



# BEN LOMOND FIRE PROTECTION DISTRICT

## Board Meeting

### Minutes Regular Board Meeting

Wednesday, July 20, 2022 at 9:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

#### Roll Call

**Directors Present:** Chairperson Director Maxson, Vice Director Cady, Director Castagna Director Bingham,

**Fire District Staff:** Fire Chief Brownlee

**Absent:** Director Hill

**Also Present:** Jack Munsey

#### CALL TO ORDER BOARD REGULAR BOARD MEETING

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, July 20, 2022, Chairperson Maxson called the meeting to order at 9:00 AM.

#### OPEN TIME FOR PUBLIC EXPRESSION

Please observe a three-minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

**PUBLIC EXPRESSION-** None

#### DIRECTOR MATTERS/AGENDA AMENDMENTS-

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

#### CHIEF'S REPORT

The Fire Chief will report on the district's business activities and operations.

**COMMUNICATIONS** – None

**BOARD CALENDAR EVENTS-** Elections County/

**COMMITTEE REPORTS-** None

Directors may report on committee activities and meetings

#### CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approval of Minutes June 22, 2022
  - 1.1 Regular Meeting of July 20, 2022
2. Approval of Expenditures for July 20, 2022
  - 1.1 Paid bills in the amount of \$53,489.54
  - 1.2 Paid Payroll in the amount of \$ 12,904.31

Approval of Consent Calendar Items

Motion was made by Director Castagna seconded by Director Bingham to approve all Consent Calendar items.

Ayes: Chairperson Director Maxson, Director Cady, Director Castagna, & Director Bingham.

Noes: None

Abstain: None

Absent Director Hill

## Old BUSINESS

1. Upstairs (Discussion/Action)

**Key discussion points:**

**Decision(s) made: None**

**Action items and assignee(s) None**

2. Type 3 (Discussion/Action)

**Key discussion points:**

**Decision(s) made: None**

**Action items and assignee(s) None**

3. Brookside Property (Discussion/Action)

**Key discussion points:** REG will list the property/ Need to weed whack

**Decision(s) made:**

**Action items and assignee(s)**

4. Ben Lomond Dam (Discussion/Action)

**Key discussion points:**

**Decision(s) made: None**

**Action items and assignee(s)** Director Bingham will contact Fish and Game

5. Mill St. (Discussion/Action)

**Key discussion points:**

**Decision(s) made:** Board Chair will continue to follow the progress and continue contacting the County for progress.

**Action items and assignee(s)**

6. SOP Review

**Key discussion points:**

**Decision(s) made:** Approved the changes for SOP1050 Chief will revise the date

**Action items and assignee(s)**

7. Pierce 2002 Donated by Millbrae

**Key discussion points:**

**Decisions made:** Board would like an update in the engine when all equipment is on the apparatus

**Action Items and assignees:**

## 8. 2022-2023 Budget

**Key discussion points:**

**Decisions made:** Chief will do the public notice in August

**Action Items and assignees:**

## 9.. New Type 1

**Key discussion points:**

**Decisions made:** none

**Action Items and assignees:**

## New Business

### 1. Salary Survey

**Key discussion points:**

**Decisions made:** Tabled until next meeting

**Action Items and assignees:**

### 2. Carryover for Fiscal Year 2021-2022 Budget Resolution 2022-03

**Key discussion points:** Board asked why so much carryover this year. Chief advised the Board that strike team reimbursement and unexcepted tax revenue was a good portion of it.

**Decisions made:** Motion was made by Director Castagna seconded by Director Cady to approve Resolution 2022-03 Carryover for Fiscal Year 2021-2022

Ayes: Chairperson Director Maxson, Director Cady, Director Castagna, & Director Bingham.

Noes: None

Abstain: None

Absent Director Hill

**Action Items and assignees:**

### 3. Type 6 Arrived

**Key discussion points:** Chief advised the Board that the Type 6 arrived, and the association is in the process of outfitting the rig

**Decisions made:**

**Action Items and assignees:**

**CLOSED SESSION-**

At any time during the regular meeting, the Board may adjourn to a closed session. The Board moved to close session to discuss salary increase for Fire Chief. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957: None

**INFORMATION/FUTURE MEETINGS**

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

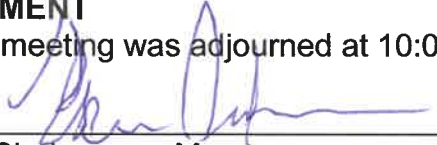
**FUTURE MEETINGS**

Regular Board Meeting – August 17, 2022

**ADJOURNMENT**

The meeting was adjourned at 10:00 AM

ATTEST:

  
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Chairperson Maxson

  
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Stacie Brownlee, Secretary