



BEN LOMOND FIRE PROTECTION DISTRICT Board Meeting

Minutes of the Regular &
Public Hearing-Intent to Adopt the 2018 International Fire Code &
2019 California Fire Code

Tuesday, September 17, 2019, at 8:30 AM
Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California
Telephone: 831-336-5495 Fax: 831-336-0300

ROLL CALL

Directors Present: Chairperson Castagna, Director Maxson, Director Hill, Director Munsey & Director Bingham

Fire District Staff: Fire Chief Brownlee

Absent:

Also Present: Victoria Loomis, Scott Bingham, Mark Brown

CALL TO ORDER Public Hearing- Intent to Adopt the 2018 International Fire Code & 2019 California Fire Code.

Chairperson Castagna opened the Public Hearing for the intent to adopt the 2018 International Fire code & 2019 California Fire Code at 8:30 AM. Open time for public expression regarding the adoption of the Fire Code. No public comment.

CLOSE PUBLIC HEARING- INTENT TO ADOPT THE 2018 International Fire Code & 2019 California Fire Code-

Closed at 8:39 AM by Chairperson Castagna.

CALL TO ORDER REGULAR BOARD MEETING

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Tuesday September 17, 2019, at the Ben Lomond Fire Station. Chairperson Castagna called the meeting to order at 8:40 AM.

All guests were asked to leave for closed session with attorney

Directors Present: Chairperson Castagna, Director Maxson, Director Hill, Director Munsey & Director Bingham

Fire District Staff: Fire Chief Brownlee

Absent:

Also Present: Victoria Loomis

CLOSED SESSION WAS CALLED TO ORDER

Chairperson Castagna called the meeting to order at 8:45 AM. Board went into closed session to discuss Henflings (HERS Inc) with attorney.

RECONVENE REGULAR BOARD MEETING

Chairperson Castagna called the meeting to order at 9:25 AM.

FLAG SALUTE/MOMENT OF SILENCE.

OPEN TIME FOR PUBLIC EXPRESSION - NONE

DIRECTOR MATTERS/AGENDA AMENDMENTS-NONE

CHIEF'S REPORT- Chief Brownlee reads the Chief's report. The full report is available at BLFD's office.

COMMUNICATIONS- NONE

COMMITTEE REPORTS- Budget committee went through the August bills and invoices and found no discrepancies.

CONSENT CALENDAR ITEMS-

- Approval of Minutes
- 1. Regular Board Meeting Minutes of August 21, 2019
- 2. Approval of Expenditures September 17, 2019

- 1.1 Paid Bills in the Amount of \$16,577.84
- 1.2 Payroll in the Amount of \$16,414.92

Approval of Consent Calendar Items

Motion was made by Director Hill duly seconded by Director Munsey to approve all Consent Calendar items.

Ayes: Chairperson Castagna, Director Maxson, Director Hill, Director Bingham and Director Munsey

Noes: None

Abstain: None

Absent: None

OLD BUSINESS-

1. Henflings (Hers Inc) – Closed Session
2. Front Station- Tabled
3. Arden Property- Chief will investigate a cover for 2267
4. Fire Code- October 16, 2019 will be the final Public Notice for adoption of the Fire Code
5. 2200 Replacement- No report

NEW BUSINESS-

1. Type 5 Replace 2231- No Report
2. Kitchen Remodel- Chief reported that we found a leak some where in the floor, between the linoleum and the sub floor. Board suggested hiring a contractor to look under the building to see where the leak was coming from.
3. Firefighter Gift & Paynight Budget- Board set the budget for \$7,500
4. Purchasing & Bidding Procedures- Board approved Purchasing Policy 4200.13.5 Fixed assets – All single items purchased in the amount of \$5000 or more will be added to fixed asset list.

Motion was made by Director Hill duly seconded by Director Maxson to approve 4200.13.5 Fixed Assets policy.

Ayes: Chairperson Castagna, Director Maxson, Director Hill, Director Bingham and Director Munsey

Noes: None

Abstain: None

Absent: None

Reportable Action from closed session- Board came to a settlement agreement amount and advised attorney of the amount for mediation on October 9th, 2019.

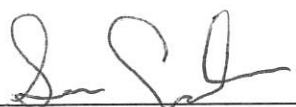
FUTURE MEETINGS

Regular Board Meeting – October 16, 2019

ADJOURNMENT

The meeting was adjourned at 10:00 AM

ATTEST:


Chairperson Castagna


Stacie Brownlee, Secretary