



BEN LOMOND FIRE PROTECTION DISTRICT

Board Meeting

Minutes of the BOARD WORKSHOP & Regular Board Meeting

Wednesday, February 16, 2022 at 9:00 AM ZOOM
Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California
Telephone: 831-336-5495 Fax: 831-336-0300

Roll Call

Directors Present: Chairperson Director Maxson, Vice Director Cady, Director Castagna Director Bingham, Director Hill

Fire District Staff: Fire Chief Brownlee

Absent:

Also Present: Joe Serrano, Jack Munsey

CALL TO ORDER BOARD WORKSHOP & REGULAR BOARD MEETING

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, February 16, 2022, VIA ZOOM Chairperson Maxson called the meeting to order at 9:00 AM.

OPEN TIME FOR PUBLIC EXPRESSION

Please observe a three-minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

PUBLIC EXPRESSION- None

CLOSE BOARD WORKSHOP

DIRECTOR MATTERS/AGENDA AMENDMENTS- None

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

CHIEF'S REPORT

The Fire Chief will report on the district's business activities and operations.

COMMUNICATIONS – None

BOARD CALENDAR EVENTS- ETHICS ODD YEARS/700 form due

COMMITTEE REPORTS- None

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

CONSENT CALENDAR ITEMS

1. Approval of Minutes January 19, 2021
 - 1.1 Regular Meeting of February 16, 2022
2. Approval of Expenditures for February 16, 2022
 - 1.1 Paid bills in the amount of \$12,339.25
 - 1.2 Paid Payroll in the amount of \$ 13,403.85

Approval of Consent Calendar Items

Motion was made by Director Bingham seconded by Director Hill to approve all Consent Calendar items.

Ayes: Chairperson Director Maxson, Director Cady, Director Castagna, Director Hill & Director Bingham.

Noes: None

Abstain: None

Absent: None

Old BUSINESS

1. Upstairs- Still having issues to get a contractor to bid the job
2. Type 3- Bid package is not ready yet.
3. Brookside Property-. Attorney started the process for the sale of Brookside property.
4. Ben Lomond Dam- Director Bingham advised the group that Director Bingham, Cady and Chief met with Bruce McPherson, Bruce advised us to write a project description that Director Bingham will handle forming the letter.
5. Mill St. Letter- Board will work on a letter to send to owners to have them give us a more definite date on when demolition will start.
6. LAFCO- Joe Serrano presented the Board with a presentation. The Board had questions for Joe. Joe will get back to the Board on the Sphere boundary line questions that the Board had. Revenue/Cost to annex these areas.
7. Henflings-Board directed Chief to hire the firm that will handle the trade name for Henflings.
8. Audit- Annual audit was performed for fiscal year June 30, 2020 and June 30, Audit was sent to Board for review. Board will email Chief their concerns from the audit.
10. SOP Review- General conduct SOP #1000- Board reviewed the SOP and changes will be made to #1000.7, #1000.9, #1000.11 and # 1000.13

New Business

1. Resolution 2022-01 Unimproved Land Sale brookside Ave- Motion was made by Director Bingham seconded by Director Hill to approve Resolution 2022-01

Ayes: Chairperson Director Maxson, Director Cady, Director Castagna, Director Hill & Director Bingham.

Noes: None

Abstain: None

Absent: None

CLOSED SESSION-

At any time during the regular meeting, the Board may adjourn to a closed session. The Board moved to close session to discuss salary increase for Fire Chief. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957: Reportable action- No reportable action.

INFORMATION/FUTURE MEETINGS

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

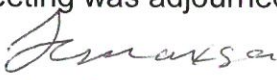
FUTURE MEETINGS

Regular Board Meeting – March 16, 2022

ADJOURNMENT

The meeting was adjourned at 9:55 AM

ATTEST:



Chairperson Maxson


Stacie Brownlee, Secretary