



# **BEN LOMOND FIRE PROTECTION DISTRICT**

## **AGENDA of the BOARD OF DIRECTORS**

**Ben Lomond Fire Protection District.**

**Wednesday May 20, 2026 at 9:00 AM**

**Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California**

**Telephone: 831-336-5495 Fax: 831-246-8890**

**blfdchief@benlomondfd.com is inviting you to a Meeting**

The Board meeting agenda and all supporting documents are available for public review at 9430 Hwy 9, Ben Lomond, CA, 72 hours in advance of a scheduled board meeting.

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible, but at least two days prior to the meeting.

### **FLAG SALUTE/MOMENT OF SILENCE**

#### **ROLL CALL**

President Director Tom Maxson, Director (Vice) Marty Walker, Director Kirt Hackett

Director Lisa Hill, Director Andrew Cope and Fire Chief Stacie Brownlee

#### **REGULAR MEETING- Call TO ORDER**

#### **OPEN TIME FOR PUBLIC EXPRESSION**

Please observe a three minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a more lengthy presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

#### **DIRECTOR MATTERS/AGENDA AMENDMENTS**

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

#### **CHIEF'S REPORT**

The Fire Chief will report on the district's business activities and operations.

#### **COMMUNICATIONS-**

#### **BOARD CALENDER EVENTS-**

**COMMITTEE REPORTS- Budget- Hill & Walker, Building- Hackett & Cope, Chiefs Rev.- Walker & Maxson**

Directors may report on committee activities and meetings

#### **CONSENT CALENDAR ITEMS**

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes April 15, 2026

- 2. Regular Meeting of May 20, 2026
- 3. Approval of Expenditures for May 20, 2026
  - 1.1 Paid bills in the amount of \$155,569.75
  - 1.2 Paid Payroll in the amount of \$ 16'850.58

**Old BUSINESS**

- 1. SOP Review
  - Key discussion points:** SOP #2180 Purchasing Authorization
  - Decisions made**
  - Action items and assignee(s)**
- 2. Type 3
  - Key discussion points:** Arrival date still set for May
  - Decisions made:**
  - Action Items and assignees:**
- 3. RING
  - Key discussion points:** Update
  - Decision(s) made:**
  - Action items and assignee(s)**
- 4. 2026-2027 Budget
  - Key discussion points:** Approve draft
  - Decision(s) made:**
  - Action items and assignee(s)**
- 5. JPA
  - Key discussion points:**
  - Decision(s) made:**
  - Action items and assignee(s)**

**NEW BUSINESS**

- 1. Henflings:
  - Key discussion points:** Letter attached to Board pack
  - Decision(s) made:**
  - Action items and assignee(s)**

**CLOSED SESSION**

At any time during the regular meeting, the Board may adjourn to a closed session to consider land negotiations, litigation, and personnel matters or to discuss with legal counsel matter within the attorney-client privilege. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957.

**INFORMATION/FUTURE MEETINGS**

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

Scheduling of future meetings  
 Regular Meeting –June 17, 2026

**ADJOURNMENT/**



# BEN LOMOND FIRE PROTECTION DISTRICT

## Board Meeting Minutes

Regular Board Meeting

Wednesday April 15, 2026 at 9:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

### ROLL CALL

**Directors Present:** Director Tom Maxson, Director Lisa Hill, Director Andrew Cope, Director Kirt Hackett and Director Marty Walker

**Fire District Staff:** Chief Brownlee

**Absent:**

**Also Present:**

**Call to Order**

### CALL TO ORDER BOARD REGULAR BOARD MEETING

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, April 15, 2026, Chairperson Maxson called the meeting to order at 9:00 AM.

### OPEN TIME FOR PUBLIC EXPRESSION

Please observe a three-minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

### DIRECTOR MATTERS/AGENDA AMENDMENTS

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

### CHIEF'S REPORT

The Fire Chief will report on the district's business activities and operations.

### COMMUNICATIONS-

### BOARD CALENDER EVENTS-

**COMMITTEE REPORTS-** Committees set. Budget- Marty & Lisa, Building- Kirt & Andrew. Chiefs review- Marty & Tom

Directors may report on committee activities and meetings

### CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes March 18, 2026
  2. Regular Meeting of April 15, 2026
  3. Approval of Expenditures for April 15, 2026
    - 1.1 Paid bills in the amount of \$ 19624.18
    - 1.2 Paid Payroll in the amount of \$16738.04
- Approval of Consent Calendar Items

Motion was made by Director Hill seconded by Director Walker to approve all Consent Calendar items

Ayes: Director Maxson, Director Hill, Director Walker and Director Cope & Hackett

Noes: None

Abstain: None

Absent: None

#### **Old BUSINESS**

1. SOP Review

**Key discussion points:** SOP #2170 Disciplinary Action

**Decision(s) made:** No changes

**Action items and assignee(s):** none

2. Type 3

**Key discussion points:** Delivery date still May

**Decisions made:** None

**Action Items and assignees:** None

3. RING

**Key discussion points:** Board discussed Ring. Have Supervisor Martinez come to a meeting

**Decisions made:** None

**Action Items and assignees:** None

4. Budget 26-27

**Key discussion points:** Committee's will set dates with Chief

**Decision(s) made:** None

**Action items and assignee(s):** Budget Committee to meet Mar. 23

#### **NEW BUSINESS**

1. JPA-

**Key discussion points:** Reviewed JPA for Fire District Council

**Decision(s) made:** None

**Action items and assignee(s):** Board approved the JPA as written. Waiting on response and if any changes

#### **CLOSED SESSION**

At any time during the regular meeting, the Board may adjourn to a closed session to consider land negotiations, litigation, and personnel matters or to discuss with legal counsel matter within the attorney-client privilege. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957.

#### **INFORMATION/FUTURE MEETINGS**

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

Scheduling of future meetings

Regular Meeting –May 20, 2026

#### **ADJOURNMENT**

ATTEST:

\_\_\_\_\_  
Chairperson Tom Maxson

\_\_\_\_\_  
Stacie Brownlee, Secretary



## **Ben Lomond Fire Protection District**

**Post Office Box 27, Ben Lomond, California 95005**

**Telephone: 831-336-5495 Fax: 831-336-0300**

<b>TO:</b>	<b>Board of Directors</b>	<b>FROM:</b>	<b>Stacie Brownlee Fire Chief</b>
<b>SUBJECT:</b>	<b>Chief's Report</b>	<b>DATE:</b>	<b>05/20/2026</b>
	<b>Approved</b>	<b>Date</b>	

### Correspondence

### Administration

### Operations

BLFD responded to 56 calls in Apr/May

- Structure (1)
- EMS (34)
- Haz Mat (0)
- Vehicle Acc. (2)
- Public Service (12)
- Smoke Checks (5)
- Other, wires (2)
- Mutual Aide calls (1) Boulder, FEL (1) ZAY(1)
- Wildland (1)

### Training

Structure /Hose and Engineering

### Logistic

### Fire Prevention/Ed

**BEN LOMOND FIRE PROTECTION DISTRICT  
OF SANTA CRUZ COUNTY**

**Date: May 20, 2026**

**To: County Auditor, Controller**

**From: Laurie Dennis (831) 336-5495**

**Subject: Approved Bills for Payment Transmittal**

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Vendor bills have been approved for payment out of district funds totaling an amount of

\$ 155,569.75 .

These payments were approved by the Board of Directors during their meeting on

May 20, 2026 .

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Signed \_\_\_\_\_

# CLAIMS BY VENDOR

04/15/2026

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
<b>GL Key: 680600</b>					
ALLSTAR FIRE EQUIPMENT, INC.	//	61110	6 @ Scott AV3000HT facepiece, 5-strap, Kevlar (5 med, 1 lg)	\$2,424.33	<input type="checkbox"/>
FIRE RISK MANAGMENT SERVICES-FRMS	//	53010	Monthly insurance premium - May	\$178.16	<input type="checkbox"/>
GOLDEN STATE EMERGENCY VEHICLE SERVICE INC	//	61721	Air leaner11OD, Eagle Head bolt	\$449.10	<input type="checkbox"/>
GREENWASTE RECOVERY INC	//	61425	Garbage & Recycle for March	\$154.16	<input type="checkbox"/>
IHWY, LLC	//	62381	SSL certificate for benlomondfd.com- renewal	\$149.00	<input type="checkbox"/>
LEE & ASSOCS RESCUE EQUIP INC	//	62888	3- Gas monitors -Ventis MX4, LEL, CO, H2S, O2 w/auto charger and pump	\$4,931.51	<input type="checkbox"/>
PUBLIC AGENCY RETIREMENT SERVICES	//	52015	PARS administrator services for month ending 02/28/26	\$300.00	<input type="checkbox"/>
SCM PERFORMANCE	//	61720	E2210- Labor for annual service (incl transm and rear transfr), labor for replacing alternator	\$2,070.00	<input type="checkbox"/>
SCM PERFORMANCE	//	61720	E2212 - labor for annual maintenance and service (incl trans and trnsfr case, rear end lube)	\$1,800.00	<input type="checkbox"/>
SCM PERFORMANCE	//	61720	E2231- labor for annual service and inspection	\$900.00	<input type="checkbox"/>
SCM PERFORMANCE	//	61720	R2266- labor for annual service and inspection, top off freon	\$605.68	<input type="checkbox"/>
TARGETSOLUTIONS LEARNING, LLC	//	62826	Annual renewal- training platform for 35 users	\$2,800.00	<input type="checkbox"/>
<b>Total</b>				<b>\$16,761.94</b>	

# CLAIMS BY VENDOR

04/29/2026

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
<b>GL Key: 680600</b>					
COMMUNITY FIRST NATIONAL BANK	//	74420	Interest due- lease pmt - May 2026	\$6,020.55	<input type="checkbox"/>
COMMUNITY FIRST NATIONAL BANK	//	74230	Principal amount for lease pmt - May 2026	\$77,450.06	<input type="checkbox"/>
COUNTY OF SANTA CRUZ AUDITOR-CONTROLLER	//	62301	Claims processed FY 2024-2025 (249 @ \$9.08)	\$2,260.92	<input type="checkbox"/>
COUNTY OF SANTA CRUZ AUDITOR-CONTROLLER	//	62301	Payroll warrants(61 @ \$11.42) and auto deposits (235@ \$11.42) processed FY2024-2025	\$3,380.32	<input type="checkbox"/>
COUNTY OF SANTA CRUZ AUDITOR-CONTROLLER	//	62301	Property Tax Admin. Fee - FY 2025-2026	\$9,282.00	<input type="checkbox"/>
LEE & ASSOCS RESCUE EQUIP INC	//	62888	MX4, 02 sensor for gas monitor	\$308.46	<input type="checkbox"/>
SCARBOROUGH LUMBER & BUILDING SUPPLY	//	61731	Chainsaw maintenance supplies	\$58.58	<input type="checkbox"/>
SCARBOROUGH LUMBER & BUILDING SUPPLY	//	62715	Shop tools (drill driver, bits, socket adapter	\$398.19	<input type="checkbox"/>
SCARBOROUGH LUMBER & BUILDING SUPPLY	//	61846	Station maintenance supplies	\$106.99	<input type="checkbox"/>
SCARBOROUGH LUMBER & BUILDING SUPPLY	//	61846	Stihl (3)chainsaws for new Type 3	\$3,084.58	<input type="checkbox"/>
SCARBOROUGH LUMBER & BUILDING SUPPLY	//	61721	Vehicle maintenance supplies	\$169.64	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61721	Main account bill- 2201 winch and bumper	\$2,565.45	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61310	Main account bill- 5th Tues food items	\$792.65	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	62219	Main account bill- Adobe and back up softwares, Domain lic. renewal	\$132.13	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	63074	Main account bill- Arden Property SLV Water billing	\$75.27	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	62888	Main account bill- C2200- insurance deductible (less tow other repair bill)	\$4,386.69	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61721	Main account bill- E2210 new alternator	\$4,297.03	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61721	Main account bill- E2249 floor liners	\$150.00	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61721	Main account bill- E2339 new Type 3 ( saw equipment, mount)	\$347.47	<input type="checkbox"/>
US BANK CORPORATE PAYMENT	//	61721	Main account bill- misc. vehicle	\$169.81	<input type="checkbox"/>

**CLAIMS BY VENDOR**

04/29/2026

*Filter: (Open Claims Only) (Pre-Approved Excluded)*

<b>Vendor</b>	<b>Claim Date</b>	<b>GL Obj</b>	<b>Message</b>	<b>Amount</b>	
SYSTEMS			maintenance supplies		
US BANK CORPORATE PAYMENT	//	62715	Main account bill- Starlink mini case	\$43.79	<input type="checkbox"/>
SYSTEMS					
US BANK CORPORATE PAYMENT	//	86203	Main account bill- Starlink mounts, etc	\$1,415.95	<input type="checkbox"/>
SYSTEMS					
US BANK CORPORATE PAYMENT	//	63074	Main account bill- Station PG&E and SLV water billings.	\$1,259.55	<input type="checkbox"/>
SYSTEMS					
US BANK CORPORATE PAYMENT	//	61221	Main account bill- Verizon, fax machine line and Starlink billings	\$1,034.19	<input type="checkbox"/>
SYSTEMS					
			<b>Total</b>	<b>\$119,190.27</b>	

# CLAIMS BY VENDOR

05/13/2026

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
<b>GL Key: 680600</b>					
ALLSTAR FIRE EQUIPMENT, INC.	//	61730	26 units- SCBA annual Flow tests	\$1,534.00	<input type="checkbox"/>
DOCTORS ON DUTY MEDICAL GROUP INC	//	62367	New hire physical and testing (M Moore)	\$674.00	<input type="checkbox"/>
ERNIE'S AUTO CENTER	//	61721	Parts and fluids- annual service and inspections supplies for all fleet vehicles	\$7,192.35	<input type="checkbox"/>
FIRE RISK MANAGMENT SERVICES- FRMS	//	53010	Monthly insurance premium - June 2026	\$178.16	<input type="checkbox"/>
GREENWASTE RECOVERY INC	//	61425	Garbage & Recycle- April 2026	\$107.91	<input type="checkbox"/>
IHWY, LLC	//	62381	Web hosting / Mail Accts for May 2026	\$105.00	<input type="checkbox"/>
PUBLIC AGENCY RETIREMENT SERVICES	//	52015	PARS administrator services for month ending 03/31/26	\$300.00	<input type="checkbox"/>
SANTA CRUZ CO PUBLIC WORKS	//	61425	Dump fees- April 2026	\$60.25	<input type="checkbox"/>
SCM PERFORMANCE	//	61721	C2201- install front and rear bumpers, winch wire, lights, 4 new Code 3 lights, lower ball joints, front pads/rotors, spark plugs, install new tires. Repair to broken bolts, charger, etc	\$8,135.47	<input type="checkbox"/>
SCOTT'S PPE RECON INC	//	61110	Coat shell and liner cleaning, name, install lettering (Schwarzbach)	\$220.52	<input type="checkbox"/>
WEX BANK	//	62920	Shell Card billing - fuel charges	\$1,109.88	<input type="checkbox"/>
<b>Total</b>				<b>\$19,617.54</b>	

**Board Mtg. - Vendor Totals  
May 20, 2026**

<b>Vendor Claim Sheets</b>	<b>\$ Amount</b>	<b>Date</b>
Page 1 total	\$16,761.94	15-Apr-26
Page 2 total	\$119,190.27	29-Apr-26
Page 3 total	\$19,617.54	13-May-26
<b>Grand Total Vendor Claims</b>	<b>\$155,569.75</b>	

**TOTALS**

PAYROLL SD 02  
 PAY PERIOD #10  
 GL KEY#

Beg Date: 04/25/26

ATTN: Auditor-Controller  
 End Date: 05/08/26

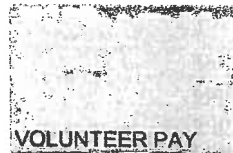
EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
800973	Stacie Brownlee	\$46.70	SALARY	888	0.00	\$3,736.00
			Health Benefit Stipend	ILB	0.00	\$461.54
			VACATION	011	0.00	\$0.00
			SICK	022	0.00	\$0.00
803033	Laurie Dennis	\$37.00	REGULAR HOURS	888	32.00	\$1,184.00
			SICK	022	0.00	\$0.00
<b>DUTY CHIEF</b>						
<b>EMPLOYEE #</b>						
800494	Mike Ayers	\$75.00	PER SHIFT	888	6.00	\$450.00
803541	Nick Burgess	\$75.00	PER SHIFT	888	6.00	\$450.00
801757	Matt Sanders	\$75.00	PER SHIFT	888	2.00	\$150.00
		\$75.00	PER SHIFT	888	0.00	\$0.00
<b>DAY WORKER- STATION</b>						
<b>EMPLOYEE #</b>						
803842	Garrett Fisher	\$25.00	HOURLY	888	32.00	\$800.00
804051	Owen Garrahan	\$25.00	HOURLY	888	24.00	\$600.00
804050	Connor Scarborough	\$25.00	HOURLY	888	24.00	\$600.00
804095	Audrey Dawson	\$25.00	HOURLY	888	2.50	\$62.50

Prepared by  DATE 

Pay Type	Hours	Dollars
REGULAR HOURS	32.00	\$8,032.50
VACATION	0.00	\$0.00
Health Benefit Stipend	0.00	\$461.54
SICK	0.00	\$0.00

**Payroll Batch Control**

Employees 9  
 Line Entries 10  
 Total Reg. & Special Hours 32.0  
 Total Regular & Special Amounts \$8,494.04



**TOTAL** 32.00 \$8,494.04

51000 Regular Pay \$8,032.50  
 51015 Sick Pay \$0.00  
 51010 Volunteer Pay \$0.00  
 53010 Emp Ins & Ben \$461.54  
**Total \$8,494.04**

0.00 \*  
 8,494.04 +  
 1,184.00 -  
 7,310.04 \*

PAYROLL SD 02  
 PAY PERIOD #09  
 GL KEY#

Beg Date: 04/11/26

ATTN: Auditor-Controller  
 End Date: 04/24/26

EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
800973	Stacie Brownlee	\$46.70	SALARY	888	0.00	\$3,736.00
			Health Benefit Stipend	ILB	0.00	\$461.54
			VACATION	011	0.00	\$0.00
			SICK	022	0.00	\$0.00
803033	Laurie Dennis	\$37.00	REGULAR HOURS	888	32.00	\$1,184.00
			SICK	022	0.00	\$0.00
<b>DUTY CHIEF</b>						
800494	Mike Ayers	\$75.00	PER SHIFT	888	3.00	\$225.00
803541	Nick Burgess	\$75.00	PER SHIFT	888	3.00	\$225.00
801757	Matt Sanders	\$75.00	PER SHIFT	888	7.00	\$525.00
		\$75.00	PER SHIFT	888	0.00	\$0.00
<b>DAY WORKER- STATION</b>						
803842	Garrett Fisher	\$25.00	HOURLY	888	32.00	\$800.00
804051	Owen Garrahan	\$25.00	HOURLY	888	16.00	\$400.00
804050	Connor Scarborough	\$25.00	HOURLY	888	32.00	\$800.00
		\$25.00	HOURLY	888	0.00	\$0.00

Prepared by

*Laurie Dennis 04/22/26*  
 DATE

Pay Type	Hours	Dollars
REGULAR HOURS	32.00	\$7,895.00
VACATION	0.00	\$0.00
Health Benefit Stipend	0.00	\$461.54
SICK	0.00	\$0.00

**Payroll Batch Control**

Employees 8  
 Line Entries 9

Total Reg. & Special Hours 32.0  
 Total Regular & Special Amounts \$8,356.54

VOLUNTEER PAY	Hours	Dollars
TOTAL	32.00	\$8,356.54

51000 Regular Pay	\$7,895.00
51015 Sick Pay	\$0.00
51010 Volunteer Pay	\$0.00
53010 Emp Ins & Ben	\$461.54
<b>Total</b>	<b>\$8,356.54</b>

8,356.54 +  
 1,134.00 -  
 7,172.54 \*

# BEN LOMOND FIRE PROTECTION DISTRICT



## Fiscal Year 2026-2027 Preliminary Budget

**40100 PROPERTY TAX-CURRENT SEC-GEN**

1 \$1,129,966

Total \$1,129,966

**40110 PROPERTY TAX-CURRENT UNSEC-GEN**

1 \$24,020

Total \$24,020

**40440 RENTS AND CONCESSIONS**

1 Henflings monthly rental (\$4,120/mo) \$49,440

2 Verizon monthly rental (\$692/ mo) \$8,304

Total \$57,744

**40830 ST-HOMEOWNERS' PROPERTY TAX RELIEF**

1 \$5,040

Total \$5,040

**40894 STATE OTHER- GRANT FUNDING**

1 FEMA grant - % resp. Fire Chief's funds \$10,000

Total Tax	\$1,159,026
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<b>GRAND TOTAL REVENUES</b>	<b>\$1,226,770</b>
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<b>51000</b>	<b>REGULAR PAY-PERMANENT</b>		
	1 Fire Chief, Secretary, Day workers, Duty Chiefs	\$221,000	
			<b>Total \$221,000</b>
<b>51010</b>	<b>REGULAR PAY-EXTRA HELP</b>		
	1 Pay night for Paid Call FFs and Duty Chiefs	\$120,000	
	2 Special Projects	\$14,425	
			<b>Total \$134,425</b>
<b>51015</b>	<b>REGULAR PAY-SICK LEAVE</b>		
	1 Sick Leave	\$10,000	
			<b>Total \$10,000</b>
<b>52010</b>	<b>OASDI-SOCIAL SECURITY</b>		
	1 FICA	\$28,000	
			<b>Total \$28,000</b>
<b>52015</b>	<b>RETIREMENT</b>		
	1 Retirement contributions (currently at 28%)	\$30,000	
	2 PARS fees	\$3,600	
			<b>Total \$33,600</b>
<b>53010</b>	<b>EMPLOYEE INSURANCE AND BENEFITS</b>		
	1 Life/Vision (all empl FDAC/EBA)	\$2,000	
	2 Chief Health Benefit (\$1k/mo)	\$12,000	
	3 Misc	\$500	

		Total	\$14,500
<b>53015</b>	<b>UNEMPLOYMENT INSURANCE</b>		
	1 Unemployment Ins contributions	\$5,000	
		Total	\$5,000
<b>54010</b>	<b>WORKERS COMPENSATION INSURANCE</b>		
	1 Insurance Contributions	\$19,500	
		Total	\$19,500
	<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>\$466,025</b>
<b>61110</b>	<b>CLOTHING &amp; PERSONAL SUPPLIES</b>		
	<i>Items for personal use, including safety equipment: Badges, belts, gloves, goggles, helmets, masks, raincoats, rubber boots, uniforms, uniform allowance</i>		
	1 PPE	\$19,000	
	2 Helmet Shields	\$1,500	
	3 Passport/Accountability Equipment	\$1,000	
	4 Match AFG funds 50/50 Grant	\$10,000	
	5 Other	\$1,500	
		Total	\$33,000
<b>61217</b>	<b>RADIO SERVICES</b>		
	<i>Special communication equipment</i>		
	1 Netcom Services	\$18,200	
	2 County Radio Shop Services	\$500	
	3 Tablet Command	\$14,000	
	4 Other radio	\$17,300	
		Total	\$50,000
<b>61221</b>	<b>TELEPHONE-NON TELECOM</b>		
	1 Internet and telephone service (Verizon)	\$8,000	
	2 Cellular phone service (incl. ipads)(Verizon)	\$8,000	
	3 Star Link	\$1,500	
	4 Misc.	\$500	

			Total	\$18,000
<b>61310</b>	<b>Food</b>			
	1 Food-Fire Calls / Meetings / Paynight		\$8,000	
			Total	\$8,000
<b>61425</b>	<b>OTHER HOUSEHOLD EXPENSE-SERVICES</b>			
	<i>Kitchen utensils; bedding and laundry; Brooms, mops, wax, cleaners; Curtain, drapes, rugs ( when not capitalized ) ; Garbage cans, hot plates, towels, toilet tissue, PLUS refuse disposal per current state guidelines.</i>			
	1 Household, bathroom		\$3,800	
			Total	\$3,800
<b>61525</b>	<b>LIABILITY INSURANCE</b>			
	1 Annual Premium- FAIRA (incr. 2022)		\$60,538	
			Total	\$60,538
<b>61720</b>	<b>MAINT-MOBILE EQUIPMENT-SERVICES</b>			
	<i>Automotive supplies such as lubrication oil, light bulbs, spark plugs, coolant, tires, tubes, fan belts, etc; Contractual repairs and overhauls.</i>			
	1 Maint. & repairs to mobile equipment-labor costs		\$11,000	
	2 Annual Contribution - Air Unit		\$2,000	
	3 Annual Contribution - Education Trailer		\$2,000	
			Total	\$15,000
<b>61721</b>	<b>MAINT-MOBILE EQUIPMENT-SUPPLIES</b>			
	1 Tire replacement (66 & 13)		\$6,000	
	2 Maint. & repair parts		\$28,000	
	3 E2239 equipment		\$4,450	
	4 Misc		\$5,000	
			Total	\$43,450
<b>61725</b>	<b>MAINT-OFFICE EQUIPMENT-SERVICES</b>			

*Costs of repairing office equipment; Service agreements for maintenance of office equipment; Cost of printer ink and copier toner.*

1 Copier maintenance agreement and misc.	\$1,000	
	Total	\$1,000

**61730 MAINT-OTHER EQUIPMENT-SERVICES-labor**

*Costs of repairing firefighting equip. and related equip.; Cost of repairing rescue equip.*

1 Ladder Testing	\$600	
2 Maint. chainsaw	\$720	
3 Santa Cruz Fire Equip maint all fire extinguishers	\$1,075	
4 Gas Sensor Maintenance (O2 & CH4)	\$800	
5 Hurst hydraulic tools	\$2,000	
6 SCBA Annual Service	\$2,500	
7 Misc. Repairs	\$2,805	
	Total	\$10,500

**61731 MAINT-OTH EQUIP-SUPPLIES**

*Costs of repairing firefighting equip. and related equip.parts*

1 Chainsaw chains, misc. parts	\$3,500	
2 Misc. parts	\$2,000	
	Total	\$5,500

**61848 MAINT-STRUCT/IMPS/GRDS-OTHER-SERVICES**

*\*Any cost to maintain or make structural improvements or improvements to buildings or grounds*

1 Generator - Annual maintenance	\$555	
2 Septic Tank Maintenance	\$500	
3 Furnace Maintenance	\$410	
4 S. Cruz Fire Equip maint on kitchen Extg Sys	\$1,000	
5 Health Permit Fees	\$2,150	
6 General building maintenance services	\$9,385	
	Total	\$14,000

<b>61846</b>	<b>MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES</b>		
	<i>*Any cost to maintain or make structural improvements or improvements to buildings or grounds</i>		
	1 General building maintenance supplies	\$10,495	
	2 Misc. supplies	\$8,067	
		Total	<b>\$18,562</b>
<b>61855</b>	<b>ROAD REPAIRS-SERVICES</b>		
	<i>Any repairs to roads damaged by fire apparatus.</i>		
	<i>Installation and cost of street signs on non-county roads when needed.</i>		
	1 Street signs	\$500	
	2 Road repairs	\$500	
		Total	<b>\$1,000</b>
<b>61920</b>	<b>MEDICAL, DENTAL &amp; LAB SUPPLIES</b>		
	<i>Note: medical supplies</i>		
	1 Oxygen	\$1,500	
	2 Medical Supplies	\$2,000	
	3 Misc. medical equipment	\$1,300	
		Total	<b>\$4,800</b>
<b>62020</b>	<b>MEMBERSHIPS</b>		
	<i>Includes memberships in societies, associations, and other organizations</i>		
	1 Santa Cruz County Fire Chiefs Association	\$400	
	2 Santa Cruz County EMS Integration Authority	\$1,500	
	3 FDAC	\$280	
	4 Other	\$600	
		Total	<b>\$2,780</b>
<b>62219</b>	<b>PC SOFTWARE PURCHASES</b>		
	1 First Due (incidents)	\$6,000	
	2 Misc. software purchase (Cloud based software Adobe, back-up softwares)	\$8,450	

Total \$14,450

**62221 POSTAGE**

1 UPS	\$100
2 USPS	\$400

Total \$500

**62223 OFFICE SUPPLIES**

1 Office Supplies	\$500
2 Misc.	\$500

Total \$1,000

**62301 ACCOUNTING AND AUDITING FEES**

1 Payroll /Claims Services for FY	\$5,500
2 Property Tax Admin. Fees	\$9,500
3 Annual Audit	\$10,000

Total \$25,000

**62327 DIRECTORS' FEES**

*Fees paid to Fire Commissioners*

1 Meeting fees	\$8,000
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Total \$8,000

**62358 LAUNDRY SERVICES**

1 Cleaning of PPE	\$450
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Total \$450

<b>62367</b>	<b>MEDICAL SERVICES-OTHER</b>		
	1 FF Physicals / follow-up tests	\$12,000	
		Total	<b>\$12,000</b>
<b>62381</b>	<b>PROF &amp; SPECIAL SERV-OTHER</b>		
	<i>Most professional and specialized services performed by outsiders: legal services, appraisals, accounting and auditing, surveys, fire marshal services.</i>		
	1 Computer Networking Service	\$2,500	
	2 LAFCO Fees	\$1,379	
	3 Legal Services	\$19,000	
	4 Claims System Tech Support	\$300	
	5 Nozzle Fees/Toxic Fees (Monterey Bay Unified Air F	\$327	
	6 Fire Management Consulting (CSG)	\$1,039	
	7 Misc.	\$3,634	
		Total	<b>\$28,179</b>
<b>62420</b>	<b>LEGAL NOTICES</b>		
	<i>Expenses for the publication of legally required notices and reports</i>		
	1 SV & SLV Press-Banner	\$350	
	2 Misc.	\$250	
		Total	<b>\$600</b>
<b>62715</b>	<b>SMALL TOOLS &amp; INSTRUMENTS</b>		
	<i>Small tools not classified as fixed assets; Carpentry, machine and general purpose tools, drafting, engineering and surveying tools; Gardening tools; specialized tools and instruments (not nails bolts, screws, etc.)</i>		
	1 Small tools, shop tools	\$1,000	
	2 TIC (pers. & V320)	\$3,000	
	3 Swiftwater equipment	\$2,512	
	4 Ropes/Hardware / Vortex / Holehog / Winch	\$13,000	
	5 Scene Lighting	\$3,000	
	6 Misc.	\$5,800	

Total \$28,312

**62826 EDUCATION AND/OR TRAINING**

1	S230/231, Wildland, Driver Operator, etc.	\$3,000
2	EMT Reimb / EMT Recerts	\$5,000
3	TargetSolutions annual renewal	\$3,000
4	FF1	\$30,000
5	Misc. training	\$9,000

Total \$50,000

**62888 SPECIAL DISTRICT EXPENSE-SERVICES**

*Specialized supplies and services peculiar to one or a few districts, for which an account has not been otherwise provided:*

*Books for circulating (Libraries)*

*Film development, supplies and expense (fire)*

*Election expense*

*Hoses, couplings and nozzles (fire)*

1	FF Year/High Point FF Plaques Pay night	\$200
2	Foam	\$1,100
3	Fire Prev., Supplies, Equip.	\$3,000
4	Hoses, couplings and nozzles (fire)	\$6,000
5	Election Expense	\$2,000
6	Misc	\$9,143

Total \$21,443

**62920 GAS, OIL, FUEL**

1	Fuel (Shell card charges and diesel tank fills)	\$30,000
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Total \$30,000

**62928 TRAVEL OTHER**

*Includes: Auto & truck gasoline; delivery charges; Reimbursement for private car use; Reimbursement for meals, lodging, bridge tools, train, bus, air fare; any other authorized travel expense*

1	Conference Travel	\$2,500
2	Misc. Travel & Training	\$2,500

		Total	\$5,000
<b>63074</b>	<b>UTILITIES</b>		
	<i>Cost of gas, electricity, water, butane, heating oil, sewage disposal, etc</i>		
	1 289 Arden Way (PG&E)	\$1,500	
	2 9430 Hwy 9 (PG&E)	\$19,078	
	3 SLV Water (station & Arden)	\$5,000	
		Total	\$25,578
<b>74230</b>	<b>PRINCIPAL ON LEASE PURCHASES</b>		
	1 New Engine Lease - Type 3	\$80,404	
		Total	\$80,404
<b>74420</b>	<b>INTEREST ON LEASE PURCHASES</b>		
	1 New Engine Lease - Type 3	\$3,067	
		Total	\$3,067
<b>86110</b>	<b>BUILDINGS AND IMPROVEMENTS</b>		
	<i>Major alterations or improvements to existing structures: Buildings, landscaping, Pipelines, Wells, pavement, Drains, Fences, Hydrant.</i>		
	1 Station repairs	\$25,000	
	2 Heater (replace) /Carport	\$35,000	
	3 Outside Kitchen	\$20,000	
		Total	\$80,000
<b>86203</b>	<b>EQUIPMENT (Computer Equipment)</b>		
	1 Replace computer equip.	\$8,000	
			\$8,000
<b>86204</b>	<b>EQUIPMENT</b>		

*Expenditures for the acquisition of physical property of a permanent nature other than land, buildings and improvements. Include: Freight or other carriage charges; Sales, use and transportation taxes; installation costs.*

1 Misc.

\$5,000

Total

\$5,000

86209

**MOBILE EQUIPMENT-outfit Type 3 (E2239)**

\$43,832

**Grand Total**

**\$1,226,770**

05/11/26

April 7, 2026

Ben Lomond Fire Department

Board of Directors

Attn.: Stacie Brownlee

Re: Henflings Tavern

Subject: Request for Approval ~ Installation of Decorative Motorcycle Frame on Roof

Dear Stacie,

We respectfully submit this request for approval to install a decorative motorcycle frame on the roof of Henflings Tavern.

As you know, when my partner,

Tony Hernandez and I took over Henflings, we inherited its previous reputation of being a rough biker bar. I have to say, it was one of the main concerns we agonized over before making a play to obtain ownership. That being said, we entered this partnership with the strong conviction that we would turn it around. We are very proud of our efforts and have received numerous accolades from neighboring businesses and locals alike for our success in changing the 'vibe' if you will. We have not had any incidents and have been quite relentless in our ability to discourage any preconceived notion that bad behavior would be tolerated. . We are very proud of the tremendous changes we've made that have sent a clear message that whatever went on at Henflings in the past, stay in the past. Today customers find a friendly atmosphere, offering locals and visitors from out of town a place to gather where they can enjoy great spirits and good food and participate in the many activities we sponsor weekly. One of the consistent things we do is provide live music every weekend with rarely a cover charge, giving folks an inexpensive way to hear some of the best music in Santa Cruz County. Our efforts remain ongoing with many improvements implemented and more to come.

It has been a painstaking challenge to preserve the history behind this iconic building full of stories that are now part of its historic intrigue, while making positive changes to elevate the premises to where all patrons can feel comfortable. Today, Henflings Tavern appeals to a much broader audience than its once feared predecessor.

Several months ago, we changed the menu to comfort food at the request of many people and it's been well received. To that, we extended kitchen hours giving locals and out of town visitors , options for late night dining. And in another week, we will have 'DoorDash' in place for those that don't perhaps feel like a drink but want to enjoy our menu offerings. We removed the fence around the adjacent parking which literally ended any previous parking lot brawls, where people were trapped within that area. We paved the unsightly front parking area and even cutdown the weeds across the street on properties not ours, just to make it clear that we take pride in our establishment and its surrounding areas, further driving home the concept that Henflings Tavern has become a bit more respectable.( we are due ti weed whack the areas across the street again). We have also added more lighting, outdoor table umbrellas, giving folks a place to meet their friends and escape the sometimes brutal sun and heat. We've added signage, letting passerby's know what Henflings Tavern has to offer, helping do away with speculation. And, two weeks ago we launched the retail sale of Henflings merchandise at the request of many customers. In keeping with that same market strategy, we created our new logo from the old neon sign that has been there since the end of time. We did so to honor the historic value Henflings brings to the Santa Cruz Mountains. We have policies and procedures in place and trained staff on what will and will not be tolerated.

Please understand, if we weren't confident that Henflings Tavern today is not represented as the Henflings of Ben Lomond once was, we'd never suggest symbolizing its past with the motorcycle on the roof. But it's because we are so certain that we've turned a corner, that we are requesting your permission to do so. We never want anyone to think for one minute that we don't appreciate the history behind it. These days we refer to Henflings as a national treasure and by celebrating its colored past it becomes more of a tourist destination which helps

not only its owners but Santa Cruz Mountains tourism as well. In late May or early June we will be adding a huge plaque to the outside wall that wonderfully speaks to its past. Again, just another declaration that what's past is past.

We are hoping to dress up the roof with a symbol that reflects the iconic Biker Bar it once was and was known to many as. By doing so we are making a statement that although we run a much different establishment these days, we must not ever forget the history behind a tavern still standing and operational since the 1940's and is still known to many whether young or old. Although it is hardly that today, Henflings Tavern has stood as a cultural landmark within the San Lorenzo Valley and the greater Santa Cruz Mountain Community. Over the years, it has become recognized not only for its legacy, but also for its deep connection to the local motorcycle and music culture.

The proposed addition of a motorcycle frame is intended to preserve that identity. This element is not merely decorative, it reflects a piece of the Taverns character that is already well known and appreciated by patrons, locals, tourists and visitors alike. Our goal is to reinforce the venues historical presence while enhancing its visual recognition in a way that is consistent with its established reputation.

We are committed to ensuring that installation is completed safely and securely and in full compliance with all applicable fire and structural regulations.

We have contracted a professional welder, as well as a professional fabricator to create the piece and install it with your permission. The bike frame boasts the American flag on the gas tank. The frame has been completely welded together as one piece for strength and to prevent any portion it from separating. The entire weight is approximately 225 pounds (about the weight of a grown man), so not incredibly heavy. The proposed installation and mounting would likely take place in early May as their schedules permit. They intend to create a strong mount piece for the split roof white wall, that they would attach the back of the bike frame to, suspending it above the roof line approximately four inches and attach and mount the front of the bike to the existing metal pole at the other end. They intend to fabricate the necessary mounting technique themselves using materials that will be waterproof and not deteriorate when rained on. These mounts would also be

made of materials that can withstand the elements and last for decades. At the same time, making sure that should the tavern change hands or the building use change in the future for some unknown reason, that this art piece could be easily uninstalled without creating any significant damage to the buildings structural integrity.

In closing, I wish to add that if for any unforeseen reason or because of this addition, we were to see a shift in clientele, you have my word that we would immediately remove the bike frame. We didn't work this hard launching forward, to take a step back. We appreciate your consideration of this matter and your continued support in preserving the heritage of this long-standing local establishment.

Please feel free to contact me directly should you wish to discuss this matter further or if I've failed to answer any other questions that you may have, that might prevent you from approving this request. Our goal is for you to be as enthusiastic as we all are to bring this long-awaited tribute to Henflings Tavern about.

Respectfully,

Mario Ibarra


831~246~2235

# Committed FND Balance

As Of = @today; Years = 1; Closed = N; Chart Fields = FundType, Fund, SubFund, Object, GLAccount  
 Fund Type [76] and Fund [76465] and Sub Fund [76465001] and Object [34350, 34351, 34352, 34353, 34354, 34358]

FY 2026

Object	GL Object Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
<b>GL Acct: 342 -- FUND BAL-COMMITTED</b>					
34350	COMMITTED - BLDG IMPR/RETROFT	-283,000.00	0.00	-100,000.00	-383,000.00
34351	COMMITTED - MOBILE EQMT REPLC	-703,680.00	0.00	0.00	-703,680.00
34352	COMMITTED - WORKERS COMP	-687,064.00	0.00	-100,000.00	-787,064.00
34354	COMMITTED - CONTENGENCIES	-69,239.44	0.00	0.00	-69,239.44
34358	COMMITTED - CLOTHG&PERSONL RES	-451,232.76	0.00	-89,000.00	-540,232.76
<b>Total 342 -- FUND BAL-COMMITTED</b>		<b>-2,194,216.20</b>	<b>0.00</b>	<b>-289,000.00</b>	<b>-2,483,216.20</b>
		<b>-2,194,216.20</b>	<b>0.00</b>	<b>-289,000.00</b>	<b>-2,483,216.20</b>

	<b>Ben Lomond Fire Protection District</b>	<b>Policy # 2180</b>  <b>Date 4/06</b>
	<b>SOP ADMINISTRATION PERSONNEL</b>	<b>TITLE: Purchasing Authorization</b>  <b>Revision date 6/12</b>

- 2180.1** This procedure gives guidance to District members when making purchases on behalf of the District. While this procedure gives specific authority for making purchases, it is not meant to replace good fiscal judgment for conducting business. It is imperative that the Fire Chief monitors and tracks the status of the various District budget accounts in order to ensure that money is available for a projected purchase.
- 2180.2** **Capital Expenditure:** An expenditure of funds for the purchase of an item that exceeds \$3,000.00 in cost.
- 2180.3** **Fixed Asset:** \$299.00 or greater in value and is a non-disposable item such as furniture, large tools and portable equipment and is required to be tracked as inventory.
- 2180.4** **Open Purchase Order:** A pre-arranged charge account with a vendor for the purpose of making routine or emergency purchases of less than \$25.00 The vendor will bill the District on regular intervals once several purchases have accumulated (typically for hardware, automotive parts, etc.).
- 2180.5** **Emergency Operations:** The functions of the District during disaster, campaign and extended attack modes.
- 2180.6** **Contract:** A formal agreement between parties to pay for services rendered. Typically a contract would include the services to be rendered, under what conditions, by a given time, for an Identified amount.
- 2180.7** **Apparatus:** Emergency response vehicles and associated equipment.
- 2180.8** **Mobile Equipment:** All vehicles owned by the District including sedans and utility vehicles.
- 2180.9** **Facilities:** Buildings and grounds where fire administration, fire training and maintenance are housed.
- 2180.10** **Maintenance:** Activities that assure safety and reliability of District apparatus and facilities. Maintenance will also increase the serviceability and life of the asset.

**2180.11 Procedure:**

**2180.11.1** Capital expenditures shall be authorized by the Board of Directors as outlined in the District's Capital Expenditure Purchasing policy.

**2180.11.2** Purchases of items such as: new equipment, tools, furnishings or other items that are not routine maintenance in nature that exceed \$50.00. These purchases shall be reviewed by the Fire Chief.

**2180.11.3** All formal contracts for services shall be approved by the Fire Chief prior to entering into the contract. All formal contracts require either the signature of the Board of Directors Chairperson or the Fire Chief.

**2180.11.4** The passage of a budget by the Board of Directors authorizes the Fire Chief to utilize those funds as appropriated, and in conjunction with the District's purchasing policy.

**2180.11.5** Transfer of funds from District accounts shall be authorized by the Board of Directors.

**2180.12 Fire Chief:** The Fire Chief is authorized to make any expenditure as appropriated by the Board of Directors.