



# BEN LOMOND FIRE PROTECTION DISTRICT Board Meeting

## Minutes of the Regular Board Meeting

Wednesday, August 18, 2021 at 9:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

### Roll Call

**Directors Present:** Chairperson Director Hill, Director Castagna Director Bingham

**Fire District Staff:** Fire Chief Brownlee, Matt Sanders

**Absent:** Director Maxson,

**Also Present:** Jack Munsey

### CALL TO ORDER REGULAR BOARD MEETING

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, August 18, 2021, at the Ben Lomond Fire Station. Chairperson Hill called the meeting to order at 9:00 AM.

### OPEN TIME FOR PUBLIC EXPRESSION

Please observe a three-minute time limit

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board deliberation will be considered for placement on the agenda for discussion at a future meeting. There will also be an opportunity to comment on action items, following Board discussion and before any action is taken. The Board asks anyone who speaks to state their name.

**PUBLIC EXPRESSION-** None

**DIRECTOR MATTERS/AGENDA AMENDMENTS-** Correction on Agenda item #5 Under new business. Arden property should be Brookside Property.

Directors may report on their activities and meetings.

Any changes to the agenda may be made at this time.

### CHIEF'S REPORT

The Fire Chief will report on the district's business activities and operations. Board directed Fire Chief to start having conversation with owners of the building next to Park Hall on reducing the fire load in the building.

**COMMUNICATIONS –** None

**BOARD CALENDER EVENTS-** None

**COMMITTEE REPORTS-** Director Maxson and Director Bingham -Budget. Met and reviewed the budget. Director Castagna and Director Hill Chiefs Review met. No report

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

### CONSENT CALENDAR ITEMS

1. Approval of Minutes July 21,2021
  - 1.1 Regular Meeting of August 18, 2021
2. Approval of Expenditures for August 18, 2021
  - 1.1 Paid bills in the amount of \$59,008.55

1.2 Paid Payroll in the amount of \$ 12,769.62

1.3 Paid Payroll for Strike Team in the amount of \$5,017.30

#### Approval of Consent Calendar Items

Motion was made by Director Castagna seconded by Director Bingham to approve all Consent Calendar items.

Ayes: Chairperson Hill, Director Castagna, Director Cady & Director Bingham.

Noes: None

Abstain: None

Absent Director Maxson,

### Old BUSINESS

1. Upstairs- Chief will try to find a plumber to conduct the work on the upstairs bathroom.
2. Thank You- No response from public.
3. Preliminary Budget- Budget committee met and reviewed the 2021-22 Preliminary Budget to present to the Board.
4. Replace 2201- Still waiting on parts to get it in service.
5. Potential Amendment PARS Contract- Chief would like the 3% raise that the Board approved to go to PARS retirement.
6. Type 3- Board approved the purchase for a new type 3 engine and to do the 7 year lease option with the company that has the best rates.

Motion was made by Director Bingham seconded by Director Castagna to approve the purchase of the new Type 3 engine.

Ayes: Chairperson Hill, Director Castagna, Director Cady & Director Bingham.

Noes: None

Abstain: None

Absent Director Maxson,

### New Business

1. Resolution 2021-01 Carryover Funds from Fiscal Year 2020-2021

Motion was made by Director Bingham seconded by Director Castagna to approve Resolution 2021-01 Carryover Funds from Fiscal Year 2020-2021.

Ayes: Chairperson Hill, Director Castagna, Director Cady & Director Bingham.

Noes: None

Abstain: None

Absent Director Maxson

2. Resolution 2021-02 Annual Inspections 2021

Motion was made by Director Castagna seconded by Director Bingham to approve Resolution 2021-02 2021 Inspections.

Ayes: Chairperson Hill, Director Castagna, Director Cady & Director Bingham.

Noes: None

Abstain: None

Absent Director Maxson

3. Resolution 2021-03- Unanticipated Funds Insurance

Motion was made by Director Castagna seconded by Director Hill to approve all Resolution 2021-03 Unanticipated Funds Insurance.

Ayes: Chairperson Hill, Director Castagna, Director Cady & Director Bingham.

Noes: None



Abstain: None  
Absent Director Maxson

4. Resolution 2021-04 Chiefs 3% raise- contribution from District

Motion was made by Director Bingham seconded by Director Castagna to approve Resolution 2021-04 Districts Contribution to PARS

Ayes: Chairperson Hill, Director Castagna, Director Cady & Director Bingham.

Noes: None

Abstain: None

Absent Director Maxson

5. Brookside Property (Board has directed the Chief to proceed in looking into the proper notifications to sell the property on Brookside and to find out how much it will cost the District to sell the property.

6. LAFCO- Chief advised the Board that the report was not for the Board review per LAFCO. The Board would like a explanation from LAFCO why this would not be a document that the Board would review. The Board will work on a letter to send to LAFCO for this explanation. The Board directed the Chief to forward all communications between LAFCO and the Chief on this matter.

**CLOSED SESSION-** Board moved to closed session at 9:30am

At any time during the regular meeting, the Board may adjourn to a closed session. The Board moved to close session to discuss salary increase for Fire Chief. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957: Reportable action- No reportable action.

**INFORMATION/FUTURE MEETINGS**

Items of a general nature that the staff wishes to bring to the attention of the Board, and any future agenda items.

**ADJOURNMENT**

**FUTURE MEETINGS**

Regular Board Meeting – September 15, 2021

**ADJOURNMENT**

The meeting was adjourned at 10:55AM

ATTEST:

Tom Maxson  
Chairperson Hill

Stacie Brownlee  
Stacie Brownlee, Secretary

