



BEN LOMOND FIRE PROTECTION DISTRICT

Board Meeting

Minutes Regular Board Meeting

Wednesday, November 16, 2022 at 9:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

Roll Call

Directors Present: Chairperson Director Maxson, Vice Director Cady, Director Castagna Director Bingham

Fire District Staff: Fire Chief Brownlee

Absent: Director Hill

Also Present:

FLAG SALUTE/MOMENT OF SILENCE

ROLL CALL

Call to Order

CALL TO ORDER BOARD REGULAR BOARD MEETING

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, November 16, 2022, Chairperson Maxson called the meeting to order at 9:00 AM.

OPEN TIME FOR PUBLIC EXPRESSION

Please observe a three-minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

PUBLIC EXPRESSION- None

DIRECTOR MATTERS/AGENDA AMENDMENTS-

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

CHIEF'S REPORT

The Fire Chief will report on the district's business activities and operations.

COMMUNICATIONS – None

BOARD CALENDAR EVENTS- Elections/ Board President/Vice

COMMITTEE REPORTS- None

Directors may report on committee activities and meetings

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes October 19, 2022
 - 1.1 Regular Meeting of October 19, 2022
2. Approval of Expenditures for October 19, 2022
 - 1.1 Paid bills in the amount of \$42,292.53
 - 1.2 Paid Payroll in the amount of \$14, 259.68
 - 1.3 Payroll Volunteer in the amount of \$79,174.00

1.4 Payroll Board in the amount of \$ 6,100

Approval of Consent Calendar Items

Motion was made by Director Bingham seconded by Director Castagna to approve all Consent Calendar items.

Ayes: Chairperson Director Maxson, Director Cady, Director Castagna, & Director Bingham

Noes: None

Abstain: None

Absent Director Hill

Old BUSINESS

1. Upstairs (Discussion/Action)
Key discussion points: Will start after 2210 in service
Decision(s) made: None
Action items and assignee(s)
2. Type 3 (Discussion/Action)
Key discussion points:
Decision(s) made: No Update
Action items and assignee(s) None
3. Brookside Property (Discussion/Action)
Key discussion points:
Decision(s) made: No offers
Action items and assignee(s)
4. Mill St. (Discussion/Action)
Key discussion points: Letter to Supervisor
Decision(s) made: Chief will make small adjustment to letter and send it off
Action items and assignee(s)
5. SOP Review
Key discussion points: SOP 1090
Decision(s) made: Adjust SOP
Action items and assignee(s) Chief will make suggested wording in SOP
6. Pierce 2002
Key discussion points: starting to receive the parts to get in service
Decisions made:
Action Items and assignee(s)
7. New Type 1
Key discussion points: None
Decisions made: none
Action Items and assignee(s)
8. LAFCO
Key discussion points: Director Bingham said that Zayante requested a meeting with Ben Lomonds Board
Decisions made: Board will wait for the invite
Action Items and assignees:
9. Update on Fleet
Key discussion points: Fleet schedule updated
Decisions made: Chief made the requested updates

Action Items and assignees:

10. Apparatus Room Doors

Key discussion points:

Decisions Made: Waiting for quote on the doors and the building

Action Items and assignees:

11. Landscaping

Key discussion points: Quote from T. Miller

Decisions Made: Board approved the Board suggested we widen the one side to allow for more of the rock wall to be retained

Action Items and assignees: Chief will work on getting bid for concrete patio job and a design drawn up

New Business

01. Personnel TIC

Key discussion points: Thermal Image

Decisions made: Director Bingham requested a rep to come and demonstrate the TIC'S

Action Items and assignee(s) Chief will try to get someone from MES at the next Board meeting

CLOSED SESSION-

At any time during the regular meeting, the Board may adjourn to a closed session. The Board moved to close session to discuss salary increase for Fire Chief. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957:

INFORMATION/FUTURE MEETINGS

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

FUTURE MEETINGS

Regular Board Meeting – December 21, 2022

ADJOURNMENT

The meeting was adjourned at 10:15 AM

ATTEST:


Chairperson Maxson


Stacie Brownlee, Secretary