



# **BEN LOMOND FIRE PROTECTION DISTRICT**

## **AGENDA of the BOARD OF DIRECTORS**

**Ben Lomond Fire Protection District.  
Wednesday January 21, 2026 at 9:00 AM  
Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California  
Telephone: 831-336-5495 Fax: 831-246-8890  
blfdchief@benlomondfd.com is inviting you to a Meeting**

The Board meeting agenda and all supporting documents are available for public review at 9430 Hwy 9, Ben Lomond, CA, 72 hours in advance of a scheduled board meeting.

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible, but at least two days prior to the meeting.

### **FLAG SALUTE/MOMENT OF SILENCE ROLL CALL**

President Director Tom Maxson, Director (Vice) Marty Walker, Director Hackett  
Director Hill, Director Cope and Fire Chief Stacie Brownlee

### **REGULAR MEETING- Call TO ORDER OPEN TIME FOR PUBLIC EXPRESSION**

Please observe a three minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a more lengthy presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

### **DIRECTOR MATTERS/AGENDA AMENDMENTS**

Directors may report on their activities and meetings.  
Any changes to the agenda may be made at this time.

### **CHIEF'S REPORT**

The Fire Chief will report on the district's business activities and operations.

**COMMUNICATIONS-** Records request & response to records request

**BOARD CALENDER EVENTS-** Chiefs review- Board Elections. 700 Forms

**COMMITTEE REPORTS-** Budget- Hill & Walker, Building- Walker & Cope, Chiefs Rev.- Hackett & Maxson

Directors may report on committee activities and meetings

### **CONSENT CALENDAR ITEMS**

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes December 17, 2025

2. Regular Meeting of January 21, 2026
3. Approval of Expenditures for January 21, 2026
  - 1.1 Paid bills in the amount of \$ 34,670.98
  - 1.2 Paid Payroll in the amount of \$15,871.08

## **Old BUSINESS**

1. SOP Review  
**Key discussion points:** SOP #2150 Separation from District  
**Decision(s) made:**  
**Action items and assignee(s)**
2. Type 3  
**Key discussion points:**  
**Decisions made:**  
**Action Items and assignees:**

## **NEW BUSINESS**

1. RING  
**Key discussion points:** Meeting January 22 Zayante  
**Decision(s) made:**  
**Action items and assignee(s)**

## **CLOSED SESSION**

At any time during the regular meeting, the Board may adjourn to a closed session to consider land negotiations, litigation, and personnel matters or to discuss with legal counsel matter within the attorney-client privilege. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957.

## **INFORMATION/FUTURE MEETINGS**

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

Scheduling of future meetings

Regular Meeting –February 18, 2026

## **ADJOURNMENT/**



# BEN LOMOND FIRE PROTECTION DISTRICT

## Board Meeting Minutes

Regular Board Meeting

Wednesday December 17, 2025 at 9:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300



### ROLL CALL

**Directors Present:** Director Lisa Hill, Director Tom Maxson, Director Andrew Cope, Director Kirt Hackett and Director Marty Walker

**Fire District Staff:** Chief Brownlee

**Absent:** none

**Also Present:** none

**Call to Order**

### CALL TO ORDER BOARD REGULAR BOARD MEETING

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, December 17, 2025, Chairperson Hill called the meeting to order at 9:00 AM.

### OPEN TIME FOR PUBLIC EXPRESSION

Please observe a three-minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

### DIRECTOR MATTERS/AGENDA AMENDMENTS

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

### CHIEF'S REPORT

The Fire Chief will report on the district's business activities and operations.

### COMMUNICATIONS-

**BOARD CALENDAR EVENTS-**Chiefs Review

**COMMITTEE REPORTS-** Committees set. Budget- Marty & Lisa, Building- Marty & Andrew. Chiefs review- Kurt & Tom

Directors may report on committee activities and meetings

### CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes November 19, 2025
2. Regular Meeting of December 17, 2025
3. Approval of Expenditures for December 17, 2025
  - 1.1 Paid bills in the amount of \$ 32,913.39
  - 1.2 Paid Payroll in the amount of \$16,488.08

Approval of Consent Calendar Items

Motion was made by Director Maxson seconded by Director Hill to approve all Consent Calendar items

Ayes: Director Hill, Director Maxson, Director Walker and Director Cope

Noes: None  
Abstain: None  
Absent: None

### Old BUSINESS

1. SOP Review

**Key discussion points:** SOP #2140 Outside Employment

**Decision(s) made:** No changes

**Action items and assignee(s):** none

2. Type 3

**Key discussion points:** Captains making a equipment list for engine

**Decisions made:** We will need to move funds from Mobile

**Action Items and assignees:**

### NEW BUSINESS

1. Swearing in of New Board Member

**Key discussion points:** Kurt Hackett was sworn in as Board member

**Decisions made:**

**Action Items and assignees:**

2. Resolution 2025-08 Department of Forestry and Fire Protection Agreement #7FG25702 Grant

**Key discussion points:**

**Decisions made:**

**Action Items and assignees:** Motion was made by Director Walker seconded by Director Hill to adopt Resolution 2025-08 Department of Forestry and Fire Protection Agreement #7FG25702 Grant

**Ayes:** Director Hill, Director Maxson, Director Walker, Director Hackett and Director Cope

**Noes:** None

**Abstain:** None

**Absent:** None

3. Board Member Elections

**Key discussion points:** Director Tom Maxson Chairman and Director Marty Walker Vice

**Decisions made:**

**Action Items and assignees:**

### CLOSED SESSION

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### INFORMATION/FUTURE MEETINGS

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Scheduling of future meetings

Regular Meeting –December 21, 2026

### ADJOURNMENT

ATTEST: \_\_\_\_\_  
Chairperson Tom Maxson

\_\_\_\_\_  
Stacie Brownlee, Secretary

**BEN LOMOND FIRE PROTECTION DISTRICT  
OF SANTA CRUZ COUNTY**

**Date: January 14, 2026**

**To: County Auditor, Controller**

**From: Laurie Dennis (831) 336-5495**

**Subject: Approved Bills for Payment Transmittal**

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Vendor bills have been approved for payment out of district funds totaling an amount of

\$ 34,670.98.

These payments were approved by the Board of Directors during their meeting on

January 14, 2026 .

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Signed \_\_\_\_\_

**CLAIMS BY VENDOR**

12/29/2025

*Filter: (Open Claims Only) (Pre-Approved Excluded)*

Vendor	Claim Date	GL Obj	Message	Amount	
<b>GL Key: 680600</b>					
FIRE RISK MANAGMENT SERVICES- FRMS	//	53010	Monthly insurance premium - January 2026	\$176.26	<input type="checkbox"/>
SCARBOROUGH LUMBER & BUILDING SUPPLY	//	61846	Station maintenance supplies	\$160.69	<input type="checkbox"/>
SCARBOROUGH LUMBER & BUILDING SUPPLY	//	61721	Vehicle maintenance- asstd hdwr and supplies	\$357.52	<input type="checkbox"/>
SCM PERFORMANCE	//	61720	E2213- run new wire down frame to rear of engine for 120 outlet, custom plate for 4 chargers	\$1,080.00	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61217	Main account bill- 5 pagers	\$1,650.00	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	62219	Main account bill- Adobe, back up software, domain renewal	\$123.47	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61310	Main account bill- food items for paynight	\$2,367.79	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	62888	Main account bill- paynight plaque and engraving fees	\$193.65	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61110	Main account bill- PPE name tags	\$373.69	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	86110	Main account bill- supplies for roofing replacement/repair	\$8,556.45	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61221	Main account bill- Verizon billing, StarLink billing, fax billing	\$1,115.17	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	63074	Main account bill-Arden property PG&E and SLV Water billings	\$80.81	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	63074	Main account bill-station SLV Water and PG&E billings	\$1,518.29	<input type="checkbox"/>
				<b>Total</b>	\$17,753.79

# CLAIMS BY VENDOR

01/07/2026

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
<b>GL Key: 680600</b>					
ERNIE'S AUTO CENTER	//	61721	Parts- battery replacement C2200	\$285.00	<input type="checkbox"/>
ERNIE'S AUTO CENTER	//	61721	Parts- C2201 - oil and cabin air filters	\$172.54	<input type="checkbox"/>
IHWY, LLC	//	62381	Web hosting / Mail Accts for January 2026	\$105.00	<input type="checkbox"/>
L.N. CURTIS & SONS	//	61110	11 - Pelican LED right angle flashlight w/magnetic clip (part of 50/50 grant)	\$666.59	<input type="checkbox"/>
MONTEREY BAY SYSTEMS	//	61725	Contract base rate for 12/2025 to 03/19/26 and overage charge for 09/25-12/19/25	\$150.60	<input type="checkbox"/>
SANTA CRUZ CO PUBLIC WORKS	//	61425	Dump fees- December	\$52.25	<input type="checkbox"/>
SANTA CRUZ REGIONAL 911	//	61217	Second half fees 2025/2026	\$9,088.50	<input type="checkbox"/>
WEX BANK	//	62920	Shell Card billing - fuel purchases	\$873.67	<input type="checkbox"/>
<b>Total</b>				<b>\$11,394.15</b>	

**CLAIMS BY VENDOR**

01/14/2026

*Filter: (Open Claims Only) (Pre-Approved Excluded)*

Vendor	Claim Date	GL Obj	Message	Amount	
<b>GL Key: 680600</b>					
FIRE RISK MANAGMENT SERVICES- FRMS	/ /	53010	Monthly insurance premium - February 2026	\$180.26	<input type="checkbox"/>
GREENWASTE RECOVERY INC	/ /	61425	Garbage & Recycle 12/01-12/31/25	\$154.16	<input type="checkbox"/>
SANTA CRUZ COUNTY FIRE TRAINING OFFICERS	/ /	62826	3- Course Certif.- Cal Fire Public Safety-First Aid (12/10-12/14/25) Schwarzbach, Aldridge, Garrahan)	\$300.00	<input type="checkbox"/>
SILKE COMMUNICATIONS	/ /	61110	5 @ Minitor 7 5 chnl pagers (part of VFC 50/50 grant)	\$2,888.62	<input type="checkbox"/>
TOWNS, MICHAEL	/ /	62888	Prep. and submittal of FCC form 601 for radio station (9) - 01/02/26- 01/06/2036	\$2,000.00	<input type="checkbox"/>
<b>Total</b>				<b>\$5,523.04</b>	

**Board Mtg. - Vendor Totals  
January 21, 2026**

<b>Vendor Claim Sheets</b>	<b>\$ Amount</b>	<b>Date</b>
Page 1 total	\$17,753.79	29-Dec-25
Page 2 total	\$11,394.15	7-Jan-26
Page 3 total	\$5,523.04	14-Jan-26
<b>Grand Total Vendor Claims</b>	<b>\$34,670.98</b>	

**TOTALS**

PAYROLL SD 02  
 PAY PERIOD #01  
 GL KEY#

Beg Date: 12/22/25

ATTN: Auditor-Controller  
 End Date: 01/02/26

EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
800973	Stacie Brownlee	\$46.70	SALARY	888	0.00	\$3,736.00
			Health Benefit Stipend	ILB	0.00	\$461.54
			VACATION	011	0.00	\$0.00
			SICK	022	0.00	\$0.00
803033	Laurie Dennis	\$37.00	REGULAR HOURS	888	16.00	\$592.00
			SICK	022	0.00	\$0.00
<b>DUTY CHIEF</b>						
<b>EMPLOYEE #</b>						
800494	Mike Ayers	\$75.00	PER SHIFT	888	8.00	\$600.00
803541	Nick Burgess	\$75.00	PER SHIFT	888	3.00	\$225.00
801757	Matt Sanders	\$75.00	PER SHIFT	888	1.00	\$75.00
800493	Mark Brown	\$75.00	PER SHIFT	888	2.00	\$150.00
<b>DAY WORKER- STATION</b>						
<b>EMPLOYEE #</b>						
803842	Garrett Fisher	\$25.00	HOURLY	888	40.00	\$1,000.00
804051	Owen Garrahan	\$25.00	HOURLY	888	16.00	\$400.00
804050	Connor Scarborough	\$25.00	HOURLY	888	8.00	\$200.00
		\$25.00	HOURLY	888	0.00	\$0.00

Prepared by

*Laurie Dennis* 12/29/25  
 DATE

Pay Type	Hours	Dollars
REGULAR HOURS	16.00	\$6,978.00
VACATION	0.00	\$0.00
Health Benefit Stipend	0.00	\$461.54
SICK	0.00	\$0.00

**Payroll Batch Control**  
 Employees 9  
 Line Entries 10

Total Reg. & Special Hours 16.0  
 Total Regular & Special Amounts \$7,439.54



**VOLUNTEER PAY** \$0.00  
**TOTAL** 16.00 \$7,439.54

---  
 ..0..

7,439.54 +  
 592.000 -  
 6,847.540 \*

51000 Regular Pay	\$6,978.00
51015 Sick Pay	\$0.00
51010 Volunteer Pay	\$0.00
53010 Emp Ins & Ben	\$461.54
<b>Total</b>	<b>\$7,439.54</b>

EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
800973	Stacie Brownlee	\$46.70	SALARY	888	0.00	\$3,736.00
			Health Benefit Stipend	ILB	0.00	\$461.54
			VACATION	011	0.00	\$0.00
			SICK	022	0.00	\$0.00
803033	Laurie Dennis	\$37.00	REGULAR HOURS	888	32.00	\$1,184.00
			SICK	022	0.00	\$0.00
<b>DUTY CHIEF</b>						
<b>EMPLOYEE #</b>						
800494	Mike Ayers	\$75.00	PER SHIFT	888	6.00	\$450.00
803541	Nick Burgess	\$75.00	PER SHIFT	888	8.00	\$600.00
		\$75.00	PER SHIFT	888	0.00	\$0.00
		\$75.00	PER SHIFT	888	0.00	\$0.00
<b>DAY WORKER- STATION</b>						
<b>EMPLOYEE #</b>						
803842	Garrett Fisher	\$25.00	HOURLY	888	32.00	\$800.00
804051	Owen Garrahan	\$25.00	HOURLY	888	24.00	\$600.00
804050	Connor Scarborough	\$25.00	HOURLY	888	24.00	\$600.00
		\$25.00	HOURLY	888	0.00	\$0.00

Prepared by *Laurie Dennis* 01/14/26  
 DATE

Pay Type	Hours	Dollars
REGULAR HOURS	32.00	\$7,970.00
VACATION	0.00	\$0.00
Health Benefit Stipend	0.00	\$461.54
SICK	0.00	\$0.00

**Payroll Batch Control**

Employees 7  
 Line Entries 8

Total Reg. & Special Hours 32.0  
 Total Regular & Special Amounts \$8,431.54



**TOTAL** 32.00 \$8,431.54

0.000 \*  
 8,431.540 +  
 1,184.000 -  
 7,247.540 \*

51000 Regular Pay \$7,970.00  
 51015 Sick Pay \$0.00  
 51010 Volunteer Pay \$0.00  
 53010 Emp Ins & Ben \$461.54  
**Total \$8,431.54**



# **Ben Lomond Fire Protection District**

**Post Office Box 27, Ben Lomond, California 95005**

**Telephone: 831-336-5495 Fax: 831-336-0300**

<b>TO:</b>	<b>Board of Directors</b>	<b>FROM:</b>	<b>Stacie Brownlee Fire Chief</b>
<b>SUBJECT:</b>	<b>Chief's Report</b>	<b>DATE:</b>	<b>01/21/2026</b>
	<b>Approved</b>	<b>Date</b>	

## **Correspondence**

### **Administration**

### **Operations**

BLFD responded to 78 calls in Dec/Jan

- Structure (3)
- EMS (26)
- Haz Mat (0)
- Vehicle Acc. (6)
- Public Service (20)
- Smoke Checks (7)
- Other, wires (16)
- Mutual Aide calls (3) Boulder, Wat (1) CZU (3)
- Wildland (0)

### **Training**

- Fit Test/ PPE Inv/ Personnel update

### **Logistic**

- RING Radio System meeting 6-8 Zayante Fire Jan.22 2026

### **Fire Prevention/Ed**



1301 Doker Dr.  
Modesto, CA 95351

209-544-3161  
209-846-7400 Parts

REC-111  
JAN 14 2025

January 1, 2026

Chief Stacie Brownlee  
Ben Lomond Fire District  
9430 Highway 9  
Ben Lomond, CA 95005

Chief Brownlee,


At the recommendation of our management team, I'd like to personally express an interest in continuing our business relationship with the Ben Lomond Fire District.

To my understanding, decisions made before my arrival at Burton's Fire concerning a past disagreement impacted not only Ben Lomond FD but also the surrounding area. We value the opportunity to serve the brave firefighters in our geography and believe that maintaining this relationship serves to benefit our local communities.

If you are open to continuing our work together, we would welcome the opportunity to do so. Thank you for your time and consideration. I look forward to hearing from you.

Sincerely,

Blake Giles, Owner  
Burton's Fire  
209-544-3161  
[blake@burtonsfire.com](mailto:blake@burtonsfire.com)

	<b>Ben Lomond Fire Protection District</b>	<b>Policy # 2150</b> <b>Date 4/06</b>
	<b>SOP ADMINISTRATION PERSONNEL</b>	<b>TITLE: Separation from District Employment Policy</b> <b>Revision date 6/12</b>

**2150.1** Resignation - To leave District service in good standing, an employee must file a written notice of termination with the Fire Chief at least two weeks before the effective date. The Fire Chief may, however, grant good standing with less notice if he/she determines the circumstances warrant. Resignations may not be withdrawn without the Fire Chiefs approval.

**2150.2** Layoffs - Whenever, in the judgment of the District Board of Directors, it becomes necessary, due to the lack of work, lack of funds, or other economic reason, or because the necessity for a position no longer exists, the Board of Directors may abolish any position of employment, and the employee holding such position may be laid off or demoted.

**2150.3** Dismissal of Tenured Employees. A tenured employee may be dismissed at any time by the Fire Chief for cause, and after consulting with District Legal Counsel.

**2150.3.1** The following shall constitute sufficient cause for dismissal:

- Conviction of a felony;
- Fraud in securing employment;
- Misappropriation of District funds or property;
- Intentional or gross misconduct; and,
- Failure to respond or improve regarding an item specified in **Policy 2170 Disciplinary Action**, after an evaluation or corrective action plan has failed to produce an improvement to performance.
- Incapacity due to mental or permanent physical disability rendering the employee unable to perform job duties.
- Severe physical or mental disability.

**2150.4** A probationary employee may be dismissed at any time during a probationary period without right of appeal or hearing. In case of such dismissal, the Fire Chief shall notify the dismissed probationary employee in writing that he/she is being separated from District service.

**2150.5** Dismissal of the Fire Chief shall be as outlined in the employment agreement between the Fire Chief and the District.

**2150.6** Notice of Dismissal. All employees shall be provided with a notice of dismissal. This notice shall be prepared by the Fire Chief after consultation with District Counsel and shall contain the following:

**2150.6.1** A description of the proposed action and its effective date or dates, and in the case of a tenured employee, the ordinance, regulation or rule violated;

**2150.6.2** A statement of the acts or omissions upon which the action is based;

**2150.6.3** A statement that a copy of the materials upon which the action is based are attached or available for inspection upon request; and,

**2150.6.4** In the case of a tenured employee, a statement advising the employee of the right to file an appeal as provided in **2150.7** of this policy.

**2150.7** Procedures for Disciplinary Action and Dismissal of Tenured Employees.

**2150.7.1** A tenured employee may, upon receipt of a notice of dismissal or disciplinary action, appeal in writing to the Fire Chief within five working days of the date of the notification. The Fire Chief shall then schedule an informal hearing at which the employee may answer the charges against him/her, present any mitigating evidence, or otherwise respond to the notice of dismissal. The hearing guidelines and format shall be available upon request. The Fire Chief shall issue his/her opinion and decision within ten working days of the hearing and may, if the Fire Chief finds that the dismissal was not justified, he/she may order a less severe disciplinary action, or may order the employee reinstated with full back pay and benefits.

Santa Cruz County Regional Interoperable Next Generation Radio System  
and Alternate Strategies informational workshop

January 22, 2026

Agenda

- 6:00 pm Recap the Past to the Present Radio System Hx – Chief Maxwell, ZAY
- 6:20 pm Update on the RING system status – Chief Correia, SCO
- 7:00 pm Alternative Strategy – Cal Fire Dispatch: Process and Prerequisites  
Chief Jed Wilson, Chief Valery Watts
- 7:20 pm Entertain Alternate Strategies for consideration
- 7:40 pm Questions and Answers
- 8:00 pm Conclusion



**Ben Lomond Fire Protection District**  
Post Office Box 27, Ben Lomond, California 95005  
Telephone: 831-336-5495 Fax: 831-336-0300

<b>TO:</b>	<b>Board of Directors</b>	<b>FROM:</b>	<b>Stacie Brownlee Fire Chief</b>
<b>SUBJECT:</b>	<b>Chief's Report</b>	<b>DATE:</b>	<b>01/21/2026</b>
	<b>Approved</b>	<b>Date</b>	

**Correspondence**

**Administration**

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- Wildland (0)

**Training**

- Fit Test/ PPE Inv/ Personnel update

**Logistic**

- RING Radio System meeting 6-8 Zayante Fire Jan.22 2026

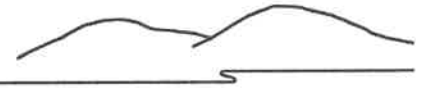
**Fire Prevention/Ed**

**Ben Lomond Fire Protection District**

**FINANCIAL STATEMENTS**

**AUDIT REPORT**

**June 30, 2024  
and  
June 30, 2025**



material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Other Matters**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis information and Budget VS. Actual comparison be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted principally of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with managements responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurances on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide an assurance.

PNPCPA

## Ben Lomond Fire Protection District

### Management's Discussion and Analysis for Fiscal Years Ended June 30, 2024 and June 30, 2025

As management of the Ben Lomond Fire Protection District ("the District"), our discussion and analysis of the financial performance of the District offers readers of these financial statements an overview of the District's financial activities for the year ended June 30, 2024 and June 30, 2025, based on currently known facts, decisions, or conditions, as well as a comparative analysis of changes in the District's financial position between FY 2023-2024 and FY 2024-2025. We encourage readers to consider the information presented here in conjunction with the District's financial statements.

#### **Financial Highlights**

- The assets of the District exceeded its liabilities by \$5,181,939 (net position) at the close of fiscal June 30, 2024. Unrestricted net position, which is normally used to meet the District's ongoing obligations to its creditors, was \$3,372,254 at June 30, 2024.
- The assets of the District exceeded its liabilities by \$5,666,169 (net position) at the close of fiscal June 30, 2025. Unrestricted net position, which is normally used to meet the District's ongoing obligations to its creditors, was \$3,820,679 at June 30, 2025.
- The District's total net position increased by \$408,743 and 484,230 for 2024 and 2025 respectively.

#### **Using This Annual Report - Overview of the Financial Statements**

This report consists of several basic financial statements. The Statement of Net Position and the Statement of Activities provide information about the financial activities of the District and present a longer-term view of the District's finances. These statements provide information about the financial activities of the District in a manner similar to private sector companies.

Financial statement notes are an important part of the basic financial statements. They provide the readers additional information required by Generally Accepted Accounting Principles.

#### **Government-wide Financial Statements**

The financial provide readers with a broad overview of the District as a whole and about its activities for the current period. They include all assets and liabilities using the accrual basis of accounting. In this method, all the current year's revenues and expenses are considered regardless of when cash is paid or received.

The Statement of Net Position represents the difference between all the District's assets and liabilities and the Statement of Activities reports the changes in net position during the fiscal year. Examining net position is an effective way to measure the District's financial health or position. Increases and decreases in net position is a good indicator of whether the District's financial position is improving or deteriorating

### **Economic Factors and Next Year's Budget**

The goal for FY 2025-24 is to continue providing for the safety of the community, safety of District employees and being good stewards of District assets. The FY 2024-2025 budgets reflect such by projecting continued expenditures in personal protective equipment, training, and maintenance of facilities, equipment and vehicles.

Although the District experienced financial growth, the District needs to be aware of external factors that affect the largest cost; wages and benefits. There also is the continuing need to replace vehicles, equipment, and major maintenance projects. The long-term effect of these concerns is routinely reviewed and analyzed when preparing extended projections. The board and staff members use the projections as a basis to gain efficiencies on a number of different levels.

### **Other Fiscal Matters**

As always, the District actively pursues as many sources of funding as are available to us (including grants) to ensure that during these challenging economic times our level of service to the public remains at the high level we have all come to expect.

### **Requests for Information**

This financial report is designed to provide a general overview of the Ben Lomond Fire Protection District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the General Manager, Ben Lomond Fire Protection District, 9430 Highway 9, PO Box, 27, Ben Lomond, CA 95005



**Ben Lomond Fire Protection District**

**FINANCIAL STATEMENTS**

**AUDIT REPORT**

**June 30, 2024**

**and**

**June 30, 2025**

November 19, 2025

Ben Lomond Fire Protection District

**INDEPENDENT AUDITOR'S REPORT**

**Opinions**

We have audited the accompanying financial statements of Ben Lomond Fire Protection District as of and for the year-ended June 30, 2024 and June 30, 2025, as listed in the Table of Contents. In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Ben Lomond Fire Protection District as of June 30, 2024 and June 30, 2025, and the respective changes in financial position, and cash flows where applicable for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

**Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Responsibilities of Management for the Financial Statements**

The District's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about The District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a



material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Other Matters**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis information and Budget VS. Actual comparison be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted principally of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with managements responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurances on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide an assurance.

PNPCPA

**Ben Lomond Fire Protection District**

**Audit Report  
June 30, 2024  
and  
June 30, 2025**

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## Ben Lomond Fire Protection District

### Management's Discussion and Analysis for Fiscal Years Ended June 30, 2024 and June 30, 2025

As management of the Ben Lomond Fire Protection District ("the District"), our discussion and analysis of the financial performance of the District offers readers of these financial statements an overview of the District's financial activities for the year ended June 30, 2024 and June 30, 2025, based on currently known facts, decisions, or conditions, as well as a comparative analysis of changes in the District's financial position between FY 2023-2024 and FY 2024-2025. We encourage readers to consider the information presented here in conjunction with the District's financial statements.

#### **Financial Highlights**

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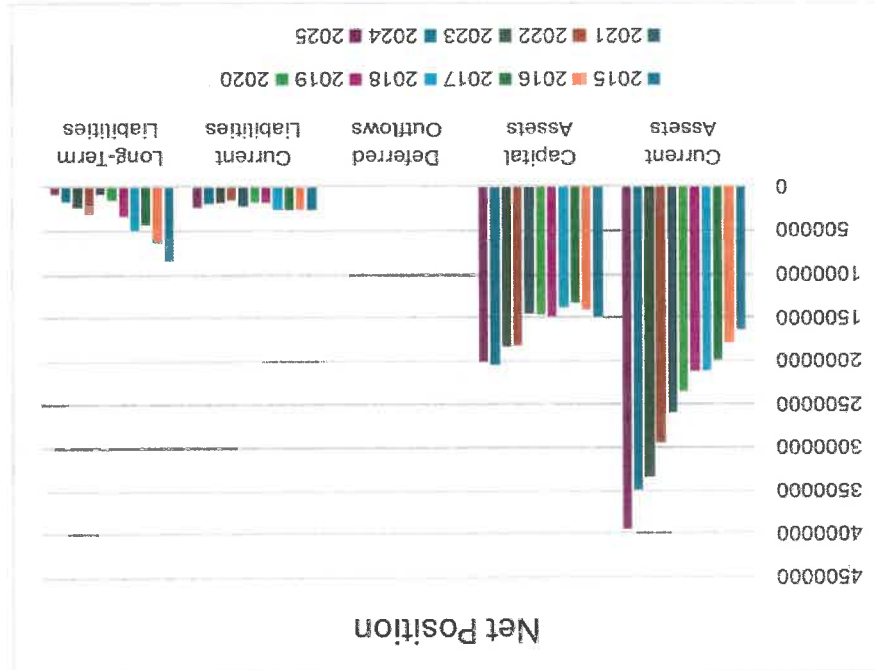
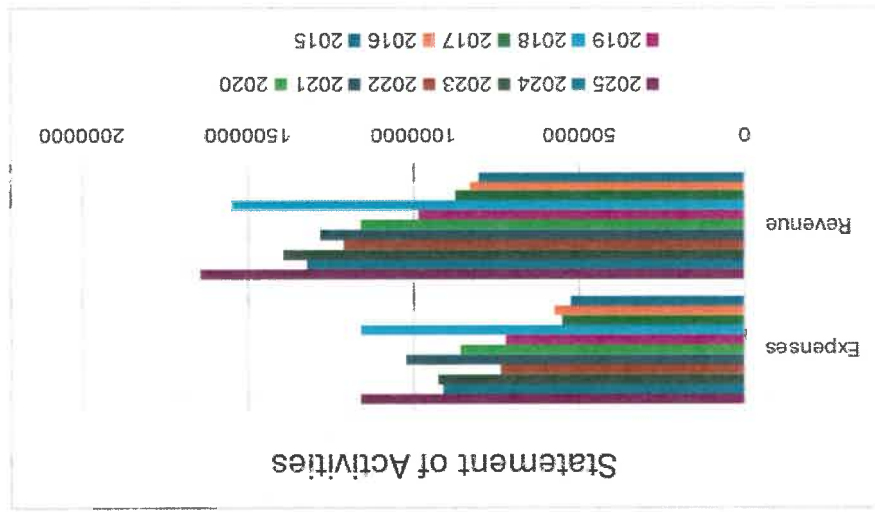
At the end of fiscal year 2024-2025, the District had \$3,850,226 invested in a range of capital assets, including land, structures, vehicles and equipment.

**Capital Assets**

**Capital Asset and Debt Administration**

The Statement of Revenues, Expenses and Changes in Fund Net Position Budget and Actual shows a comparison. The budget is based on anticipated cash flows.

**Budget vs Actual**



## **Economic Factors and Next Year's Budget**

The goal for FY 2025-24 is to continue providing for the safety of the community, safety of District employees and being good stewards of District assets. The FY 2024-2025 budgets reflect such by projecting continued expenditures in personal protective equipment, training, and maintenance of facilities, equipment and vehicles.

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**GOVERNMENT FUNDS FINANCIAL STATEMENTS**

**Ben Lomond Fire Protection District**

**Balance Sheet  
June 30, 2024  
and  
June 30, 2025**

	<u>2024</u>	<u>2025</u>
<b><u>ASSETS</u></b>		
<b><u>Assets:</u></b>		
Cash	\$ 3,489,609	\$ 3,957,935
Prepays	-	-
Accounts Receivable	-	-
	<u>3,489,609</u>	<u>3,957,935</u>
<b><u>LIABILITIES &amp; FUND BALANCES</u></b>		
<b><u>Liabilities:</u></b>		
Accounts Payable	15,434	34,115
Accrued Payroll	83,715	91,867
	<u>99,149</u>	<u>125,982</u>
<b><u>Fund Balances:</u></b>		
Unassigned	1,945,477	2,137,737
Committed		
Building Improvement	158,000	158,000
Mobile Equipement	648,680	897,913
Workers Comp	412,064	412,064
Contingencies	69,239	69,239
Clothing	157,000	157,000
	<u>3,390,460</u>	<u>3,831,953</u>
Total Fund Balance	<u>3,390,460</u>	<u>3,831,953</u>
<b><u>TOTAL LIABILITIES &amp; FUND BALANCE</u></b>	<b><u>\$ 3,489,609</u></b>	<b><u>\$ 3,957,935</u></b>

The accompanying notes are an integral part of these financial statements.

**Ben Lomond Fire Protection District**

**Statement of Revenues, Expenditures & Change in Fund Balance  
For the Year Ended  
June 30, 2024  
and  
June 30, 2025**

	<b>2024</b>	<b>2025</b>
	<b>General Fund</b>	<b>General Fund</b>
<b>REVENUE</b>		
Tax Revenue	\$ 1,137,915	\$ 1,203,766
Other Government Agencies	-	-
Interest & Investment Earnings	126,174	149,858
License, Permits & Rents	53,443	31,654
Charges for Service	-	-
Grants & Contributions	-	237,457
Miscellaneous	2,376	7,188
<b>TOTAL REVENUE</b>	<b>1,319,908</b>	<b>1,629,923</b>
<b>EXPENDITURES</b>		
Capital Assets	335,229	173,457
Debt Service:		
Principle	71,864	74,605
Interest	11,607	8,866
Salaries and Employee Benefits	405,965	393,493
Professional Fees	24,805	27,198
Repairs and Maintenance	121,786	16,510
Insurance	46,538	58,041
Other Government Agencies	-	237,457
Services, Supplies and Refunds	175,639	198,803
<b>TOTAL EXPENDITURES</b>	<b>1,193,433</b>	<b>1,188,430</b>
<b>Excess (Deficit) Revenues over Expenditures</b>	<b>126,475</b>	<b>441,493</b>
Other Financing Sources	-	-
<b>CHANGE IN FUND BALANCE</b>	<b>126,475</b>	<b>441,493</b>
<b>FUND BALANCE, BEGINNING OF YEAR</b>	<b>3,263,985</b>	<b>3,390,460</b>
<b>FUND BALANCE, END OF YEAR</b>	<b>\$ 3,390,460</b>	<b>\$ 3,831,953</b>

The accompanying notes are an integral part of these financial statements.

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

**Ben Lomond Fire Protection District**

**Statement of Net Position  
June 30, 2024  
and  
June 30, 2025**

<b>ASSETS</b>	<b>2024</b>	<b>2025</b>
Current Assets:		
Cash	\$ 3,489,609	\$ 3,957,935
Accounts Receivable	-	-
Deposits & Prepaid Expenses	-	-
Total Current Assets	<u>3,489,609</u>	<u>3,957,935</u>
Capital Assets:		
Land	521,432	521,432
Buildings & Improvements	878,457	889,847
Firefighting Equipment	2,357,227	2,438,947
Construction in Progress	-	-
Less: Accumulated Depreciation	<u>(1,715,062)</u>	<u>(1,846,972)</u>
Total Capital Assets	<u>2,042,054</u>	<u>2,003,254</u>
Other Assets		
Lease Receivable	-	115,942
Total Other Assets	<u>-</u>	<u>115,942</u>
<b>TOTAL ASSETS</b>	<b><u>5,531,663</u></b>	<b><u>6,077,131</u></b>
<b>DEFERRED OUTFLOW</b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>TOTAL DEFERRED OUTFLOW</b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	<b><u>5,531,663</u></b>	<b><u>6,077,131</u></b>
<b>LIABILITIES</b>		
Current Liabilities:		
Accrued Interest	-	-
Current Portion of Long-Term Debt	74,605	77,450
Accounts Payable	15,434	34,115
Accrued Payroll Liabilities	83,715	91,867
Accrued Compensated Absences	18,206	24,106
Deposits from Others	-	8,000
Total Current Liabilities	<u>191,960</u>	<u>235,538</u>
Long-term Liabilities:		
Long-Term Debt	157,764	80,314
Total Long-term Liabilities	<u>157,764</u>	<u>80,314</u>
<b>TOTAL LIABILITIES</b>	<b><u>349,724</u></b>	<b><u>315,852</u></b>
<b>DEFERRED INFLOWS</b>		
Deferred Inflow - Lease	-	95,110
<b>TOTAL DEFERRED INFLOWS</b>	<b><u>-</u></b>	<b><u>95,110</u></b>
<b>TOTAL LIABILITIES AND DEFERRED INFLOWS</b>	<b><u>349,724</u></b>	<b><u>410,962</u></b>
<b>NET POSITION</b>		
Net Investment in Capital Assets	1,809,685	1,845,490
Unrestricted	3,372,254	3,820,679
<b>TOTAL NET POSITION</b>	<b><u>\$ 5,181,939</u></b>	<b><u>\$ 5,666,169</u></b>

The accompanying notes are an integral part of these financial statements.

**BEN LOMOND FIRE PROTECTION DISTRICT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION**

	June 30, 2024	June 30, 2025
Total Fund Balances - Governmental Funds	\$ 3,390,460	\$ 3,831,953
 Capital Assets used in Governmental Funds are not financial resources and therefore are not reported as assets in the Governmental Funds.		
Total Historical Cost of Capital Assets	3,757,116	3,850,226
Less: Accumulated Depreciation	(1,715,062)	(1,846,972)
Prepaid expenses, some expenditures not due & payable within the current period were paid, those amounts are shown as expended in the governmental funds	-	115,942
Compensated Absences are reported in the Government-Wide Statement of Net Assets, but they do not require the use of current financial resources. Therefore, the liability is not reported in Governmental Funds.	(18,206)	(24,106)
Deferred Outflows not due and receivable in the current period and therefore are not reported as an asset in the governmental funds. This is comprised of GASB 68 Pension Outflows. Deferred Outflows at June 30 was:	-	-
Deferred Inflows are not due in the current period and therefore, are not reported as liabilities in the governmental funds. This is comprised of GASB 68 Pension Inflows. Deferred Inflows at June 30 was:	-	(95,110)
Accrued Interest is not due in the current period and therefore, are not reported as liabilities in the governmental funds.		
Long-term liabilities are not due in the current period and therefore, are not reported as liabilities in the governmental funds.	(232,369)	(165,764)
Net Position	\$ 5,181,939	\$ 5,666,169

The accompanying notes are an integral part of these financial statements

**Ben Lomond Fire Protection District**

**Statement of Activities**

**For the Year-Ended**

**June 30, 2024**

**and**

**June 30, 2025**

**2024**

**2025**

		Operating Revenues				Other		Excess of Revenues/(Expenses)	
		Other	Government Agencies	Strike Team Reimbursements	Grants and Contributions	Expenses	Government Agencies	Strike Team Reimbursements	Grants and Contributions
<b>Governmental Activities</b>									
	Public Protection	\$ 788,017	\$ -	\$ -	\$ -				
	Depreciation (Unallocated)	123,148							
	<b>Total Governmental Activities</b>	\$ 911,165							
<b>General Revenues:</b>									
	Tax Revenue	1,137,915							
	Interest & Investment Earnings	126,174							
	License, Permits & Rents	53,443							
	Miscellaneous	2,376							
	<b>Total General Revenues</b>	1,319,908							
<b>NET CHANGE IN NET POSITION</b>		408,743							
<b>NET POSITION, BEGINNING OF YEAR</b>		4,773,196							
<b>NET POSITION, END OF YEAR</b>		\$ 5,181,939							
<hr/>									
		Operating Revenues				Other		Excess of Revenues/(Expenses)	
		Other	Government Agencies	Strike Team Reimbursements	Grants and Contributions	Expenses	Government Agencies	Strike Team Reimbursements	Grants and Contributions
<b>Governmental Activities</b>									
	Public Protection	\$ 1,026,615	\$ -	\$ -	\$ 237,457				
	Depreciation (Unallocated)	131,910							
	<b>Total Governmental Activities</b>	\$ 1,158,525			\$ 237,457				
<b>General Revenues:</b>									
	Tax Revenue	1,203,766							
	Interest & Investment Earnings	150,157							
	License, Permits & Rents	44,187							
	Miscellaneous	7,188							
	<b>Total General Revenues</b>	1,405,298							
<b>NET CHANGE IN NET POSITION</b>		484,230							
<b>NET POSITION, BEGINNING OF YEAR</b>		5,181,939							
<b>NET POSITION, END OF YEAR</b>		\$ 5,666,169							

The accompanying notes are an integral part of these financial statements.

**BEN LOMOND FIRE PROTECTION DISTRICT**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**

	June 30, 2024	June 30, 2025
Excess (Deficit) Revenues over Expenditures	\$ 126,475	\$ 441,493
Amounts reported for governmental activities in the Statement of Activities are different as follows:		
Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of these assets are allocated over the estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense during the year		
Current Year Capital Outlays	332,635	93,510
Less: Current Year Depreciation Expense	(123,148)	(131,910)
In the Governmental Funds revenues are measured by the amount of financial resources received. In the Government-Wide Statement of Activities, revenue is measured by the amounts earned during the year		
		12,432
In the Governmental Funds compensated absences (sick pay and vacation) are measured by the amount of financial resources used, which is the amounts actually paid. In the Government-Wide Statement of Activities, compensated absences are measured by the amounts used during the year		
	917	(5,900)
Repayment of principle on long-term liabilities is an expenditure for Governmental funds, but the repayment reduces long-term liabilities on the Government-Wide Statement of Net Position. Principle payments made on long-term liabilities during the year consist of:		
	71,864	74,605
Change in Net Position of Governmental Activities	\$ 408,743	\$ 484,230

The accompanying notes are an integral part of these financial statements

**FIDUCIARY FUNDS FINANCIAL STATEMENTS**

**Ben Lomond Fire Protection District**

**Statement of Fiduciary Net Position  
June 30, 2024  
and  
June 30, 2025**

<b><u>ASSETS</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>
<b><u>Current Assets:</u></b>		
Cash	117,323	105,505
Total Current Assets	<u>117,323</u>	<u>105,505</u>
<b><u>Capital Assets:</u></b>		
Firefighting Equipment	23,852	237,457
Less: Accumulated Depreciation	<u>(23,852)</u>	<u>(9,498)</u>
Total Capital Assets	<u>-</u>	<u>227,959</u>
<b>TOTAL ASSETS</b>	<u>117,323</u>	<u>333,464</u>
<b><u>LIABILITIES</u></b>		
<b><u>Current Liabilities:</u></b>		
Accounts Payable	<u>-</u>	<u>-</u>
Total Current Liabilities	<u>-</u>	<u>-</u>
<b>TOTAL LIABILITIES</b>	<u>-</u>	<u>-</u>
<b><u>NET POSITION</u></b>		
Breathing support units maintenance fund	43,440	40,029
Education trailer maintenance fund	73,884	293,435
Hose maintenance fund	<u>-</u>	<u>-</u>
<b>TOTAL NET POSITION</b>	<u>\$ 117,324</u>	<u>\$ 333,464</u>

The accompanying notes are an integral part of these financial statements.

**Ben Lomond Fire Protection District**

**Statement of Activities & Change in Fiduciary Net Position - Fiduciary Funds  
For the Year Ended  
June 30, 2024  
and  
June 30, 2025**

	<b>2024</b>	<b>2025</b>
<b>ADDITIONS</b>	Fiduciary Fund	Fiduciary Fund
Aid from other government agencies	20,000	255,457
Use of Money and Property	578	356
<b>TOTAL ADDITIONS</b>	<u>20,578</u>	<u>255,813</u>
<b>DEDUCTIONS</b>		
Depreciation	-	9,498
Services, Supplies and Refunds	19,913	30,174
<b>TOTAL DEDUCTIONS</b>	<u>19,913</u>	<u>39,672</u>
<b>CHANGE IN NET POSITION</b>	665	216,141
<b>NET POSITION, BEGINNING OF YEAR</b>	<u>116,659</u>	<u>117,324</u>
<b>NET POSITION, END OF YEAR</b>	<u>\$ 117,324</u>	<u>\$ 333,465</u>

## **Ben Lomond Fire Protection District**

### **NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED June 30, 2025 and 2024**

**Background:** The Ben Lomond Fire Protections District was organized June 15, 1923, in conformity with the Deering Act 2593, Statutes of 1881, since codified in the State of California Health and Safety Code, Sections 14001 et seq.

The District was reorganized in September 1966 in conformity with the Health and Safety Code, Sections 13801 et seq. It is governed by a five-member Board of Directors who are elected to four-year terms by area residents. The District provides fire protection in the Town of Ben Lomond and surrounding areas.

#### Note 1 - Significant Accounting Policies

##### Accounting Principles

The financial statements of the Ben Lomond Fire Protection District (District) have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The most significant accounting policies of the District are described below.

##### Basis of Accounting and Measurement Focus

The accounts of the District are organized on the basis of funds, or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

##### Financial Statement Presentation

###### Government-Wide Financial Statements

The District Government-Wide Financial Statements include a Statement of Net Position and a Statement of Activities and Changes in Net Position. These statements present summaries of Governmental and Business-Type Activities for the District accompanied by a total column.

These statements are presented on an “economic resources” measurement focus and the accrual basis of accounting. Accordingly, all of the District’s assets and liabilities, including capital assets as well as infrastructure assets and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. The types of transactions reported as program revenues for the District are reported in three categories: 1) charges for services, 2) operating grants and contributions, and 3) capital grants and contributions.

**NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED June 30, 2025 and 2024**

Certain eliminations have been made as prescribed by GASB Statement No. 34 in regards to interfund activities, payables and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government column. In the Statement of Activities, internal service fund transactions have been eliminated; however, those transactions between governmental and business-type activities have not been eliminated.

The District's governmental-wide fund balance is classified in the following categories:

Net Investment in Capital Assets - Includes amount of the fund balance that is invested in capital assets net of any related debt.

Restricted - Includes amounts that can be spent only for the specific purposes stipulated by a formal action of the government's highest level of decision-making authority, external resource providers, constitutionally, or through enabling legislation.

Unrestricted - Includes amounts that are technically available for any purpose and includes all amounts not contained in other classifications.

Fund Financial Statements

Governmental Fund Financial Statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances for all major governmental funds and non-major funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in fund balances and changes in fund balances as presented in these statements to the net position and changes in net position presented in the Government-Wide financial statements. The District has presented all major funds that met those qualifications.

All governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the Balance Sheets. The Statement of Revenues, Expenditures and Changes in Fund Balances present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year-end) are recognized when due. The primary revenue sources, which have been treated as susceptible to accrual by the District, are property tax, intergovernmental revenues and other taxes. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

Nonspendable - Includes amounts that are not in a spendable form or are required to be maintained intact.

Restricted - Includes amounts that can be spent only for the specific purposes stipulated by external resource providers, constitutionally, or through enabling legislation.

## **Ben Lomond Fire Protection District**

### **NOTES TO FINANCIAL STATEMENTS**

#### **FOR THE FISCAL YEAR ENDED June 30, 2025 and 2024**

**Committed** - Includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government take the same formal action that imposed the constraint originally.

**Assigned** - Includes amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates authority.

**Unassigned** - Includes amounts that are technically available for any purpose and includes all amounts not contained in other classifications.

#### **Use of Restricted/Unrestricted Net Position**

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the District's policy is to apply restricted net position first.

#### **Budgets and Budgetary Accounting**

The District prepares a fiscal year budget in accordance with applicable laws and regulations.

#### **Pooled Cash and Investments**

The County sponsors an investment pool that is managed by the County Treasurer for the purpose of increasing interest earnings through investment activities. Cash and investments for most County activities are included in the investment pool. Interest earned on the investment pool is distributed to the participating funds monthly using a formula based on the average daily balance of each fund

The California Government Code requires California banks and savings and loan associations to secure the County's cash deposits by pledging securities as collateral. This Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such a collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the County's name.

In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, investments were stated at cost, as the fair market value adjustment at the yearend was immaterial.

#### **Accounts Receivable/Lease Receivable**

On an accrual basis, revenues are recognized in the fiscal year in which the services are rendered. The District has not established an allowance for uncollectable receivables for Governmental or Grant Funds since prior experience has shown that uncollectable receivables are not significant.

#### **Prepaid Expenditures**

Prepaid expenditures (expenses) represent amounts paid in advance of receiving goods or services. The District has the option of reporting an expenditure in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditures in the period benefited.

**NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2025 and 2024**

**Capital Assets**

Capital assets purchased or acquired are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

General Capital Assets \$300 and/or a serviceable life greater than 5 years

Depreciation on all assets is provided on the straight-line basis over and estimated useful life.

Buildings	40 years
Equipment	5-20 years

**Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred outflow/inflows of resources, represents an acquisition/disposition of net position that applies to future period(s) and will not be recognized as an outflow/inflow of resources until that time.

**Liability for Compensated Absences**

The District is required to recognize a liability for employees' rights to receive compensation for future absences. All vacation and vested sick pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

**Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position

**Property Taxes**

The County of Santa Cruz assesses properties, bills, and collects property taxes for the District. Assessed values are determined annually by the County Assessor as of March 1, and become a lien on real property as of that date. Taxes are due November 1 and February 1 and are delinquent if not paid by December 10 and April 10, respectively. The County bills and collects property taxes and remits them to the District under the state authorized method of apportioning taxes whereby all local agencies, including special districts, receive for the County their respective shares of the amount of ad valorem taxes collected.

**Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Ben Lomond Fire Protection District**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED June 30, 2025 and 2024**

**Pensions**

The District provides retirement benefits through a Defined Contribution Benefit Plan managed by the Public Agency Retirement Services (PARS).

**Note 2 – Cash**

**Summary of Cash**

	<u>2024</u>	<u>2025</u>
County Cash	\$ 3,489,509	\$ 3,957,835
Petty Cash	100	100
Total	<u>\$ 3,489,609</u>	<u>\$ 3,957,935</u>

**Investment Policy:** California statutes authorize districts to invest idle or surplus funds in a variety of credit instruments as provided for in the California Government Code, Section 53600, Chapter 4 – Financial Affairs. The District does not have an investment policy that addresses its interest rate risk, credit risk, and concentration of credit risk.

**Investment in the County of Santa Cruz’s Investment Pool:** The District maintains its cash in County of Santa Cruz’s cash and investment pool which is managed by the Santa Cruz County Treasurer. The District’s cash balances invested in the Santa Cruz County Treasurer’s cash and investment pool are stated at amortized cost, which approximates fair value. Santa Cruz County does not invest in any derivative financial products. The Santa Cruz County Treasury Investment Oversight Committee (Committee) has oversight responsibility for Santa Cruz County’s cash and investment pool. The value of pool shares in Santa Cruz County that may be withdrawn is determined on an amortized cost basis, which is different than the fair value of the District’s position in the pool. Investments held in the County’s investment pool are available on demand to the District and are stated at cost, which approximates fair value. This investment is not subject to categorization under GASB No. 3.

**Interest Rate Risk:** Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

**Credit Risk:** Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating issued by a nationally recognized statistical rating organization. The County’s investment pool does not have a rating provided by a nationally recognized statistical rating organization.

**Custodial Risk:** Custodial risk is the risk that the government will not be able to recover its deposits or the value of its investments that are in the possession of an outside party. Custodial credit risk does not apply to a local government’s indirect deposits or investment in securities through the use of government investment pools (such as the County’s investment pool).

**Custodial Credit Risk:** Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to

**Ben Lomond Fire Protection District**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2025 and 2024**

recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure public agency deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. The District's deposits were covered by FDIC insurance at June 30, 2017.

**Note 3 –Accounts Receivable**

On June 30, 2025, the District had \$0 in Accounts Receivable.  
On June 30, 2024, the District had \$0 in Accounts Receivable.

**Note 4 – Capital Assets**

The District believes that sufficient detail of Capital assets balances is provided in the financial statements to avoid obscuring of significant components by aggregation

**Note 5 – Compensated Absences**

On June 30, 2025, the liability for compensated absences was \$24,106  
On June 30, 2024, the liability for compensated absences was \$18,206

**Note 6 – Long-Term Debt**

Capital Lease agreement for fire engine: dated May 13, 2022 from Osh Kosh Capital. Due in 5 annual payments of \$83,471, including interest at 3.810% per annum. Final payment due May 13, 2027.

**Ben Lomond Fire Protection District**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED June 30, 2025 and 2024**

**FUTURE MINIMUM LEASE PAYMENTS**

	<b>Community First Capital Bank</b>		<b>TOTAL</b>	
6/30/2026		77,450		77,450
6/30/2027		80,314		80,314
<b>THEREAFTER</b>		-		-
<b>TOTAL</b>		157,764		157,764
<b>NET PRINCIPAL</b>	<b>\$</b>	157,764	<b>\$</b>	157,764
<b>S/T PORTION</b>	<b>\$</b>	77,450	<b>\$</b>	77,450
<b>L/T PORTION</b>	<b>\$</b>	80,314	<b>\$</b>	80,314

**Note 7 - Public Employees' retirement Plan:**

The following description provides only general information. Participants should refer to the Plan agreement for a more complete description of the Plan's provisions.

Effective May 13, 2015, Ben Lomond Fire Protection District adopted a Defined Contribution Plan through Public Agency Retirement Services; PARS Participant-Directed 401(a) Trust. The Plan meets the requirements of a pension trust under California Government Code Sections 53215-53224, or their successor sections.

**Eligibility**

An eligible employee shall participate in this plan if he or she is the Fire Chief of the Employer on or After May 13, 2015.

**Termination of participation.**

A participant shall cease to be a participant on the date of his or her termination of employment as determined by the employer.

**Effect of Transfer to Ineligible Employment**

If a participant is no longer an eligible employee and becomes an ineligible employee, such employee will participate immediately upon returning to the eligible class of employees. Such participation shall commence as of the first day of such eligible employment.

**Vesting**

Employer contributions are fully vested upon contribution.

Employer contributions shall be 100% vested upon completion of five years of service with the employer or upon attainment of normal retirement age. If the vesting requirements are not met upon

**Ben Lomond Fire Protection District**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED June 30, 2025 and 2024**

termination of employment with the employer, the percent vested in the employer contribution account shall be determined by the following schedule, calculated as of the last day of employment with the employer.

Vesting Percentage For	Year(s) of Service	
100%	Less than 1 year	
80%	1	
60%	2	
40%	3	
20%	4	
0%	5	

**Funding Policy**

*Employer Contributions*

For each day that an employee remains a participant under the plan, the employer contribution shall be equal to 21.533% of compensation. The amount shall be made before the close of the plan year and credited to the employer contribution account.

*Employee Contributions*

For each day that an employee remains a participant under the plan, the employee will make a mandatory contribution to the plan equal to 7.0% of compensation. The amount shall be made before the close of the plan year and credited to the employee contribution account.

**Note 8-Lease Receivable**

The District entered into a lease agreement for the real property located 9430 Highway 9, which adjoins the main fire station. The Terms of the lease began September 1, 2024. Rent for the first year was \$4,000. Second year rent is \$4,120 and the third of the lease is \$4,243.60. Under an amendment signed February 19, 2025 the base rent of \$4,000 is waived until July 1 2025. The Lease Receivable asset represents the Districts giving up the right to use underlying assets for the lease term, and the deferred inflow represents the obligation to receive lease payments arising from the lease. They were calculated based on the present value of future lease payments over the lease terms using a 3% discount rate, the rate explicit in the lease agreement. The Deferred inflow will be recognized using the straight line method over the term of the lease.

**Amortization of the Deferred Inflow:**

6/30/2026	38,044
6/30/2027	38,044
12/31/2027	19,022
	<b>\$ 95,110</b>

**Ben Lomond Fire Protection District**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED June 30, 2025 and 2024**

**Note 9 – Risk Management**

The District is a member of the Santa Cruz County Fire Agencies Insurance Group (the "Group"). In a board meeting on June 19, 2002, the Group approved the return of its self-insurance certificates to the State and to accept a proposal from California Public Entity Insurance Authority (CPEIA) and joint powers authority for both primary and excess workers' compensation coverage. In a resolution dated September 20, 2007 the Santa Cruz Fire Agencies Insurance Group's Board of Directors opted to terminate the CPEIA joint power agreement and merge into the CSAC Excess Insurance Authority (CSAC-EIA) Joint Power Agreement. This change was predicted on the decision of CSAC-EIA to restructure their bylaws and JPA agreements, discontinuing the operation of CPEIA member granted automatic approval of inclusion into both the Primary and Excess EIA workers' compensation programs beginning with the July 1, 2007 policy renewals. The relationship between the Group and CSAC-EIA ("the JPA") is such that CSAC-EIA is not a component unit of the Group for reporting purposes.

CSAC-EIA is a joint powers agency (JPA formed pursuant to Section 6500 et seq. of the California Government Code. Members are assessed a contribution for each program in which they participate. Members may be subject to additional supplemental assessments if it is determined that the contributions are insufficient. Members may withdraw from the CSAC-EIA only at the end of a policy period and only if a sixty day written advance note is given. However, CSAC-EIA may cancel a membership at any time upon a two-thirds vote of the Board of Directors and with sixty days written notice. Upon withdrawal or cancellation, a member shall remain liable for additional assessments for the program periods they have participated. CSAC-EIA is governed by a board of directors. The Board controls the operations of CSAC-EIA including adopting and annual budget.

Primary Workers' Compensation - The Primary Workers' Compensation program is a full service program including claims administration. The program blends pooling of workers' compensation claims with purchased stop loss insurance.

Excess Workers' Compensation - CSAC retains responsibility for payment of claims in excess of \$125,000 for each member who also participates in the primary workers' compensation program. Claim liabilities are recognized based on the actuarial estimate of expected ultimate claim cost discounted at 6%.

Insurance coverage as of June 30, 2025 is as follows:

<u>Property</u>	<u>Deductible</u>	<u>Limits</u>
Real Property, Including Code Upgrade and On-site Equipment Breakdown	\$1,000	Guaranteed Replacement Cost Included
Building Contents and Personal Property	\$1,000	
Building and Contents Sublime, Earthquake and Flood	\$1,000	\$1,000,000 Each loss and each location
Electronic Data Processing		
Business - Personal Property Included	\$500	\$250,000
Equipment	\$500	\$250,000
Software	\$500	\$250,000

**Ben Lomond Fire Protection District**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED June 30, 2025 and 2024**

Emergency Services	Deductible	Limits
Commandeered and Impounded Property		Larger of Actual Value or Liability
Scheduled Equipment Floater:	\$250	Guaranteed Replacement Cost (Unlimited)
Miscellaneous Portable Equipment		\$250,000
Public Employee Dishonesty/Fidelity Bond		\$1,000,000
Employee Benefits Liability		\$1,000,000
Automobile Comprehensive	\$250/1,000	Agreed Value or ACV
Automobile Collision	\$250/1,000	Agreed Value or ACV
Liability		\$1,000,000

Commercial/General Liability Each Occurrence		\$1,000,000
General Aggregate Limit		\$10,000,000
Automobile Coverage -		
Combined Single Limit		\$1,000,000
Uninsured/Underinsured Motorists		\$1,000,000
Excess Liability Coverage -		
Operation, Aggregate, Automobile and Public		\$5,000,000 Each Occurrence
Offices Errors and Omissions, Occurrence		\$10,000,000 Aggregate
Public Officials Errors and Omissions/Management		\$1,000,000 Each Wrongful Act
Liability including Emergency Services Liability -		
Occurrence, Aggregate - Primary		\$10,000,000 Aggregate
Medical Expense (Any one person)		\$5,000
Valuable Papers/Records		\$250,000
Loss of Income - Extra Expense		Actual Cost
Money and Securities	\$250	\$25,000
Uncollected Funds		\$250,000
Personnel:		
Workers' Compensation		Statutory
PERS Health to 12/31/05, FDAC EBA from 1/1/06 to		Per Policy
current		Per Policy
Dental		Per Policy
Term Life Insurance		Per Policy

**Note 10 – Subsequent Events**

The District's management has evaluated events and transactions subsequent to June 30, 2025 for potential recognition or disclosure in the financial statements. Subsequent events have been evaluated through **November 19, 2025**, the date the financial statements became available to be issued. The entity has not evaluated subsequent events after **November 19, 2025**.

**Ben Lomond Fire Protection District**

**Supplemental Information**

**June 30, 2024  
and  
June 30, 2025**

**Ben Lomond Fire Protection District**

**Statement of Revenues, Expenditures & Change in Fund Balance  
Budget and Actual - General Fund  
For the Year Ended  
June 30, 2024**

<u>REVENUE</u>		<u>Final Budget</u>	<u>General Fund</u>	<u>Variance</u>
Tax Revenue	\$ 1,033,226	\$ 1,137,915	\$ 104,689	-
Charges for Service	-	-	-	-
Interest & Investment Earnings	-	126,174	126,174	-
Grants & Contributions	-	-	-	-
Other income	-	2,376	2,376	-
Rental income	52,152	53,443	1,291	-
<b>TOTAL REVENUE</b>	<b>1,085,378</b>	<b>1,319,908</b>	<b>234,530</b>	
<b>EXPENDITURES</b>				
Capital Assets	581,863	335,229	246,634	
Debt Service:				
Principle	69,300	71,864	(2,564)	
Interest	14,300	11,607	2,693	
Salaries and Employee Benefits	401,100	405,965	(4,865)	
Other Government Agencies	-	-	-	
Services, Supplies and Refunds	569,815	368,768	201,047	
<b>TOTAL EXPENDITURES</b>	<b>1,636,378</b>	<b>1,193,433</b>	<b>442,945</b>	
Excess (Deficit) Revenues over Expenditures	(551,000)	126,475	(424,525)	
<b>CHANGE IN FUND BALANCE</b>	<b>(551,000)</b>	<b>126,475</b>	<b>(424,525)</b>	
<b>FUND BALANCE, BEGINNING OF YEAR</b>	<b>3,263,985</b>	<b>3,263,985</b>	<b>3,263,985</b>	
<b>FUND BALANCE, END OF YEAR</b>	<b>\$ 3,390,460</b>	<b>\$ 3,390,460</b>	<b>\$ 3,390,460</b>	

**Ben Lomond Fire Protection District**

**Statement of Revenues, Expenditures & Change in Fund Balance  
Budget and Actual - General Fund  
For the Year Ended  
June 30, 2025**

<b><u>REVENUE</u></b>	<b><u>Final Budget</u></b>	<b><u>General Fund</u></b>	<b><u>Variance</u></b>
Tax Revenue	\$ 1,113,028	\$ 1,203,766	\$ 90,738
Other Government Agencies	-	237,457	237,457
Interest & Investment Earnings	-	149,858	149,858
Grants & Contributions	283,298	-	(283,298)
Other income	-	7,188	7,188
Rental Income	53,712	31,654	(22,058)
<b>TOTAL REVENUE</b>	<b>1,450,038</b>	<b>1,629,923</b>	<b>179,885</b>
<b><u>EXPENDITURES</u></b>			
Capital Assets	814,011	173,457	640,554
Debt Service:			
Principle	74,700	74,605	95
Interest	8,900	8,866	34
Other Government Agencies	-	237,457	(237,457)
Salaries and Employee Benefits	439,525	393,493	46,032
Services, Supplies and Refunds	490,902	300,552	190,350
<b>TOTAL EXPENDITURES</b>	<b>1,828,038</b>	<b>1,188,430</b>	<b>639,608</b>
<b>Excess (Deficit) Revenues over Expenditures</b>	<b>(378,000)</b>	<b>441,493</b>	<b>63,493</b>
<b><u>CHANGE IN FUND BALANCE</u></b>	<b><u>(378,000)</u></b>	<b><u>441,493</u></b>	
<b><u>FUND BALANCE, BEGINNING OF YEAR</u></b>		<b><u>3,390,460</u></b>	
<b><u>FUND BALANCE, END OF YEAR</u></b>		<b><u>\$ 3,831,953</u></b>	

The accompanying notes are an integral part of these financial statements.



Ben Lomond Fire Protection District

**November 19, 2025**

Pehling, Zach o.

Dear Pehling, Zach o.:

This representation letter is provided in connection with your audit of the Ben Lomond Fire Protection District as of June 30, 2025 and for the years then ended, and the related notes to the financial statements, for the purpose of expressing opinions on whether the basic financial statements present fairly, in all material respects, the financial position, results of operations, and cash flows, where applicable, of the various opinion units of Ben Lomond Fire Protection District in accordance with accounting principles generally accepted for governments in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of **November 19, 2025**:

**Financial Statements**

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement date **November 19, 2025**, for the preparation and fair presentation of the financial statements of the various opinion units referred to above in accordance with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- We acknowledge our responsibility for compliance with the laws, regulations, and provisions of contracts and grant agreements.
- We have reviewed, approved, and taken responsibility for the financial statements and related notes.
- We have a process to track the status of audit findings and recommendations.
- We have identified and communicated to you all previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- The effects of uncorrected misstatements summarized in the attached schedule<sup>8</sup> and aggregated by you during the current engagement are immaterial, both individually and in the aggregate, to the applicable opinion units and to the financial statements as a whole.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
- All component units, as well as joint ventures with an equity interest, are included and other joint ventures and related organizations are properly disclosed.



- All funds and activities are properly classified.
- All funds that meet the quantitative criteria in GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, GASB Statement No. 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus* as amended, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, for presentation as major are identified and presented as such and all other funds that are presented as major are considered important to financial statement users.
- All components of net position, nonspendable fund balance, and restricted, committed, assigned, and unassigned fund balance are properly classified and, if applicable, approved.
- Our policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position/fund balance are available is appropriately disclosed and net position/fund balance is properly recognized under the policy.
- All revenues within the statement of activities have been properly classified as program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- All expenses have been properly classified in or allocated to functions and programs in the statement of activities, and allocations, if any, have been made on a reasonable basis.
- All interfund and intra-entity transactions and balances have been properly classified and reported.
- Special items and extraordinary items have been properly classified and reported.
- Deposit and investment risks have been properly and fully disclosed.
- Capital assets, including infrastructure assets, are properly capitalized, reported, and if applicable, depreciated.
- All required supplementary information is measured and presented within the prescribed guidelines.
- With regard to investments and other instruments reported at fair value:
  - The underlying assumptions are reasonable and they appropriately reflect management's intent and ability to carry out its stated courses of action.
  - The measurement methods and related assumptions used in determining fair value are appropriate in the circumstances and have been consistently applied.
  - The disclosures related to fair values are complete, adequate, and in accordance with U.S. GAAP.
  - There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.

### Information Provided

- We have provided you with:
  - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements of the various opinion units referred to above, such as records, documentation, meeting minutes,<sup>7</sup> and other matters;
  - Additional information that you have requested from us for the purpose of the audit; and
  - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have *no knowledge of any* fraud or suspected fraud that affects the entity and involves:
  - Management;
  - Employees who have significant roles in internal control; or
  - Others where the fraud could have a material effect on the financial statements.
- We have *no knowledge of any* allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, vendors, regulators, or others.
- We *are not aware of any pending or threatened* litigation, claims, and assessments whose effects should be considered when preparing the financial statements *and we have not consulted legal counsel concerning litigation, claims, or assessments.*
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.



- *There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practices.*
- *Ben Lomond Fire Protection District has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.*
- *We have disclosed to you all guarantees, whether written or oral, under which Ben Lomond Fire Protection District is contingently liable.*
- *We have disclosed to you all nonexchange financial guarantees, under which we are obligated and have declared liabilities and disclosed properly in accordance with GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, for those guarantees where it is more likely than not that the entity will make a payment on any guarantee.*
- *For nonexchange financial guarantees where we have declared liabilities, the amount of the liability recognized is the discounted present value of the best estimate of the future outflows expected to be incurred as a result of the guarantee. Where there was no best estimate but a range of estimated future outflows has been established, we have recognized the minimum amount within the range.*
- *We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed in accordance with GASB Statement No. 62 (GASB-62), *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.*
- *We have identified and disclosed to you the laws, regulations, and provisions of contracts and grant agreements that could have a direct and material effect on financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.*
- *There are no:*
  - *Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, including applicable budget laws and regulations.*
  - *Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with GASB-62.*
  - *Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB-62*
  - *Continuing disclosure consent decree agreements or filings with the Securities and Exchange Commission and we have filed updates on a timely basis in accordance with the agreements (Rule 240, 15c2-12).*
- *Ben Lomond Fire Protection District has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset or future revenue been pledged as collateral, except as disclosed to you.*
- *We have complied with all aspects of grant agreements and other contractual agreements that would have a material effect on the financial statements in the event of noncompliance.*
- *We have reviewed and approved the various adjusting journal entries that were proposed by you for recording in our books and records and reflected in the financial statements.*
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