



BEN LOMOND FIRE PROTECTION DISTRICT

AGENDA of the BOARD OF DIRECTORS

Wednesday November 16, 2022 at 9:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

blfdchief@benlomondfd.com is inviting you to a Meeting

The Board meeting agenda and all supporting documents are available for public review at 9430 Hwy 9, Ben Lomond, CA, 72 hours in advance of a scheduled board meeting.

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible, but at least two days prior to the meeting.

CALL TO ORDER

FLAG SALUTE/MOMENT OF SILENCE

ROLL CALL

President Tom Maxson Director (Vice)Glen Cady

Director Dave Bingham

Director Lisa Hill Director Sean Castagna

Fire Chief Stacie Brownlee

REGULAR MEETING- Call TO ORDER

OPEN TIME FOR PUBLIC EXPRESSION

Please observe a three minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a more lengthy presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

DIRECTOR MATTERS/AGENDA AMENDMENTS

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

CHIEF'S REPORT

The Fire Chief will report on the district's business activities and operations.

COMMUNICATIONS –

BOARD CALENDER EVENTS Fire Code/Volunteer Payroll

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes October 19, 2022
 - 1.1 Regular Meeting of October 19, 2022
2. Approval of Expenditures for November 16, 2022
 - 2.1 Paid bills in the amount of \$42,292.53
 - 2.2 Paid Payroll in the amount of \$ 14,259.68
 - 2.3 Volunteer Payroll in the amount of \$ 79,174.00
 - 2.4 Board Payroll in the amount of \$ 6,100.00

Old BUSINESS

1. Upstairs (Discussion/Action)
Key discussion points:
Decision(s) made:
Action items and assignee(s)
2. Type 3 (Discussion/Action)
Key discussion points:
Decision(s) made:
Action items and assignee(s)
3. Brookside Property (Discussion/Action)
Key discussion points:
Decision(s) made:
Action items and assignee(s)
4. Mill St. (Discussion/Action)
Key discussion points:
Decision(s) made:
Action items and assignee(s)
5. SOP Review
Key discussion points: SOP1090
Decision(s) made:
Action items and assignee(s)
6. Pierce 2002 Donated by Millbrae
Key discussion points:
Decisions made:
Action Items and assignees:
7. New Type 1
Key discussion points:
Decisions made:
Action Items and assignees:
8. LAFCO
Key discussion points:
Decisions made:
Action Items and assignees:
9. Update on Fleet:
Key discussion points:
Decisions made:
Action Items and assignees:

10. Apparatus Room Doors

Key discussion points:

Decisions made:

Action Items and assignees:

11. Landscaping

Key discussion points:

Decisions made:

Action Items and assignees:

NEW BUSINESS

1. Personnel TIC

Key discussion points:

Decisions made:

Action Items and assignees:

CLOSED SESSION

At any time during the regular meeting, the Board may adjourn to a closed session to consider land negotiations, litigation, and personnel matters or to discuss with legal counsel matter within the attorney-client privilege. Chiefs Review. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957:

INFORMATION/FUTURE MEETINGS

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

Scheduling of future meetings

Regular Meeting –November 16, 2022

ADJOURNMENT



BEN LOMOND FIRE PROTECTION DISTRICT

Board Meeting

Minutes Regular Board Meeting

Wednesday, October 19, 2022 at 9:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

Roll Call

Directors Present: Chairperson Director Maxson, Vice Director Cady, Director Castagna Director Bingham and Director Hill

Fire District Staff: Fire Chief Brownlee

Absent: Chief Brownlee

Also Present: Jack Munsey

FLAG SALUTE/MOMENT OF SILENCE

ROLL CALL

Call to Order

CALL TO ORDER BOARD REGULAR BOARD MEETING

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, October 19, 2022, Chairperson Maxson called the meeting to order at 9:00 AM.

OPEN TIME FOR PUBLIC EXPRESSION

Please observe a three-minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

PUBLIC EXPRESSION- None

DIRECTOR MATTERS/AGENDA AMENDMENTS-

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

CHIEF'S REPORT

The Fire Chief will report on the district's business activities and operations.

COMMUNICATIONS – None

BOARD CALENDER EVENTS- Fire Code/ Paynight gifts and Budget

COMMITTEE REPORTS- None

Directors may report on committee activities and meetings

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes September 21,2022
 - 1.1 Regular Meeting of September 21, 2022
2. Approval of Expenditures for October 19, 2022
 - 1.1 Paid bills in the amount of \$18,131.00
 - 1.2 Paid Payroll in the amount of \$31,551.75

Approval of Consent Calendar Items

Motion was made by Director Castagna seconded by Director Bingham to approve all Consent Calendar items.

Ayes: Chairperson Director Maxson, Director Cady, Director Castagna, & Director Bingham and Director Hill

Noes: None

Abstain: None

Absent: None

Old BUSINESS

1. Upstairs (Discussion/Action)

Key discussion points: Chief to call Trevor to see if he has time to do the plumbing.
Have Nick finish the rest

Decision(s) made: None

Action items and assignee(s) Chief will call Trevor

2. Type 3 (Discussion/Action) **Key**

discussion points:

Decision(s) made: No Update

Action items and assignee(s) None

3. Brookside Property (Discussion/Action)

Key discussion points: Property for sale sign up

Decision(s) made:

Action items and assignee(s)

4. Mill St. (Discussion/Action)

Key discussion points: Letter to Supervisor

Decision(s) made:

Action items and assignee(s) Chief will write the letter for board review

5. SOP Review

Key discussion points: Have draft on this SOP until further do to Cal fire taking over permit process.

Decision(s) made:

Action items and assignee(s)

6. Pierce 2002

Key discussion points: starting to receive the parts to get in service

Decisions made:

Action Items and assignee(s)

7. New Type 1

Key discussion points: None

Decisions made: none

Action Items and assignee(s)

8. LAFCO

Key discussion points: None

Decisions made:

Action Items and assignees:

9. Update on Fleet

Key discussion points: Board wants mileage, pump hours and 2249,2210 added to replacement schedule

Decisions made:

Action Items and assignees: Chief will fix

10. FAIRA/Appraisal

Key discussion points: Tom called insurance. They said that the department is covered for full replacement value for current construction costs.

Decisions made:

Action Items and assignees: none

11. Resolution 2022-05 Appropriation Limitation

Key discussion points: Board was not clear on what this resolution meant.

Decisions Made: Chief explained that it was tax revenue that was not projected do to population growth that cannot be predicted.

Action Items and assignees: Resolution 2022-05 Appropriation of Limitation 2022-23

Motion was made by Director Hill seconded by Director Maxson to approve Resolution 2022-05
Ayes: Chairperson Director Maxson, Director Cady, Director Castagna, & Director Bingham and Director Hill.

Noes: None

Abstain: None

Absent None

New Business

1. Apparatus Room Doors

Key discussion points: Eaton painting can paint doors. Need to be stripped.

Decisions Made: Chief will get separate bids for the doors and then painting the building

Action Items and assignees:

2. Landscaping

Key discussion points: Issues with homeless sleeping on front porch.Chief proposed that we blow the front porch out and put a retaining wall in with gates so we are more secure

Decisions Made: Board approved the Chief to remove the trees that are in the front and get bids to do the concrete work.

Action Items and assignees: Chief will work on getting bids for concrete patio job.

CLOSED SESSION-

At any time during the regular meeting, the Board may adjourn to a closed session. The Board moved to close session to discuss salary increase for Fire Chief. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957:

INFORMATION/FUTURE MEETINGS

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

FUTURE MEETINGS

Regular Board Meeting – November 16, 2022

ADJOURNMENT

The meeting was adjourned at 10:15 AM

ATTEST:

Chairperson Maxson

Stacie Brownlee, Secretary

PAYROLL SD 02 - Ben Lomond Fire P D

GL KEY# 680600

EMPLOYEE #	EMPLOYEE	PAY TYPE	KEY CODE	TOTAL PAY
800976	Lisa Hill	BOARD	005	\$1,100.00
802526	Dave Bingham	BOARD	005	\$1,300.00
803350	Sean Castagna	BOARD	005	\$1,200.00
801217	Tom Maxson	BOARD	005	\$1,300.00
803751	Glen Cady	BOARD	005	\$1,200.00
800494	Mike Ayers	VOL PAY	190	\$6,790.00
803268	Dan Arndt	VOL PAY	190	\$1,327.00
801690	Scott Bingham	VOL PAY	190	\$419.00
800493	Mark Brown	VOL PAY	190	\$7,878.00
802517	Steven Chubb	VOL PAY	190	\$1,101.00
801757	Matt Sanders	VOL PAY	190	\$2,458.00
803723	Nick Adam	VOL PAY	190	\$4,377.00
803460	Dylan Arndt	VOL PAY	190	\$2,067.00
803541	Nick Burgess	VOL PAY	190	\$5,658.00
803401	Casey Cunningham	VOL PAY	190	\$2,013.00
803542	Angelo Morabito	VOL PAY	190	\$2,550.00
802428	Steven Ruff	VOL PAY	190	\$2,892.00
803695	Sam Capwell	VOL PAY	190	\$1,049.00
803273	Jess Carkner	VOL PAY	190	\$1,355.00
803610	Mateo Corona	VOL PAY	190	\$3,761.50
803618	Pedro Corona	VOL PAY	190	\$173.50
803840	Rory Cox	VOL PAY	190	\$4,163.00
803491	Jacob Matsuoka	VOL PAY	190	\$2,771.00
803689	Mitchell Pisciotta	VOL PAY	190	\$228.00
803804	Wyatt Vandervoort	VOL PAY	190	\$389.00
803725	Trent Walker	VOL PAY	190	\$2,927.00
803760	Mike Aluffi	VOL PAY	190	\$2,592.00
803323	Rick Alves	VOL PAY	190	\$1,156.00
803724	Clay Brown	VOL PAY	190	\$116.00
803608	Tyler Dawson	VOL PAY	190	\$3,088.00
803888	James Edelman	VOL PAY	190	\$881.00
803842	Garrett Fisher	VOL PAY	190	\$2,253.00
803879	Kevin Gianinni	VOL PAY	190	\$1,305.00
803609	Jake Hampton	VOL PAY	190	\$1,090.00
802426	Shane Hill	VOL PAY	190	\$1,515.00
803821	Jesse LaVerne	VOL PAY	190	\$3,333.00
803544	Justin Lunneborg	VOL PAY	190	\$2,140.00
803822	Alex Marks	VOL PAY	190	\$1,767.00
803346	Cameron Morse	VOL PAY	190	\$370.00
803650	Michael Rhoades	VOL PAY	190	\$172.00
803871	Samuel Schubert	VOL PAY	190	\$1,049.00
		VOL PAY	190	\$0.00
		VOL PAY	190	\$0.00
			TOTAL	\$85,274.00

Total Vol & Board 41

Line Entries 41

Approved by _____

DATE

Ben Lomond Fire Prot. District Volunteer Payroll 11/01/21-10/31/22

Assistant Chief

Ayers, Mike 800494 \$6,790.00

Captain

Arndt, Daniel 803268 \$1,327.00

Bingham, Scott 801690 \$419.00

Brown, Mark 800493 \$7,878.00

Chubb, Steven 802517 \$1,101.00

Sanders, Matthew 801757 \$2,458.00

Engineer

Adam, Nick 803723 \$4,377.00

Arndt, Dylan 803460 \$2,067.00

Burgess, Nick 803541 \$5,658.00

Cunningham, Casey 803401 \$2,013.00

Morabito, Angelo 803542 \$2,550.00

Ruff, Steven 802428 \$2,892.00

FF/EMT

Capwell, Samuel 803695 \$1,049.00

Carkner, Jess 803273 \$1,355.00

Cororna, Mateo 803610 \$3,761.50

Corona, Pedro 803618 \$173.50

Cox, Rory 803840 \$4,163.00

Matsuoka, Jacob T 803491 \$2,771.00

Pisciotta, Mitchell 803689 \$228.00

Vandervoort, Wyatt 803804 \$389.00

Walker, Trent 803725 \$2,927.00

Firefighter

Aluffi, Mike 803760 \$2,592.00

Alves, Rick 803323 \$1,156.00

Brown, Clay 803724 \$116.00

Dawson, Tyler 803608 \$3,088.00

Edelman, James 803888 \$881.00

Fisher, Garrett 803842 \$2,253.00

Giannini, Kevin 803879 \$1,305.00

Hampton, Jake 803609 \$1,090.00

Hill, Shane 802426 \$1,515.00

LaVerne, Jesse 803821 \$3,333.00

Lunneborg, Justin 803544 \$2,140.00

Marks, A. 803822 \$1,767.00

Morse, Cameron C 803346 \$370.00

Rhoades, Michael R 803650 \$172.00

Schubert, Samuel H 803871 \$1,049.00

District Board Approval

Date: _____

Sean Castagna

Dave Bingham

Lisa Hill

Tom Maxson

Glenn Cady

Grand Total:

\$79,174.00

Total Payroll

**BEN LOMOND FIRE PROTECTION DISTRICT
OF SANTA CRUZ COUNTY**

Date: November 16, 2022

To: County Auditor, Controller

From: Laurie Dennis (831) 336-5495

Subject: Approved Bills for Payment Transmittal

Vendor bills have been approved for payment out of district funds totaling an amount of

\$ 42,292.53

These payments were approved by the Board of Directors during their meeting on

November 16, 2022 .

Signed _____

Signed _____

Signed _____

Signed _____

Signed _____

CLAIMS BY VENDOR

10/19/2022

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 680600					
BEN LOMOND FIRE DEPT AUXILIARY	/ /	61721	E2211- reimburse Assoc. for alternator from ASE (would only accept check to pick up)	\$309.94	<input type="checkbox"/>
BROWN, MARK	/ /	61310	Reimb. for food items purchased/ 5th Tues. feed / Corralitos Mkt, etc.	\$280.25	<input type="checkbox"/>
CAL FIRE- Attn: Accts Receivable	/ /	62826	CFSTES Training/ Fire App Driver Oper 1A (recd pymts from 3 outside)	\$1,540.00	<input type="checkbox"/>
FDAC EBA	/ /	53010	Monthly insurance premiums	\$134.09	<input type="checkbox"/>
			Total	\$2,264.28	

CLAIMS BY VENDOR

10/26/2022

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 680600					
L.N. CURTIS & SONS	//	61721	E2249 -0 4@ 1.5NPT FRL X 1.5HM adapters	\$80.79	<input type="checkbox"/>
L.N. CURTIS & SONS	//	61730	Routine annual service on Hurst Hydraulic tools (Ram T41, ML28 and Ram T59)	\$1,505.74	<input type="checkbox"/>
SCARBOROUGH LUMBER & BUILDING SUPPLY	//	61846	Casters for chair repairs, anti-rust paint, granite polish, misc. screws and hardware	\$80.30	<input type="checkbox"/>
SCARBOROUGH LUMBER & BUILDING SUPPLY	//	61731	Chainsaw sharpener	\$41.11	<input type="checkbox"/>
SCARBOROUGH LUMBER & BUILDING SUPPLY	//	61721	Engine repairs/ maint supplies (asstd washers, buckles & straps for hose loads, car wash fluids, asstd screws)	\$385.23	<input type="checkbox"/>
SCARBOROUGH LUMBER & BUILDING SUPPLY	//	62826	Plywood sheets, 2X10s- for drill training prop/ sawing & venting	\$255.16	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61731	Main account bill- BA batteries, pager parts, TIC battery	\$237.76	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61425	Main account bill- bathroom spray 3-pk	\$29.42	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61310	Main account bill- doordash meal	\$30.62	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61721	Main account bill- E2213 hydrant tool bag	\$54.12	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61721	Main account bill- E2249 - 4@ folding step assemblies with black tread	\$532.87	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61920	Main account bill- lancets, Analgesic Services billing (oxygen)	\$198.55	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	62888	Main account bill- pay night gifts	\$1,813.50	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	62221	Main account bill- postage to return parts	\$15.61	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	63070	Main account bill- SLV Water billing for Arden	\$45.01	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	63070	Main account bill- SLV Water billing for Brookside	\$45.01	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	62219	Main account bill- softwares (Adobe, Amazon web services, ipad sync software)	\$41.52	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	63070	Main account bill- station PG&E and SLV Water billings	\$561.03	<input type="checkbox"/>

CLAIMS BY VENDOR

10/26/2022

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
US BANK CORPORATE PAYMENT SYSTEMS	/ /	61846	Main account bill- window blinds for meeting room/office	\$3,025.87	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	/ /	61221	Main account bill-Comcast billing (2), Verizon billing, HULU billing (2)	\$1,372.36	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	/ /	61110	Main account bill-safety goggles	\$22.91	<input type="checkbox"/>
			Total	\$10,374.49	

CLAIMS BY VENDOR

11/02/2022

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 680600					
HEARTSHARE TRAINING SERVICES	/ /	62826	AHA CPR class fees - J Carkner, M Brown	\$150.00	<input type="checkbox"/>
IHWY, LLC	/ /	62381	Web hosting / Mail Accts for November 2022	\$72.50	<input type="checkbox"/>
L.N. CURTIS & SONS	/ /	61721	E2210-1.75x50' red hose, handline nozzle tips,Elk-op-lite shutoff w/bale, 1.5 high range nozzle tips	\$9,655.12	<input type="checkbox"/>
L.N. CURTIS & SONS	/ /	61110	VFA Grant purchase- Lg & Med wildland packs, goggles, fire shelters	\$11,529.74	<input type="checkbox"/>
SILKE COMMUNICATIONS	/ /	61731	KNG2-P150CMD repair- replace LCD	\$33.38	<input type="checkbox"/>
			Total	\$21,440.74	

CLAIMS BY VENDOR

11/09/2022

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 680600					
BATTERIES PLUS	/ /	62888	Batteries for "Pluggy" for Fire Prevention weeks (will be reimbursed)	\$97.24	<input type="checkbox"/>
EMT CERTIFICATION FUND / EMSA	/ /	62826	EMT program - renewal M Sanders #E042605	\$37.00	<input type="checkbox"/>
GREENWASTE RECOVERY INC	/ /	61425	Garbage & Recycle- 10/01-10/31/22	\$135.78	<input type="checkbox"/>
GROSS, RUSSELL E. , REAL ESTATE, INC.	/ /	62381	Property Managment - Henfling's Tavern for November 2022	\$157.50	<input type="checkbox"/>
METRO MOBILE COMMUNICATIONS	/ /	61721	E2210-Radio Equipment (master station, cabling, headset stn, connectors, etc)	\$6,063.40	<input type="checkbox"/>
SANTA CRUZ CO - HSA	/ /	62826	EMS Program - renewal M Sanders #E042605	\$100.00	<input type="checkbox"/>
SANTA CRUZ CO PUBLIC WORKS	/ /	61425	Dump fees- October 2022	\$54.00	<input type="checkbox"/>
SANTA CRUZ FIRE EQUIPMENT	/ /	61730	Annual fire extinguisher maintenance (11/04/22)	\$362.36	<input type="checkbox"/>
SANTA CRUZ FIRE EQUIPMENT	/ /	61845	Semi-annual service of station suppression system	\$244.01	<input type="checkbox"/>
WEX BANK	/ /	62920	Shell Card billing - fuel charges	\$961.73	<input type="checkbox"/>
			Total	\$8,213.02	

EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
800973	Stacie Brownlee	\$42.82	SALARY	888	0.00	\$2,397.92
			Health Benefit Stipend	ILB	0.00	\$461.54
			VACATION	011	0.00	\$1,027.68
			SICK	022	0.00	\$0.00
803033	Laurie Dennis	\$31.99	REGULAR HOURS	888	30.25	\$967.70
			SICK	022	0.00	\$0.00
DUTY CHIEF						
EMPLOYEE #						
800494	Mike Ayers	\$50.00	PER SHIFT	888	0.00	\$550.00
801757	Matt Sanders	\$50.00	PER SHIFT	888	0.00	\$150.00
		\$50.00	PER SHIFT	888	0.00	\$0.00
		\$50.00	PER SHIFT	888	0.00	\$0.00
		\$50.00	PER SHIFT	888	0.00	\$0.00
DAY WORKER- STATION						
EMPLOYEE #						
803608	Tyler Dawson	\$20.00	HOURLY	888	40.00	\$800.00
803842	Garrett Fisher	\$20.00	HOURLY	888	40.00	\$800.00
		\$20.00	HOURLY	888	0.00	\$0.00
		\$20.00	HOURLY	888	0.00	\$0.00
		\$20.00	HOURLY	888	0.00	\$0.00
		\$20.00	HOURLY	888	0.00	\$0.00
		\$20.00	HOURLY	888	0.00	\$0.00

Prepared by *Laurie Dennis* 10/26/22
 DATE

Pay Type	Hours	Dollars
REGULAR HOURS	30.25	\$5,665.62
VACATION	0.00	\$1,027.68
Health Benefit Stipend	0.00	\$461.54
SICK	0.00	\$0.00

Payroll Batch Control
 Employees 6
 Line Entries 8
 Total Reg. & Special Hours 30.3
 Total Regular & Special Amounts \$7,154.84



VOLUNTEER PAY		\$0.00
TOTAL	30.25	\$7,154.84

0.00 *
 7,154.84 +
 967.70 -
 6,187.14 *

51000 Regular Pay	\$6,693.30
51015 Sick Pay	\$0.00
51010 Volunteer Pay	\$0.00
53010 Emp Ins & Ben	\$461.54
Total	\$7,154.84

EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
800973	Stacie Brownlee	\$42.82	SALARY	888	0.00	\$3,425.60
			Health Benefit Stipend	ILB	0.00	\$461.54
			VACATION	011	0.00	\$0.00
			SICK	022	0.00	\$0.00
803033	Laurie Dennis	\$31.99	REGULAR HOURS	888	30.25	\$967.70
			SICK	022	0.00	\$0.00
DUTY CHIEF						
EMPLOYEE #						
800494	Mike Ayers	\$50.00	PER SHIFT	888	0.00	\$150.00
800493	Mark Brown	\$50.00	PER SHIFT	888	0.00	\$250.00
801757	Matt Sanders	\$50.00	PER SHIFT	888	0.00	\$250.00
		\$50.00	PER SHIFT	888	0.00	\$0.00
		\$50.00	PER SHIFT	888	0.00	\$0.00
DAY WORKER- STATION						
EMPLOYEE #						
803608	Tyler Dawson	\$20.00	HOURLY	888	24.00	\$480.00
803842	Garrett Fisher	\$20.00	HOURLY	888	40.00	\$800.00
803401	Casey Cunningham	\$20.00	HOURLY	888	16.00	\$320.00
		\$20.00	HOURLY	888	0.00	\$0.00
		\$20.00	HOURLY	888	0.00	\$0.00
		\$20.00	HOURLY	888	0.00	\$0.00
		\$20.00	HOURLY	888	0.00	\$0.00

Prepared by *Laurie Dennis* 11/09/22
 DATE

Pay Type	Hours	Dollars
REGULAR HOURS	30.25	\$6,643.30
VACATION	0.00	\$0.00
Health Benefit Stipend	0.00	\$461.54
SICK	0.00	\$0.00

Payroll Batch Control
 Employees 43
 Line Entries 50
 Total Reg. & Special Hours 30.3
 Total Regular & Special Amounts \$92,378.84



VOLUNTEER PAY		\$85,274.00
TOTAL	30.25	\$92,378.84

51000 Regular Pay	\$6,643.30
51015 Sick Pay	\$0.00
51010 Volunteer Pay	\$85,274.00
53010 Emp Ins & Ben	\$461.54
Total	\$92,378.84

0.00 *
 92,378.84 +
 967.70 -
 91,411.14 *



Ben Lomond Fire Protection District

Post Office Box 27, Ben Lomond, California 95005

Telephone: 831-336-5495 Fax: 831-336-0300

TO:	Board of Directors	FROM:	Stacie Brownlee Fire Chief
SUBJECT:	Chief's Report	DATE:	11/16/2022
	Approved	Date	

Correspondence

Administration

Operations

BLFD responded to 36 calls in Oct/Nov

- Structure (0)
- EMS (21)
- Haz Mat (0)
- Vehicle Acc. (1)
- Public Service (8)
- Smoke Checks (2)
- Other (0)
- Mutual Aide (4)
- Storm related (0)
- Wildland (0)

Training


- Engine Block/Vehicle Ex

Logistic

Fire Prevention/Ed

Fire code adoption

Vehicles/Apparatus	Vehicle		Acquisition		Useful Life	Purchase Price	Future Replacement Cost (3% Inflation)	Replacement Year (FYE)	Annual Reserve		Mileage	Pump Hours
	Label	Year	Year (FYE)	Year (FYE)					Fund	Fund		
Ford F250	2290	2006	2006	15	35,000	\$54,528.86	2021	2,333	69,447			
KME	2211	1992	1992	20	199,000	\$359,416.14	2012	17,971	19,026		235	
International	2231	1996	1996	20	179,000	\$323,293.91	2016	16,165	24,374		1,965	
KME	2212	1999	1999	20	230,000	415,406	2019	20,770	17,119		2,994	
Pierce Pumper, Type 1	2213	2016	2016	20	760,000	\$1,372,644.54	2036	68,632	5,812			
Vessel	2267	2004	2004	20	14,000	\$25,285.56	2024	1,264	14,198			
Crestline	2266	2018	2018	20	185,463	\$334,965.92	2038	16,748	3,476			
Jeep Wrangler	2200	2021	2021	15	47,470	\$68,830	2036	4,589	2,654			
Chevy Tahoe	2203	2021	2021	15	41,447	\$60,092.00	2036	4,006				
Chevy Truck	2201	2019	2019	15	\$35,000	\$50,750	2034	3,383	19,899			
Type 6, Rosenbauer	2249	2021	2022	20	\$199,000	\$359,416	2042	9,950	2,000			
Pierce Pumper, Type 1	2210	2002	2022	10	\$51,750	\$69,548	2032	5,175				
					1,977,130	3,494,176		170,987				

	Ben Lomond Fire Protection District	Policy # 1090 Date 3/26/90
	SOP GENERAL INFORMATION	TITLE: Subpoenas Rev Date 06/2012

1090.1 The Ben Lomond Fire Protection District, in compliance with the Government Code of the State of California, has established the following procedure regarding employees receiving a subpoena in the course of the employee's duties. This SOP was created in order to insure that subpoenas are properly received and forwarded to the concerned individuals. This procedure was also created to ensure that the personnel receiving subpoenas receive assistance necessary from the Fire District.

1090.2 DEFINITIONS

1090.2.1 SUBPOENA: A legal writ requiring the person named to appear as a witness before a court or other tribunal at a specified time, date and place.

1090.2.2 CUSTODIAL OF RECORDS: The person to be known as the "Custodian of Records" for the Ben Lomond Fire Protection District shall be the Fire Chief or his authorized representative.

1090.2.3 PEACE OFFICER: The word peace officer shall mean all safety members of our District as used in the Government Code of the State of California.

1090.3 RESPONSIBILITIES

1090.3.1 All personnel are responsible to follow the procedures outlined in this SOP when receiving a subpoena..

1090.4 PROCEDURES

1090.4.1 CIVIL SUBPOENA - Whenever an employee of Ben Lomond Fire Protection District is required to appear as a witness before a court or other tribunal in a civil action or proceedings in connection with a matter regarding an event or transaction which he/she has perceived or investigated in the course of his/her duties, a subpoena shall first be served by delivering a copy to such employee personally or to the Ben Lomond Fire Protection District office.

Only a Chief Officer of the Ben Lomond Fire Protection District can receive subpoenas for other employees of the Ben Lomond Fire Protection District. Subpoenas requiring the release of records shall be forwarded to the Custodian of Records.

In either case, the subpoena will be checked for compliance with law. To be in compliance with law the subpoena must indicate that it is being served to a peace officer (safety member of our department).

The party of whose request such subpoena is issued shall reimburse the Ben Lomond Fire Protection District for the full cost to the District incurred in paying the employee his/her salary or other compensation for traveling expenses, for each day that such employee is required to remain in attendance pursuant to such subpoena. The amount of one hundred fifty dollars (\$100.00) shall be deposited with the Ben Lomond Fire Protection District and proof of that deposit shall be filed with the clerk of the court or with the tribunal prior to the issuance of the subpoena.

If the actual expense should later prove to be less than the amount deposited, the excess of the amount deposited shall be refunded.

If the actual expenses should later prove to be more than the amount deposited, the difference shall be paid the Ben Lomond Fire Protection District by the party at whose request the subpoena is issued.

No employee of the Ben Lomond Fire Protection District shall be ordered to return by the court for subsequent proceedings beyond the day stated in the subpoena referred to or the day upon which such witness appeared pursuant to the provisions of the law, unless the party at whose request the witness is ordered to return, shall first deposit with the Clerk of the Court or with the tribunal the same sum required to be deposited for the issuance of a subpoena at the first instance.

If a court continues a proceeding on its own motion, no additional deposit may be required prior to the issuance of an order directing such employee to appear on the date the proceeding is continued.

The employee, who is obliged by a subpoena issued pursuant to the Government Code to attend as a witness, shall receive the salary or other compensation to which he/she is normally entitled. This entitlement also includes expenses incurred from the time that he/she travels to and from the place where the court or other tribunal is located and while he/she is required to remain at such place pursuant to such subpoena.

The employee shall also receive from the District the actual necessary and reasonable traveling expenses incurred by the employee in complying with such subpoena.

Any person who pays or offers to pay any money or other form of consideration for the services of an employee of the Ben Lomond Fire Protection District as a witness in any action or proceeding in connection with a matter regarding an event or transaction which he/she has perceived or investigated in the course of his/her duties in any manner other than provided in Government Code State of California, is guilty of a MISDEMEANOR and any employee of the Ben Lomond Fire Protection District who asks or receives any such payment except

as provided in the Government Code, State of California is likewise guilty of a MISDEMEANOR.

An employee of the Ben Lomond Fire Protection District who has been subpoenaed pursuant to the provisions of California law may, in lieu of attendance at the time specified in the subpoena, agree with the party at whose request such subpoena was issued to appear at another time or pursuant to such notice as may be agreed upon.

Whenever an employee of the Ben Lomond Fire Protection District appears as a witness pursuant to California law and reimbursement is not made as provided for in the law, then the Ben Lomond Fire Protection District being the public entity employing the employee, shall have standing to bring an action in order to recover such funds.

1090.5 CRIMINAL SUBPOENA - Whenever an employee is required to appear as a witness before a court or other tribunal in a criminal action or proceeding in connection with a matter regarding an event or transaction which he/she has perceived or investigated in the course of his/her duties, the cost shall be borne by the Fire District as to the employee's salary or other compensation to which he/she is normally entitled as well as actual necessary and reasonable traveling expenses incurred by the employee in complying with such subpoena.

Action outside the employment of the Fire District (civil or criminal action) where there is no involvement with the District, the individual will be paid normal witness fees from the courts or person(s) issuing said subpoena and without any compensation from the Fire District.



4343 Viewridge Ave.
Suite A
San Diego, CA 92123

Quote

Quote # QT1634380
Date 11/02/2022
Expires 11/17/2022
Sales Rep Banks, Colin
PO #
Shipping Method FedEx Ground
Customer BEN LOMOND FPD
Customer # C64146

Bill To

STACEY BROWNLEE
 BEN LOMOND FPD
 9430 HWY9
 BEN LOMOND CA 95005
 United States

Ship To

STACEY BROWNLEE
 BEN LOMOND FPD
 9430 HWY9
 BEN LOMOND CA 95005
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
RQ-FFIX			FirePro X	10	\$499.00	\$4,990.00
RT4-4504			SEEK TIC Gear Keeper with Aluminum Carabiner	10	\$30.99	\$309.90
FQ-PAAX			AttackPRO with truck mount charger	1	\$2,999.00	\$2,999.00
RT3-4504			SEEK TIC Attack Pro Gearkeeper with Aluminum Carabiner	1	\$50.99	\$50.99

Thank you for entrusting MES!

Subtotal \$8,349.89
Shipping Cost \$0.00
Tax Total \$751.49
Total \$9,101.38

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



62381 PROF & SPECIAL SERV-OTHER

Most professional and specialized services performed by outsiders: legal services, appraisals, accounting and auditing, surveys, fire marshal se

1 Computer Networking Service	\$2,500
2 LAFCO Fees	\$1,200
3 Legal Services	\$20,000
4 Claims System Tech Support	\$300
5 Nozzle Fees/Toxic Fees (Monterey Bay Unified Air F	\$327
6 Fire Management Consulting	\$1,039
7 Misc.	\$4,634

Total

62420 LEGAL NOTICES

Expenses for the publication of legally required notices and reports

1 SV & SLV Press-Banner	\$350
2 Misc.	\$250

Total

62500 EQUIPMENT LEASE & RENT

Rents and leases paid for the use of equipment and other articles, including agreement with option to purchase; Rent of films, exhibits, models and communication equipment.

1 Misc.	\$2,000
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Total

62715 SMALL TOOLS & INSTRUMENTS

Small tools not classified as fixed assets; Carpentry, machine and general purpose tools, drafting, engineering and surveying tools; Gardening tools; specialized tools and instruments (not nails bolts, screws, etc.)

1 Small tools, shop tools	\$1,000
2 Saws	\$1,000
3 TIC (pers. & V320)	\$10,000
4 AED (new 2201)/Suction	\$4,168
5 Misc.	\$5,054

Total