



# BEN LOMOND FIRE PROTECTION DISTRICT Board Meeting

## Minutes of the

Wednesday, June 12, 2019, at 8:30 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

### CALL TO ORDER

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday June 12, 2019, at the Ben Lomond Fire Station. Chairperson Castagna called the meeting to order at 8:30 AM

### FLAG SALUTE/MOMENT OF SILENCE.

### ROLL CALL

**Directors Present:** Chairperson Castagna, Director Maxson, Director Hill, Director Munsey & Director Bingham

**Fire District Staff:** Battalion Chief Ayers

**Absent:** Fire Chief Brownlee

**Also Present:**

**OPEN TIME FOR PUBLIC EXPRESSION - NONE**

**DIRECTOR MATTERS/AGENDA AMENDMENTS-NONE**

**CHIEF'S REPORT- NONE**

**COMMUNICATIONS- NONE**

**CONSENT CALENDAR ITEMS- NONE**

**COMMITTEE REPORTS- NONE**

**CONSENT CALENDAR ITEMS-**

- Approval of Minutes
- 1. Regular Board Meeting Minutes of May 14, 2019
- 2. Approval of Expenditures June 12, 2019
  - 1.1 Paid Bills in the Amount of \$11,854.84
  - 1.2 Payroll in the Amount of \$19,567.18

Approval of Consent Calendar Items

Motion was made by Director Bingham duly seconded by Director Munsey to approve all Consent Calendar items.

**Ayes:** Chairperson Castagna, Director Bingham, Director Maxson, Director Hill and Director Munsey

**Noes:** None

**Abstain:** None

**Absent:** None

### OLD BUSINESS-

1. News Letter (Drew from Vertical Rail). No report. Board members discussed removing this item from Old Business going forward.
2. Financial Policy- copies out to all to review, tabled until next meeting.

3. Henflings (Hers Inc) – Next meeting with judge is June 18, 2019. Poor discovery from opposing. Judge asked if we were open to mediation. Board members wanted to try to set a conference call today with attorney.
4. Front Station- no discussion.
5. Arden Property- No update on lot. Mike to look into canopy/ cover for old 2266.

## NEW BUSINESS-

1. Adopt Preliminary Budget FY 2019-2020. Set date for Public Notice (Discussion/ Action) - The Board looked over the proposed FY 2019/2020 preliminary budget. Director Bingham made a motion to approve and Director Hill seconded.

Ayes: Chairperson Castagna, Director Maxson, Director Hill, Director Bingham and Director Munsey

Noes: None  
Abstain: None  
Absent None

2. Chiefs Contract (Discussion/ Action) - The Board discussed changes to the contract to reflect new annual salary of \$82,352.92, PARS Resolution to increase District contribution to 25% and Health & Dental insurance monthly stipend to be paid out through payroll. Director Maxson made a motion to approve with these changes and Director Munsey seconded.

Ayes: Chairperson Castagna, Director Maxson, Director Hill, Director Bingham and Director Munsey

Noes: None  
Abstain: None  
Absent None

3. Salary Schedule (Discussion/ Action) - The Board discussed and asked to have an addition made for the Assistant Chief position and pay. Revision to be presented at next regular meeting.
4. Amendment to the Ben Lomond Fire Protection District Public Agency Retirement System (PARS) Defined Contribution Plan. (Discussion/ Action) – Director Maxson made a motion to approve the amendment to increase the District contribution to 25% effective July 01, 2019 and Director Munsey seconded.

Ayes: Chairperson Castagna, Director Maxson, Director Hill, Director Bingham and Director Munsey

Noes: None  
Abstain: None  
Absent None

5. Discussion regarding command structure.

## CLOSED SESSION

Board members went into closed session at 9:15 AM to have a phone conference call with attorney Victoria Loomis. Closed session adjourned at 9:45 AM.

### Reportable Action from closed session-

Regular meeting recommenced at 9:46 AM. There were no reportable actions. Chairperson Castagna left the meeting.

### FUTURE MEETINGS

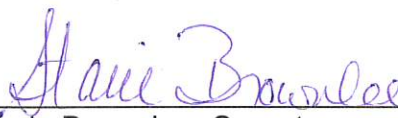
Regular Board Meeting – July 17, 2019

### ADJOURNMENT

The meeting was adjourned at 10:15 AM

ATTEST:

  
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Chairperson Castagna

  
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Stacie Brownlee, Secretary

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