. Salary Schedule
Key discussion points: 3% increase yearly
Decision(s) made:
Action items and assignee(s)
2. Resolution NO. 2026-02 Carry Over Funds from Fiscal Year 2025-2026
Key discussion points: See attached Resolution
Decisions made:
Action Items and assignees:
3. Resolution NO. 2026-03 Ordering an Election, Requesting County Elections to Conduct the Election, Consolidation of Elections
Key discussion points: Santa Cruz Elections Department conduct the election for the following offices
Decisions made:
Action Items and assignees:

CLOSED SESSION

At any time during the regular meeting, the Board may adjourn to a closed session to consider land negotiations, litigation, and personnel matters or to discuss with legal counsel matter within the attorney-client privilege. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957.

INFORMATION/FUTURE MEETINGS

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

Scheduling of future meetings

Regular Meeting –August 19, 2026

ADJOURNMENT/



BEN LOMOND FIRE PROTECTION DISTRICT

Board Meeting Minutes

Regular Board Meeting

Wednesday June 17, 2026 at 9:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

ROLL CALL

Directors Present: Director Lisa Hill, Director Andrew Cope, Director Kirt Hackett, Director Marty Walker and Director Tom Maxson,

Fire District Staff: Chief Brownlee

Absent:

Also Present: Jim Frawley, Chuck Wise and Nick Burgess

Call to Order

CALL TO ORDER BOARD REGULAR BOARD MEETING

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, June 17, 2026, Chairperson Maxson called the meeting to order at 9:00 AM.

OPEN TIME FOR PUBLIC EXPRESSION

Please observe a three-minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

Jim Frawley gave update on the RING. Board asked if Jim could come back to our next Board meeting with corrected dollar amount that the District would be on the hook for. He could not give it to us in writing but was willing to share it at the next meeting.

DIRECTOR MATTERS/AGENDA AMENDMENTS

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

CHIEF'S REPORT

The Fire Chief will report on the district's business activities and operations.

COMMUNICATIONS-

BOARD CALENDER EVENTS-

COMMITTEE REPORTS- Committees set. Budget- Marty & Lisa, Building- Kirt & Andrew. Chiefs review- Marty & Tom

Directors may report on committee activities and meetings

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes May 20, 2026
2. Regular Meeting of June 17, 2026
3. Approval of Expenditures for June 17, 2026

1.1 Paid bills in the amount of \$ 44,323.08

1.2 Paid Payroll in the amount of \$17,298.58

Approval of Consent Calendar Items

Motion was made by Director Hill seconded by Director Hackett to approve all Consent Calendar items

Ayes: Director Hill, Director Maxson, Director Walker, Director Cope & Hackett

Noes: None

Abstain: None

Absent: None

Old BUSINESS

1. SOP Review

Key discussion points: SOP #2180 Purchasing Authorization

Decision(s) made: Molding #2180 and #4200 accepted with changes

Action items and assignee(s)

2. Type 3

Key discussion points: Delivery date July

Decisions made: None

Action Items and assignees: None

3. RING

Key discussion points:None

Decisions made: None

Action Items and assignees: None

4. Budget 26-27

Key discussion points: Set public hearing

Decision(s) made: None

Action items and assignee(s)

5. JPA-Ring

Key discussion points: Reviewed JPA for Fire District Council

Decision(s) made: None

Action items and assignee(s) Board approved the JPA as written.

6. Henflings:

Key discussion points: Board was given the information that was provided by the welder.

Decision(s) made: Board decided that they did not want the look of a bike on the roof with the information that was provided

Action items and assignee(s)

NEW BUSINESS

1. Resolution No. 2026-01 Moving Funds from Committed Mobile Equipment to GL#86209

Key discussion points:

Decisions made: None

Action Items and assignees:

Motion was made by Director Hill seconded by Director Maxson to approve Resolution 2026-01 with the correction of the dollar amount rounded off for the County.

Ayes: Director Hill, Director Walker, Director Maxson Director Cope & Hackett

Noes: None

Abstain: None

Absent: None

CLOSED SESSION

At any time during the regular meeting, the Board may adjourn to a closed session to consider land negotiations, litigation, and personnel matters or to discuss with legal counsel matter within the attorney-client privilege. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957.

INFORMATION/FUTURE MEETINGS

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

Scheduling of future meetings

Regular Meeting –July 15, 2026

ADJOURNMENT

ATTEST:

Chairperson Tom Maxson

Stacie Brownlee, Secretary

DRAFT



TO:	Board of Directors	FROM:	Stacie Brownlee Fire Chief
SUBJECT:	Chief's Report	DATE:	07/15/2026
	Approved	Date	

Correspondence

Administration

Operations

BLFD responded to 52 calls in June/July

- Structure (0)
- EMS (37)
- Haz Mat (1)
- Vehicle Acc. (1)
- Public Service (7)
- Smoke Checks (0)
- Other, wires (3)
- Mutual Aide calls (3) Boulder,
- Wildland (0)

Training

Structure /Hose and Engineering

Logistic

Fire Prevention/Ed

BEN LOMOND FIRE PROTECTION DISTRICT



Fiscal Year 2026-2027 Preliminary Budget

40100	PROPERTY TAX-CURRENT SEC-GEN		
	1	\$1,129,966	
		Total	\$1,129,966
40110	PROPERTY TAX-CURRENT UNSEC-GEN		
	1	\$24,020	
		Total	\$24,020
40440	RENTS AND CONCESSIONS		
	1 Henflings monthly rental (\$4,120/mo)	\$49,440	
	2 Verizon monthly rental (\$692/ mo)	\$8,304	
		Total	\$57,744
40830	ST-HOMEOWNERS' PROPERTY TAX RELIEF		
	1	\$5,040	
		Total	\$5,040
40894	STATE OTHER- GRANT FUNDING		
	1 FEMA grant - % resp. Fire Chief's funds		\$10,000
		Total Tax	\$1,159,026
	GRAND TOTAL REVENUES		\$1,226,770

51000	REGULAR PAY-PERMANENT		
	1 Fire Chief, Secretary, Day workers, Duty Chiefs	\$221,000	
		Total	\$221,000
51010	REGULAR PAY-EXTRA HELP		
	1 Pay night for Paid Call FFs and Duty Chiefs	\$120,000	
	2 Special Projects	\$14,425	
		Total	\$134,425
51015	REGULAR PAY-SICK LEAVE		
	1 Sick Leave	\$10,000	
		Total	\$10,000
52010	OASDI-SOCIAL SECURITY		
	1 FICA	\$28,000	
		Total	\$28,000
52015	RETIREMENT		
	1 Retirement contributions (currently at 28%)	\$30,000	
	2 PARS fees	\$3,600	
		Total	\$33,600
53010	EMPLOYEE INSURANCE AND BENEFITS		
	1 Life/Vision (all empl FDAC/EBA)	\$2,000	
	2 Chief Health Benefit (\$1k/mo)	\$12,000	
	3 Misc	\$500	
		Total	\$14,500
53015	UNEMPLOYMENT INSURANCE		
	1 Unemployment Ins contributions	\$5,000	
		Total	\$5,000
54010	WORKERS COMPENSATION INSURANCE		

		1 Insurance Contributions	\$19,500	
			Total	\$19,500
		TOTAL SALARIES & BENEFITS		\$466,025
	61110	CLOTHING & PERSONAL SUPPLIES		
		<i>Items for personal use, including safety equipment: Badges, belts, gloves, goggles, helmets, masks, raincoats, rubber boots, uniforms, uniform allowance</i>		
		1 PPE	\$19,000	
		2 Helmet Shields	\$1,500	
		3 Passport/Accountability Equipment	\$1,000	
		4 Match AFG funds 50/50 Grant	\$10,000	
		5 Other	\$1,500	
			Total	\$33,000
	61217	RADIO SERVICES		
		<i>Special communication equipment</i>		
		1 Netcom Services	\$18,200	
		2 County Radio Shop Services	\$500	
		3 Tablet Command	\$14,000	
		4 Other radio	\$17,300	
			Total	\$50,000
	61221	TELEPHONE-NON TELECOM		
		1 Internet and telephone service (Verizon)	\$8,000	
		2 Cellular phone service (incl. ipads)(Verizon)	\$8,000	
		3 Star Link	\$1,500	
		4 Misc.	\$500	
			Total	\$18,000
	61310	Food		
		1 Food-Fire Calls / Meetings / Paynight	\$8,000	
			Total	\$8,000
	61425	OTHER HOUSEHOLD EXPENSE-SERVICES		
		<i>Kitchen utensils; bedding and laundry; Brooms, mops, wax, cleaners; Curtain, drapes, rugs (when not capitalized) ; Garbage cans,</i>		

		<i>hot plates, towels, toilet tissue, PLUS refuse disposal per current state guidelines.</i>		
		1 Household, bathroom	\$3,800	
			Total	\$3,800
61525	LIABILITY INSURANCE			
		1 Annual Premium- FAIRA (incr. 2022)	\$60,841	
			Total	\$60,841
61720	MAINT-MOBILE EQUIPMENT-SERVICES			
		<i>Automotive supplies such as lubrication oil, light bulbs, spark plugs, coolant, tires, tubes, fan belts, etc; Contractual repairs and overhauls.</i>		
		1 Maint. & repairs to mobile equipment-labor costs	\$11,000	
		2 Annual Contribution - Air Unit	\$2,000	
		3 Annual Contribution - Education Trailer	\$2,000	
			Total	\$15,000
61721	MAINT-MOBILE EQUIPMENT-SUPPLIES			
		1 Tire replacement (66 & 13)	\$6,000	
		2 Maint. & repair parts	\$28,000	
		3 E2239 equipment	\$4,450	
		4 Misc	\$5,000	
			Total	\$43,450
61725	MAINT-OFFICE EQUIPMENT-SERVICES			
		<i>Costs of repairing office equipment; Service agreements for maintenance of office equipment; Cost of printer ink and copier toner.</i>		
		1 Copier maintenance agreement and misc.	\$1,000	
			Total	\$1,000
61730	MAINT-OTHER EQUIPMENT-SERVICES-labor			
		<i>Costs of repairing firefighting equip. and related equip.; Cost of repairing rescue equip.</i>		
		1 Ladder Testing	\$600	
		2 Maint. chainsaw	\$720	
		3 Santa Cruz Fire Equip maint all fire extinguishers	\$1,075	
		4 Gas Sensor Maintenance (02 & CH4)	\$800	

		5 Hurst hydraulic tools	\$2,000	
		6 SCBA Annual Service	\$2,500	
		7 Misc. Repairs	\$2,805	
			Total	\$10,500
61731		MAINT-OTH EQUIP-SUPPLIES		
		<i>Costs of repairing firefighting equip. and related equip.parts</i>		
		1 Chainsaw chains, misc. parts	\$3,500	
		2 Misc. parts	\$2,000	
			Total	\$5,500
61848		MAINT-STRUCT/IMPS/GRDS-OTHER-SERVICES		
		<i>*Any cost to maintain or make structural improvements or improvements to buildings or grounds</i>		
		1 Generator - Annual maintenance	\$555	
		2 Septic Tank Maintenance	\$500	
		3 Furnace Maintenance	\$410	
		4 S. Cruz Fire Equip maint on kitchen Extg Sys	\$1,000	
		5 Health Permit Fees	\$2,150	
		6 General building maintenance services	\$9,385	
			Total	\$14,000
61846		MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES		
		<i>*Any cost to maintain or make structural improvements or improvements to buildings or grounds</i>		
		1 General building maintenance supplies	\$10,495	
		2 Misc. supplies	\$8,067	
			Total	\$18,562
61855		ROAD REPAIRS-SERVICES		
		<i>Any repairs to roads damaged by fire apparatus. Installation and cost of street signs on non-county roads when needed.</i>		
		1 Street signs	\$500	
		2 Road repairs	\$500	
			Total	\$1,000
61920		MEDICAL, DENTAL & LAB SUPPLIES		
		<i>Note: medical supplies</i>		

		1 Oxygen	\$1,500	
		2 Medical Supplies	\$2,000	
		3 Misc. medical equipment	\$1,300	
			Total	\$4,800
62020	MEMBERSHIPS			
	<i>Includes memberships in societies, associations, and other organizations</i>			
		1 Santa Cruz County Fire Chiefs Association	\$400	
		2 Santa Cruz County EMS Integration Authority	\$1,500	
		3 FDAC	\$280	
		4 Other	\$600	
			Total	\$2,780
62219	PC SOFTWARE PURCHASES			
		1 First Due (incidents)	\$6,000	
		2 Misc. software purchase (Cloud based software Adobe, back-up softwares)	\$8,450	
			Total	\$14,450
62221	POSTAGE			
		1 UPS	\$100	
		2 USPS	\$400	
			Total	\$500
62223	OFFICE SUPPLIES			
		1 Office Supplies	\$500	
		2 Misc.	\$500	
			Total	\$1,000
62301	ACCOUNTING AND AUDITING FEES			
		1 Payroll /Claims Services for FY	\$5,500	
		2 Property Tax Admin. Fees	\$9,500	
		3 Annual Audit	\$10,000	
			Total	\$25,000
62327	DIRECTORS' FEES			
	<i>Fees paid to Fire Commissioners</i>			
		1 Meeting fees	\$8,000	

					Total	\$8,000
62358	LAUNDRY SERVICES					
	1	Cleaning of PPE			\$450	
					Total	\$450
62367	MEDICAL SERVICES-OTHER					
	1	FF Physicals / follow-up tests			\$12,000	
					Total	\$12,000
62381	PROF & SPECIAL SERV-OTHER					
	<i>Most professional and specialized services performed by outsiders: legal services, appraisals, accounting and auditing, surveys, fire marshal services.</i>					
	1	Computer Networking Service			\$2,500	
	2	LAFCO Fees			\$1,379	
	3	Legal Services			\$19,000	
	4	Claims System Tech Support			\$300	
	5	Nozzle Fees/Toxic Fees (Monterey Bay Unified Air F			\$327	
	6	Fire Management Consulting (CSG)			\$1,039	
	7	Misc.			\$3,331	
					Total	\$27,876
62420	LEGAL NOTICES					
	<i>Expenses for the publication of legally required notices and reports</i>					
	1	SV & SLV Press-Banner			\$350	
	2	Misc.			\$250	
					Total	\$600
62715	SMALL TOOLS & INSTRUMENTS					
	<i>Small tools not classified as fixed assets; Carpentry, machine and general purpose tools, drafting, engineering and surveying tools; Gardening tools; specialized tools and instruments (not nails bolts, screws, etc.)</i>					
	1	Small tools, shop tools			\$1,000	
	2	TIC (pers. & V320)			\$3,000	
	3	Swiftwater equipment			\$2,512	
	4	Ropes/Hardware / Vortex / Holehog / Winch			\$13,000	
	5	Scene Lighting			\$3,000	

	6	Misc.		\$5,800	
				Total	\$28,312
62826		EDUCATION AND/OR TRAINING			
	1	S230/231, Wildland, Driver Operator, etc.		\$3,000	
	2	EMT Reimb / EMT Recerts		\$5,000	
	3	TargetSolutions annual renewal		\$3,000	
	4	FF1		\$30,000	
	5	Misc. training		\$9,000	
				Total	\$50,000
62888		SPECIAL DISTRICT EXPENSE-SERVICES			
		<i>Specialized supplies and services peculiar to one or a few districts, for which an account has not been otherwise provided:</i>			
		<i>Books for circulating (Libraries)</i>			
		<i>Film development, supplies and expense (fire)</i>			
		<i>Election expense</i>			
		<i>Hoses, couplings and nozzles (fire)</i>			
	1	FF Year/High Point FF Plaques Pay night		\$200	
	2	Foam		\$1,100	
	3	Fire Prev., Supplies, Equip.		\$3,000	
	4	Hoses, couplings and nozzles (fire)		\$6,000	
	5	Election Expense		\$2,000	
	6	Misc		\$9,143	
				Total	\$21,443
62920		GAS, OIL, FUEL			
	1	Fuel (Shell card charges and diesel tank fills)		\$30,000	
				Total	\$30,000
62928		TRAVEL OTHER			
		<i>Includes: Auto & truck gasoline; delivery charges; Reimbursement for private car use; Reimbursement for meals, lodging, bridge tools, train, bus, air fare; any other authorized travel expense</i>			
	1	Conference Travel		\$2,500	
	2	Misc. Travel & Training		\$2,500	
				Total	\$5,000

63074	UTILITIES		
	<i>Cost of gas, electricity, water, butane, heating oil, sewage disposal, etc</i>		
	1 289 Arden Way (PG&E)	\$1,500	
	2 9430 Hwy 9 (PG&E)	\$19,078	
	3 SLV Water (station & Arden)	\$5,000	
		Total	\$25,578
74230	PRINCIPAL ON LEASE PURCHASES		
	1 New Engine Lease - Type 3	\$80,404	
		Total	\$80,404
74420	INTEREST ON LEASE PURCHASES		
	1 New Engine Lease - Type 3	\$3,067	
		Total	\$3,067
86110	BUILDINGS AND IMPROVEMENTS		
	<i>Major alterations or improvements to existing structures: Buildings, landscaping, Pipelines, Wells, pavement, Drains, Fences, Hydrant.</i>		
	1 Station repairs	\$25,000	
	2 Heater (replace) /Carport	\$35,000	
	3 Outside Kitchen	\$20,000	
		Total	\$80,000
86203	EQUIPMENT (Computer Equipment)		
	1 Replace computer equip.	\$8,000	
			\$8,000
86204	EQUIPMENT		
	<i>Expenditures for the acquisition of physical property of a permanent nature other than land, buildings and improvements. Include: Freight or other carriage charges; Sales, use and transportation taxes; installation costs.</i>		
	1 Misc.	\$5,000	

						Total	\$5,000
	86209				MOBILE EQUIPMENT-outfit Type 3 (E2239)		\$43,832
					Grand Total		\$1,226,770
					07/06/26		

Ben Lomond Fire Protection District

FY 2026/27

PRELIMINARY

7/6/2026

REVENUE		
40100	PROPERTY TAX-CURRENT SEC-GEN	1,129,966.00
40110	PROPERTY TAX-CURRENT UNSEC-GEN	24,020.00
40440	RENTS & CONCESSIONS	57,744.00
40830	ST-HOMEOWNERS' PROPERTY TAX RELIEF	5,040.00
40894	STAT OTHER- GRANT FUNDING	10,000.00
TOTAL REVENUE		\$1,226,770
EXPENDITURES		
SALARIES & BENEFITS		
51000	REGULAR PAY-PERMANENT	221,000.00
51010	REGULAR PAY-EXTRA HELP	134,425.00
51015	REGULAR PAY-SICK LEAVE	10,000.00
52010	OASDI-SOCIAL SECURITY	28,000.00
52015	RETIREMENT	33,600.00
53010	EMPLOYEE INSURANCE AND BENEFITS	14,500.00
53015	UNEMPLOYMENT INSURANCE	5,000.00
54010	WORKERS COMPENSATION INSURANCE	19,500.00
	TOTAL SALARIES & BENEFITS	466,025
SERVICES & SUPPLIES		
61110	CLOTHING & PERSONAL SUPPLIES	33,000.00
61217	RADIO	50,000.00
61221	TELEPHONE-NON TELECOM 1099 9/08	18,000.00
61310	FOOD	8,000.00
61425	OTHER HOUSEHOLD EXPENSE-SERVICES	3,800.00
61525	LIABILITY INSURANCE	60,841.00
61720	MAINT-MOBILE EQUIPMENT-SERVICES	15,000.00
61721	MAINT-MOBILE EQUIPMENT-SUPPLIES	43,450.00
61725	MAINT-OFFICE EQUIPMENT-SERVICES	1,000.00
61730	MAINT-OTHER EQUIPMENT-SERVICES	10,500.00
61731	MAINT-OTH EQUIP-SUPPLIES	5,500.00
61848	MAINT-STRUCT/IMPS/GRDS-OTHER-SERVICES	14,000.00
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	18,562.00
61855	ROAD REPAIRS-SERVICES	1,000.00
61920	MEDICAL, DENTAL & LAB SUPPLIES	4,800.00
62020	MEMBERSHIPS	2,780.00
62219	PC SOFTWARE PURCHASES	14,450.00

7/9/2026

62221	POSTAGE	500.00
62223	SUPPLIES	1,000.00
62301	ACCOUNTING AND AUDITING FEES	25,000.00
62327	DIRECTORS' FEES	8,000.00
62358	LAUNDRY SERVICES	450.00
62367	MEDICAL SERVICES-OTHER	12,000.00
62381	PROF & SPECIAL SERV-OTHER	27,876.00
62420	LEGAL NOTICES	600.00
62715	SMALL TOOLS & INSTRUMENTS	28,312.00
62826	EDUCATION AND/OR TRAINING	50,000.00
62888	SPECIAL DISTRICT EXPENSE-SERVICES	21,443.00
62920	GAS, OIL, FUEL	30,000.00
62928	TRAVEL-OTHER	5,000.00
63074	UTILITIES	25,578.00
74230	PRINCIPAL ON LEASE PURCHASES	80,404.00
74420	INTEREST ON LEASE PURCHASES	3,067.00
86110	BUILDINGS AND IMPROVEMENTS	80,000.00
86203	COMP EQUIPMENT	8,000.00
86204	EQUIPMENT	5,000.00
86209	MOBILE EQUIPMENT	43,832.00
	TOTAL SERVICES & SUPPLIES	760,745
TOTAL EXPENDITURES		\$1,226,770

**BEN LOMOND FIRE PROTECTION DISTRICT
OF SANTA CRUZ COUNTY**

Date: July 15, 2026

To: County Auditor, Controller

From: Laurie Dennis (831) 336-5495

Subject: Approved Bills for Payment Transmittal

Vendor bills have been approved for payment out of district funds totaling an amount of

\$ 174,776.25 .

These payments were approved by the Board of Directors during their meeting on

July 15, 2026 .

Signed _____

Signed _____

Signed _____

Signed _____

Signed _____

CLAIMS BY VENDOR

06/17/2026

*Filter: (Open Claims Only) (Pre-Approved
Excluded)*

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 680600					
CHUCK WISE EMERGENCY VEHICLE SERVICE	/ /	61217	Services for all radios- update firmware with 2026 state load, troubleshoot cradlepoint issues	\$1,440.00	☐
MONTEREY BAY SYSTEMS	/ /	61725	Contract base rate and overage charge for 03/20-06/19/2026	\$210.65	☐
PUBLIC AGENCY RETIREMENT SERVICES	/ /	52015	PARS administrator services for month ending 04/30/26	\$300.00	☐
WEST-MARK	/ /	86209	Balance due Type 3 wildland E2239	\$79,885.28	☐
Total				\$81,835.93	

CLAIMS BY VENDOR

06/24/2026

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 680600					
BAYSIDE RECYCLING	/ /	62920	Used oil- hazardous waste-disposal	\$140.00	☐
SCM PERFORMANCE	/ /	61721	12 circuit fuse block	\$175.98	☐
SCM PERFORMANCE	/ /	61721	Annual service 2267	\$720.00	☐
SCM PERFORMANCE	/ /	61846	Station generator- annual service	\$720.00	☐
US BANK CORPORATE PAYMENT SYSTEMS	/ /	62219	Main account bill- Adobe, back up softwares	\$64.17	☐
US BANK CORPORATE PAYMENT SYSTEMS	/ /	61920	Main account bill- Analgesic Services billing - oxygen refills, hydro-testing	\$553.96	☐
US BANK CORPORATE PAYMENT SYSTEMS	/ /	63074	Main account bill- Arden property SLV Water and PG&E billings	\$86.98	☐
US BANK CORPORATE PAYMENT SYSTEMS	/ /	62826	Main account bill- Attendees at live fire training- Fort Hunter Ligett (meals, gas, supplies)	\$573.73	☐
US BANK CORPORATE PAYMENT SYSTEMS	/ /	61846	Main account bill- Cleaning supplies	\$4.79	☐
US BANK CORPORATE PAYMENT SYSTEMS	/ /	61721	Main account bill- mirror replacement	\$47.68	☐
US BANK CORPORATE PAYMENT SYSTEMS	/ /	61721	Main account bill- part for Air Support Unit S2365 (will be reimbursed by JPA)	\$100.01	☐
US BANK CORPORATE PAYMENT SYSTEMS	/ /	63074	Main account bill- PG&E and SLV Water billings	\$1,244.12	☐
US BANK CORPORATE PAYMENT SYSTEMS	/ /	61221	Main account bill- Verizon, Starlink billings	\$1,009.67	☐
Total				\$5,441.09	

CLAIMS BY VENDOR

07/01/2026

Filter: (Open Claims Only) (Pre-Approved
Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 680600					
AAA Workspace	/ /	62223	Coppy paper, storage boxes	\$125.61	☐
FIRST DUE	/ /	62219	FirstDue renewal- platform services for incidents, inspections/occupancy, CAD integration	\$6,077.53	☐
IHWY, LLC	/ /	62381	Web hosting / Mail Accts for July 2026	\$105.00	☐
SAN LORENZO VALLEY FIRE DISTRICT'S COUNCIL	/ /	61720	Annual Contribution - FY 2026-2027	\$2,000.00	☐
SANTA CRUZ COUNTY FIRE AGENCIES INSURANCE GROUP	/ /	54010	SCCFAIG contribution FY 2026/2027 (audit billing portion)	\$2,032.00	☐
SANTA CRUZ COUNTY FIRE AGENCIES INSURANCE GROUP	/ /	54010	SCCFAIG contribution FY 2026/2027 Workers Comp	\$11,273.00	☐
SANTA CRUZ COUNTY FIRE CHIEFS ASSOCIATION	/ /	62020	Dues- annual dues SCCFCA for FY 2026/2027	\$300.00	☐
SCARBOROUGH LUMBER & BUILDING SUPPLY	/ /	61731	Chainsaw chains etc	\$99.35	☐
SCARBOROUGH LUMBER & BUILDING SUPPLY	/ /	62826	Purchases for BFFA and live burn training- all reimbursed by Training Officers	\$1,060.74	☐
SCARBOROUGH LUMBER & BUILDING SUPPLY	/ /	61846	Station maintenance supplies	\$152.70	☐
SCARBOROUGH LUMBER & BUILDING SUPPLY	/ /	61721	Supplies and parts- E2249 repairs	\$188.30	☐
Total				\$23,414.23	

CLAIMS BY VENDOR

07/08/2026

Filter: (Open Claims Only) (Pre-Approved
Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 680600					
ERNIE'S AUTO CENTER	/ /	61721	Parts- filters	\$90.11	☐
FAIRA	/ /	61525	Annual Premium - Property and Liability Insurance package policy	\$60,841.00	☐
PRESS BANNER	/ /	62420	Public Notice posting for 26/27 Budget (06/26/26 and 07/03/26)	\$201.96	☐
SANTA CRUZ COUNTY EMS INTEGRATION AUTHORITY	/ /	62020	Dues - EMSIA dues assessment for 2026-2027	\$1,500.00	☐
WEX BANK	/ /	62920	Shell Card billing - fleet fuel purchases	\$1,451.93	☐
Total				\$64,085.00	

Board Mtg. - Vendor Totals

July 15, 2026

Vendor Claim Sheets		\$ Amount	Date
Page 1 total		\$81,835.93	17-Jun-26
Page 2 total		\$5,441.09	24-Jun-26
Page 3 total		\$23,414.23	1-Jul-26
Page 4 total		\$64,085.00	8-Jul-26
Grand Total Vendor Claims		\$174,776.25	

TOTALS

PAYROLL SD 02
 PAY PERIOD #14
 GL KEY#

Beg Date: 06/20/26

ATTN: Auditor-Controller
 End Date: 07/03/26

EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
800973	Stacie Brownlee	\$46.70	SALARY	888	0.00	\$3,736.00
			Health Benefit Stipend	ILB	0.00	\$461.54
			VACATION	011	0.00	\$0.00
			SICK	022	0.00	\$0.00
803033	Laurie Dennis	\$37.00	REGULAR HOURS	888	32.00	\$1,184.00
DUTY CHIEF						
EMPLOYEE #						
800494	Mike Ayers	\$75.00	PER SHIFT	888	4.00	\$300.00
803541	Nick Burgess	\$75.00	PER SHIFT	888	2.00	\$150.00
801757	Matt Sanders	\$75.00	PER SHIFT	888	5.00	\$375.00
DAY WORKER- STATION						
EMPLOYEE #						
803842	Garrett Fisher	\$25.00	HOURLY	888	32.00	\$800.00
804051	Owen Garrahan	\$25.00	HOURLY	888	24.00	\$600.00
804050	Connor Scarborough	\$25.00	HOURLY	888	16.00	\$400.00
804187	Oliver New	\$25.00	HOURLY	888	8.00	\$200.00

Prepared by

DATE

07/01/26

Pay Type	Hours	Dollars
REGULAR HOURS	32.00	\$7,745.00
VACATION	0.00	\$0.00
Health Benefit Stipend	0.00	\$461.54
SICK	0.00	\$0.00

Payroll Batch Control

Employees 9

Line Entries 10

Total Reg. & Special Hours 32.0

Total Regular & Special Amounts \$8,206.54



VOLUNTEER PAY	Hours	Dollars
TOTAL	32.00	\$8,206.54

51000 Regular Pay	\$7,745.00
51015 Sick Pay	\$0.00
51010 Volunteer Pay	\$0.00
53010 Emp Ins & Ben	\$461.54
Total	\$8,206.54

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PAYROLL SD 02
 PAY PERIOD #13
 GL KEY#

Beg Date: 06/06/26

ATTN: Auditor-Controller
 End Date: 06/19/26

EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
800973	Stacie Brownlee	\$46.70	SALARY	888	0.00	\$3,736.00
			Health Benefit Stipend	ILB	0.00	\$461.54
			VACATION	011	0.00	\$0.00
			SICK	022	0.00	\$0.00
803033	Laurie Dennis	\$37.00	REGULAR HOURS	888	32.00	\$1,184.00
			SICK	022	0.00	\$0.00
DUTY CHIEF						
EMPLOYEE #						
800494	Mike Ayers	\$75.00	PER SHIFT	888	6.00	\$450.00
803541	Nick Burgess	\$75.00	PER SHIFT	888	7.00	\$525.00
801757	Matt Sanders	\$75.00	PER SHIFT	888	2.00	\$150.00
		\$75.00	PER SHIFT	888	0.00	\$0.00
DAY WORKER- STATION						
EMPLOYEE #						
803842	Garrett Fisher	\$25.00	HOURLY	888	24.00	\$600.00
804051	Owen Garrahan	\$25.00	HOURLY	888	48.00	\$1,200.00
804050	Connor Scarborough	\$25.00	HOURLY	888	8.00	\$200.00
		\$25.00	HOURLY	888	0.00	\$0.00

Prepared by

DATE

Pay Type

Hours

Dollars

REGULAR HOURS

32.00

\$8,045.00

VACATION

0.00

\$0.00

Health Benefit Stipend

0.00

\$461.54

SICK

0.00

\$0.00

Payroll Batch Control

Employees 8

Line Entries 9

Total Reg. & Special Hours 32.0

Total Regular & Special Amounts \$8,506.54

VOLUNTEER PAY

TOTAL

32.00

\$0.00

\$8,506.54

51000 Regular Pay

\$8,045.00

51015 Sick Pay

\$0.00

51010 Volunteer Pay

\$0.00

53010 Emp Ins & Ben

\$461.54

Total

\$8,506.54

0.00 *

8,506.54 +

1,184.00 -

7,322.54 *

	Ben Lomond Fire Protection District	Policy # 2190 Date 4/06
	SOP ADMINISTRATION PERSONNEL	TITLE: Target Solution Revision date 6/12

- 2190.1** Ben Lomond Fire Protection District will pay for up to 12 on line computer courses that are assigned to Fire Personnel through Target Solution by the Fire Chief or Training Officer.
- 2190.2** The rate will be based on the current pay scale for Drills.
- 2190.3** A Target Solution course cannot be taken during drill or station work hours.
- 2190.4** Any exception to this must be pre-authorized by the Fire Chief.
- 2190.5** Annual compliance training courses to be completed by all fire personnel as assigned.



Ben Lomond Fire Protection District

9430 Highway 9, Ben Lomond CA 95005

831-336-5495 / fax 831-336-0300

www.benlomondfd.com

BLFD - SALARY SCHEDULE

(as of 07/01/2026)

Position	Full/ Part	Hourly/Monthly/Annual	Pay Frequency
Fire Chief	Full time	Hourly Annual	\$48.10 \$100,048 bi-monthly
Station Maintenance Worker	Part time	Hourly	\$25.00 bi-monthly
Administrative Assistant	Part time	Hourly	\$38.11 bi-monthly
Duty Chief		Per shift	\$75.00 bi-monthly
Board Member		Per meeting	\$100.00 annually

Volunteer Pay (annually) Rates eff. 01/01/23

Title	Per Call	Per Drill
Firefighter	\$16.00	\$16.00
Firefighter / EMT	\$22.00	\$22.00
Engineer	\$23.00	\$23.00
Captain	\$23.00	\$23.00
Assistant Chief	\$25.00	\$30.00

**Ben Lomond Fire Protection District
Board of Directors**

**RESOLUTION NO. 2026-02
Carryover Funds From Fiscal Year 2025-2026
SET ASIDE FUNDS IN RESERVE ACCOUNTS:**

BE IT RESOLVED by the Board of Directors of the Ben Lomond Fire Protection District, on motion by Director _____, duly seconded by Director _____ that Funds be set aside in the following amounts.

34350 Committed – Bldg Imprv/Retrofit \$150,000.

34354 Committed - Contingencies \$250,000.

34358 Committed - Clothing (PPE) \$150,000.

REGULARLY PASSED AND ADOPTED this 15th day of July 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tom Maxson, Chairperson
Board of Directors
Ben Lomond Fire Protection Dist.

Stacie Brownlee, Secretary
Board of Directors
Ben Lomond Fire Protection Dist.

[Type text]

General Ledger

As Of = @prior-fiscal-year-end; Years = 3; Closed = N; Chart Fields = FundType,Fund,SubFund,Object,GLAccount

Fund Type [76] and Fund [76465] and Sub Fund [76465001] and Object [34350, 34351, 34352, 34353, 34354,34358,34400]

Run: 2026-07-06 12:46 PM

		FY 2024			FY 2025			FY 2026			
Object	GL Object Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
GL Acct: 342 – FUND BAL-COMMITTED											
34350	COMMITTED - BLDG IMPR/I	-158,000.00	0.00	0.00	-158,000.00	0.00	-125,000.00	-283,000.00	0.00	-100,000.00	-383,000.00
34351	COMMITTED - MOBILE EQN	-578,680.00	0.00	0.00	-578,680.00	0.00	-125,000.00	-703,680.00	79,885.00	0.00	-623,795.00
34352	COMMITTED - WORKERS CC	-562,064.00	0.00	0.00	-562,064.00	0.00	-125,000.00	-687,064.00	0.00	-100,000.00	-787,064.00
34354	COMMITTED - CONTENGEN	-69,239.44	0.00	0.00	-69,239.44	0.00	0.00	-69,239.44	0.00	0.00	-69,239.44
34358	COMMITTED - CLOTHG&PE	-326,232.76	0.00	0.00	-326,232.76	0.00	-125,000.00	-451,232.76	0.00	-89,000.00	-540,232.76
Total 342 – FUND BAL-COMMITTED		-1,694,216.20	0.00	0.00	-1,694,216.20	0.00	-500,000.00	-2,194,216.20	79,885.00	-289,000.00	-2,403,331.20

Attachment "C"

Resolution No. 2026-03

Resolution Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election

BEN LOMOND FIRE PROTECTION DISTRICT

Name of City or Special District exactly as it will appear on the ballot

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot, acknowledging that the consolidation election will be held and conducted in the manner prescribed in Section 10418. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, pursuant to Elections Code Section 10418, if consolidated, the consolidated election shall be held and conducted, election boards appointed, voting precincts designated, candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable.

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on November 3, 2026;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the governing body of the

Ben Lomond Fire Protection District
(Name of City/District)

hereby orders an election be called and consolidated with any and all elections also called to be held on November 3, 2026 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the **Ben Lomond Fire Protection District**
(Political Jurisdiction)

and requests the Board of Supervisors of the County of Santa Cruz to order such consolidation under Elections Code Sections 10401, 10403 and 10418.

BE IT FURTHER RESOLVED AND ORDERED that said governing body hereby requests the Board of Supervisors to permit the Santa Cruz County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

Check the following that apply:

☒ **BE IT FURTHER RESOLVED AND ORDERED** that the Santa Cruz County Elections Department conduct the election for the following offices on the November 3, 2026 ballot:

Seats open	Office	Term	District/Division (if app)
Lisa Hill	Board Director	4 years	
Andrew Cope	Board Director	2 years	(short term)
Kirt Hackett	Board Director	2 years	(short term)
Marty Walker	Board Director	4 years	
Tom Maxson	Board Director	4 years	

- ☐ **BE IT FURTHER RESOLVED AND ORDERED** that the Santa Cruz County Elections Department shall conduct the election for the attached MEASURE(S) to be voted on at the November 3, 2026 election. (attach 75-word ballot question)

BE IT FURTHER RESOLVED AND ORDERED THAT Santa Cruz County Elections Department is requested to:
[Check one of the following]

- ☐ Print the attached measure text exactly as filed or indicated on the filed document in the County Voter Information Guide for the November 3, 2026 election. Cost of printing and distribution of the measure text will be paid for by the city/district.
- ☐ Do NOT print the measure text in the County Voter Information Guide. Instead, send a copy to voters upon request at the cost of said city/district.

BE IT FURTHER RESOLVED AND ORDERED THAT in accordance with section 9313 and 9280 of the California Elections Code, the County Counsel, District Attorney, or City Attorney is hereby directed to prepare an impartial analysis of this measure.

PASSED AND ADOPTED this 15th day of July, 2026 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Chairperson of said Governing Board/City Council

Attested: _____
Secretary

To assist us in keeping our records up to date, please provide us with current information regarding your district as well as a list of all your current board or council members' names, addresses and telephone numbers.

Contact Information/Incumbent Roster

Name of District/City: Ben Lomond Fire Protection District

Contact Person: Stacie Brownlee

Title: Fire Chief / Board Secretary

Mailing Address: 9430 Highway 9 Ben Lomond CA 95005

Telephone: 831-336-5495 FAX: 831-246-8890

E-Mail: blfdchief@benlomondfd.com and ldennis@benlomondfd.com

Website: www.benlomondfd.com

Incumbent’s Name	Address	Year Elected or Appointed	Term of Office
Lisa Hill	9430 Highway 9, Ben Lomond CA 95005	2020	4 years
Andrew Cope	9430 Highway 9, Ben Lomond CA 95005	2025	2 years
Kirt Hackett	9430 Highway 9, Ben Lomond CA 95005	2025	2 years
Marty Walker	9430 Highway 9, Ben Lomond CA 95005	2025	4 years
Tom Maxson	9430 Highway 9, Ben Lomond CA 95005	2011	4 years