



BEN LOMOND FIRE PROTECTION DISTRICT

Board Meeting

Minutes Regular Board Meeting

Wednesday, July 17, 2024 at 8:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

Roll Call

Directors Present: Chairperson Director Sean Castagna (Vice) Director Glen Cady Director Lisa Hill, Director Dave Bingham & Director Tom Maxson

Fire District Staff: Chief Brownlee

Absent:

Also Present Mike Ayers

FLAG SALUTE/MOMENT OF SILENCE

ROLL CALL

CALL TO ORDER BOARD REGULAR BOARD MEETING

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, July 17, 2024, Chairperson Castagna called the meeting to order at 8:02 AM.

OPEN TIME FOR PUBLIC EXPRESSION

Please observe a three-minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

PUBLIC EXPRESSION- None

DIRECTOR MATTERS/AGENDA AMENDMENTS- None

Any changes to the agenda may be made at this time.

CHIEF'S REPORT

The Fire Chief will report on the district's business activities and operations.

COMMUNICATIONS – Election

BOARD CALENDER EVENTS- None

COMMITTEE REPORTS- None

Directors may report on committee activities and meetings

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes June 19, 2024
 - 1.1 Regular Meeting of July 17, 2024
2. Approval of Expenditures for June 19, 2024
 - 1.1 Paid bills in the amount of \$120,984.64
 - 1.2 Paid Payroll in the amount of \$ 16,651.08

Approval of Consent Calendar Items

Motion was made by Director Hill seconded by Director Bingham to approve all Consent Calendar items

Ayes: Chairperson Director Castagna, Director Hill, Director Cady, Director Maxson and Director Bingham

Noes: None

Abstain: None

Absent: None

At 8:15 the board moved into closed session to accommodate time constraints of the Property Manager.

Old BUSINESS

1. Upstairs (Discussion/Action)

Key discussion points: Moving slowly, some progress

Decision(s) made:

Action items and assignee(s)

2. SOP Review

Key discussion points: Chief will run a report to show the Board the hours.

Director Bingham will contact the attorney to ask if it is legal for them to double dip.

Decision(s) made:

Action items and assignees

3. Landscaping

Key discussion points: Chief will get quotes for the flag pole and bell to be set

Decisions Made:

Action Items and assignees:

4. Type 3

Key discussion points: Board would like Chief to get proposals for the new type 3

Decisions made:

Action Items and assignees:

5. Henflings

Key discussion points: See reportable action from closed session

Decisions made:

Action Items and assignees:

6. Preliminary Budget 24/25

Key discussion points: Public Notice will be set

Decisions made:

Action Items and assignees:

NEW BUSINESS- None

CLOSED SESSION- Authority; Gov. Code Section Code §54956.8:

At 8:15 the Board adjourned to a closed session to discuss Henflings Lease.

At 8:30 the regular meeting was reopened. Reportable Action:

The Ben Lomond Fire Protection District board has rejected the proposal that was submitted by the current lessor. The district will not be renewing the existing lease past August 31, 2024. The Ben Lomond Fire Protection District Board is requesting any interested parties submit their proposals to the district's property manager Russel Gross (REG). Proposals need to be received by July 31, 2024.

INFORMATION/FUTURE MEETINGS

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

FUTURE MEETINGS

Regular Board Meeting – August 21, 2024

ADJOURNMENT

The meeting was adjourned at 9:00 AM

ATTEST:

Chairperson Castagna

Stacie Brownlee, Secretary

DRAFT