



BEN LOMOND FIRE PROTECTION DISTRICT

Board Meeting

Minutes Regular Board Meeting

Wednesday, December 21, 2022 at 9:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

Roll Call

Directors Present: Chairperson Director Maxson, Director, Director Castagna Director Hill

Fire District Staff: Fire Chief Brownlee

Absent: Director Director Bingham, Director Cady

Also Present:

FLAG SALUTE/MOMENT OF SILENCE

ROLL CALL

Call to Order

CALL TO ORDER BOARD REGULAR BOARD MEETING

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, December 21, 2022, Chairperson Maxson called the meeting to order at 9:00 AM.

OPEN TIME FOR PUBLIC EXPRESSION

Please observe a three-minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

PUBLIC EXPRESSION- None

DIRECTOR MATTERS/AGENDA AMENDMENTS-

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

CHIEF'S REPORT

The Fire Chief will report on the district's business activities and operations.

COMMUNICATIONS – None

BOARD CALENDAR EVENTS-

COMMITTEE REPORTS- None

Directors may report on committee activities and meetings

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes November 16, 2022
 - 1.1 Regular Meeting of December 21, 2022
 2. Approval of Expenditures for December 21, 2022
 - 1.1 Paid bills in the amount of \$16,342.63
 - 1.2 Paid Payroll in the amount of \$13,241.76
- Approval of Consent Calendar Items

Motion was made by Director Castagna seconded by Director Hill to approve all Consent Calendar items.

Ayes: Chairperson Director Maxson, Director Castagna, & Director Hill

Noes: None

Abstain: None

Absent Director Cady and Director Bingham

Old BUSINESS

1. Upstairs (Discussion/Action)

Key discussion points: None

Decision(s) made: None

Action items and assignee(s)

2. Type 3 (Discussion/Action)

Key discussion points:

Remove until further

Decision(s) made:

Action items and assignee(s) None

3. Brookside Property (Discussion/Action)

Key discussion points: 2 offers

Decision(s) made: Move to closed session

Action items and assignee(s) From closed session Board approved 2nd offer.

Motion was made by Director Castagna seconded by Director Hill to approve 2nd offer

Ayes: Chairperson Director Maxson, Director Castagna, & Director Hill

Noes: None

Abstain: None

Absent Director Cady and Director Bingham

4. Mill St. (Discussion/Action)

Key discussion points: No response from McPherson

Decision(s) made:

Action items and assignee(s)

5. SOP Review

Key discussion points: SOP 1090 accepted revised SOP 1100 table until next meeting

Decision(s) made:

Action items and assignee(s)

6. Pierce 2002

Key discussion points: 2211 to be surplus

Decisions made: Almost in service. 2211 will be declared surplus and donated to Fort Jones Fire

Action Items and assignee(s)

Motion was made by Director Castagna seconded by Director Hill to approve 2211 to be declared surplus and donated to Fort Jones Fire

Ayes: Chairperson Director Maxson, Director Castagna, & Director Hill

Noes: None

Abstain: None

Absent Director Cady and Director Bingham

7. New Type 1
Key discussion points: Remove until further
Decisions made:
Action Items and assignee(s)
8. LAFCO
Key discussion points: No report
Decisions made:
Action Items and assignees:
9. Update on Fleet
Key discussion points: Remove
Decisions made: Board requested remove and continue to update fleet schedule
Action Items and assignees:
10. Apparatus Room Doors
Key discussion points:
Decisions Made: Waiting for quote on the doors and the building
Action Items and assignees:
11. Landscaping
Key discussion points: Like to see stairs drawn on the side
Decisions Made:
Action Items and assignees:
12. Personnel TIC
Key discussion points: Thermal Image
Decisions made: Board approved Chief to purchase the TICs and advised her that if items that are budgeted do not need approval of the Board unless exceeding 50% more than the budgeted item
Action Items and assignee(s)

Motion was made by Director Castagna and seconded by Director Maxson to allow the Chief to purchase items that have been budgeted, if it does not exceed 50% more than the original budgeted amount. These budgeted items do not need additional Board approval

Ayes: Chairperson Director Maxson, Director Castagna, & Director Hill
Noes: None
Abstain: None
Absent Director Cady and Director Bingham

New Business

1. Payroll for Volunteers
Key discussion points:
Decisions made: Chief would like to increase the volunteers pay \$5.00 more per response for Assistant Chief, Captains, Engineers, EMT and Firefighters.
Action Items and assignee(s)

Motion was made by Director Castagna seconded by Director Hill to approve the salary increase for the volunteers effective January 1, 2023

Ayes: Chairperson Director Maxson, Director Castagna, & Director Hill
Noes: None
Abstain: None
Absent Director Cady and Director Bingham

2. Hurst Tools

Key discussion points:

Decisions made:

Action Items and assignee(s) Board advised Chief that she does not need Board approval since this was in the budget

3. Oath Of Office

Key discussion points:

Decisions made:

Action Items and assignee: Chief swore in Director Maxson and Director Hill. Director Bingham was absent

CLOSED SESSION-

At any time during the regular meeting, the Board may adjourn to a closed session. The Board moved to close session to discuss salary increase for Fire Chief. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957: Board moved to close section to discuss the offers made on the Brookside property.

INFORMATION/FUTURE MEETINGS

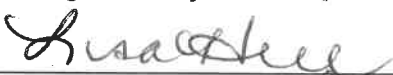
Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

FUTURE MEETINGS

Regular Board Meeting – January 18, 2023

ADJOURNMENT

The meeting was adjourned at 10:15 AM

ATTEST: 
Chairperson ~~Maxson~~ Lisa Hill


Stacie Brownlee, Secretary