



# BEN LOMOND FIRE PROTECTION DISTRICT

## Board Meeting

Minutes Regular Board Meeting

Wednesday, September 21 2022 at 9:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

### Roll Call

**Directors Present:** Chairperson Director Maxson, Vice Director Cady, Director Castagna Director Bingham and Director Hill

**Fire District Staff:** Assistant Fire Chief Ayers

**Absent:** Chief Brownlee

**Also Present:** none

**FLAG SALUTE/MOMENT OF SILENCE**

**ROLL CALL**

**Call to Order**

**CALL TO ORDER BOARD REGULAR BOARD MEETING**

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, September 21, 2022, Chairperson Maxson called the meeting to order at 9:10 AM.

**OPEN TIME FOR PUBLIC EXPRESSION**

Please observe a three-minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

**PUBLIC EXPRESSION-** None

**DIRECTOR MATTERS/AGENDA AMENDMENTS-**

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

**CHIEF'S REPORT**

The Fire Chief will report on the district's business activities and operations.

**COMMUNICATIONS –** None

**BOARD CALENDAR EVENTS-** Elections County: No elections

**COMMITTEE REPORTS-** None

Directors may report on committee activities and meetings

### CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes August 17, 2022
  - 1.1 Regular Meeting of August 17, 2022
  - 1.2 Special Board Meeting August 24, 2022
2. Approval of Expenditures for September 21, 2022
  - 1.1 Paid bills in the amount of \$27,104.68
  - 1.2 Paid Payroll in the amount of \$13,557.77

## Approval of Consent Calendar Items

Motion was made by Director Hill seconded by Director Castagna to approve all Consent Calendar items.

Ayes: Chairperson Director Maxson, Director Cady, Director Castagna, & Director Bingham and Director Hill

Noes: None

Abstain: None

Absent None

## Old BUSINESS

### 1. Upstairs (Discussion/Action)

**Key discussion points:**

**Decision(s) made: None**

**Action items and assignee(s) None**

### 2. Type 3 (Discussion/Action)

**Key discussion points:**

**Decision(s) made:**

Chassis is now on back order for even longer.

**Action items and assignee(s) None**

### 3. Brookside Property (Discussion/Action)

**Key discussion points:** Board authorized the sale of the Brookside property as per listing agreement. President signed.

**Decision(s) made:**

**Action items and assignee(s)** Motion was made by Director Castagna seconded by Director Hill to approve Brookside Agreement.

Ayes: Chairperson Director Maxson, Director Cady, Director Castagna, & Director Bingham and Director Hill.

Noes: None

Abstain: None

Absent None

### 4. Mill St. (Discussion/Action)

**Key discussion points:**

**Decision(s) made:** Next Board meeting they will work on writing a letter to Supervisor.

**Action items and assignee(s) none**

### 5. SOP Review

**Key discussion points:**

**Decision(s) made:** Board wants Board revision date note revised date.

**Action items and assignee(s)** Board approved SOP 1060 no changes

### 6. Pierce 2002 Donated by Millbrae

**Key discussion points:**

**Decisions made:** No update still waiting on parts

**Action Items and assignee(s)**

### 7. New Type 1

**Key discussion points:** None

**Decisions made:** none

**Action Items and assignee(s)**

8. LAFCO  
**Key discussion points:** None  
**Decisions made:**  
**Action Items and assignees:**

**New Business**

1. Update on Fleet

**Key discussion points:** Board wants a replacement schedule

**Decisions made:**

**Action Items and assignees:**

2. FAIRA/Appraisal

**Key discussion points:** Proper appraisal rates for rebuild

**Decisions made:** Chief will call insurance and appraisal company to get explanation on their rates that they put down for rebuild.

**Action Items and assignees:** none

3. Resolution 2022-05 Appropriation Limitation

**Key discussion points:** Board was not clear on what this resolution meant.

**Decisions Made:** Chief will get an explanation from the County for them

**Action Items and assignees:**

4. Resolution 2022-06 VFA Grant 2022

**Key discussion points:**

**Decisions Made:**

**Action Items and assignees:** Resolution 2022-06 VFA Grant #7GF22303

Motion was made by Director Bingham seconded by Director Maxson to approve Resolution 2022-06

Ayes: Chairperson Director Maxson, Director Cady, Director Castagna, & Director Bingham and Director Hill.

Noes: None

Abstain: None

Absent: None

**CLOSED SESSION-**

At any time during the regular meeting, the Board may adjourn to a closed session. The Board moved to close session to discuss salary increase for Fire Chief. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957:

**INFORMATION/FUTURE MEETINGS**

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

**FUTURE MEETINGS**

Regular Board Meeting – October 19, 2022

**ADJOURNMENT**

The meeting was adjourned at 10:15 AM

ATTEST:

  
Chairperson Maxson

  
Stacie Brownlee, Secretary