



BEN LOMOND FIRE PROTECTION DISTRICT

Board Meeting

Minutes Regular Board Meeting

Wednesday, October 19, 2022 at 9:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

Roll Call

Directors Present: Chairperson Director Maxson, Vice Director Cady, Director Castagna Director Bingham and Director Hill

Fire District Staff: Fire Chief Brownlee

Absent: Chief Brownlee

Also Present: Jack Munsey

FLAG SALUTE/MOMENT OF SILENCE

ROLL CALL

Call to Order

CALL TO ORDER BOARD REGULAR BOARD MEETING

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, October 19, 2022, Chairperson Maxson called the meeting to order at 9:00 AM.

OPEN TIME FOR PUBLIC EXPRESSION

Please observe a three-minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

PUBLIC EXPRESSION- None

DIRECTOR MATTERS/AGENDA AMENDMENTS-

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

CHIEF'S REPORT

The Fire Chief will report on the district's business activities and operations.

COMMUNICATIONS – None

BOARD CALENDAR EVENTS- Fire Code/ Paynight gifts and Budget

COMMITTEE REPORTS- None

Directors may report on committee activities and meetings

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes September 21, 2022
 - 1.1 Regular Meeting of September 21, 2022
2. Approval of Expenditures for October 19, 2022
 - 1.1 Paid bills in the amount of \$18,131.00
 - 1.2 Paid Payroll in the amount of \$31,551.75

Approval of Consent Calendar Items

Motion was made by Director Castagna seconded by Director Bingham to approve all Consent Calendar items.

Ayes: Chairperson Director Maxson, Director Cady, Director Castagna, & Director Bingham and Director Hill

Noes: None

Abstain: None

Absent: None

Old BUSINESS

1. Upstairs (Discussion/Action)

Key discussion points: Chief to call Trevor to see if he has time to do the plumbing.

Have Nick finish the rest

Decision(s) made: None

Action items and assignee(s) Chief will call Trevor

2. Type 3 (Discussion/Action) **Key**

discussion points:

Decision(s) made: No Update

Action items and assignee(s) None

3. Brookside Property (Discussion/Action)

Key discussion points: Property for sale sign up

Decision(s) made:

Action items and assignee(s)

4. Mill St. (Discussion/Action)

Key discussion points: Letter to Supervisor

Decision(s) made:

Action items and assignee(s) Chief will write the letter for board review

5. SOP Review

Key discussion points: Have draft on this SOP until further do to Cal fire taking over permit process.

Decision(s) made:

Action items and assignee(s)

6. Pierce 2002

Key discussion points: starting to receive the parts to get in service

Decisions made:

Action Items and assignee(s)

7. New Type 1

Key discussion points: None

Decisions made: none

Action Items and assignee(s)

8. LAFCO

Key discussion points: None

Decisions made:

Action Items and assignees:

9. Update on Fleet

Key discussion points: Board wants mileage, pump hours and 2249,2210 added to replacement schedule

Decisions made:

Action Items and assignees: Chief will fix

10. FAIRA/Appraisal

Key discussion points: Tom called insurance. They said that the department is covered for full replacement value for current construction costs.

Decisions made:

Action Items and assignees: none

11. Resolution 2022-05 Appropriation Limitation

Key discussion points: Board was not clear on what this resolution meant.

Decisions Made: Chief explained that it was tax revenue that was not projected do to population growth that cannot be predicted.

Action Items and assignees: Resolution 2022-05 Appropriation of Limitation 2022-23

Motion was made by Director Hill seconded by Director Maxson to approve Resolution 2022-05 Ayes: Chairperson Director Maxson, Director Cady, Director Castagna, & Director Bingham and Director Hill.

Noes: None

Abstain: None

Absent: None

New Business

1. Apparatus Room Doors

Key discussion points: Eaton painting can paint doors. Need to be stripped.

Decisions Made: Chief will get separate bids for the doors and then painting the building

Action Items and assignees:

2. Landscaping

Key discussion points: Issues with homeless sleeping on front porch. Chief proposed that we blow the front porch out and put a retaining wall in with gates so we are more secure

Decisions Made: Board approved the Chief to remove the trees that are in the front and get bids to do the concrete work.

Action Items and assignees: Chief will work on getting bids for concrete patio job.

CLOSED SESSION-

At any time during the regular meeting, the Board may adjourn to a closed session. The Board moved to close session to discuss salary increase for Fire Chief. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957:

INFORMATION/FUTURE MEETINGS

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

FUTURE MEETINGS

Regular Board Meeting – November 16, 2022

ADJOURNMENT

The meeting was adjourned at 10:15 AM

ATTEST:


Chairperson Maxson


Stacie Brownlee, Secretary