



BEN LOMOND FIRE PROTECTION DISTRICT Board Meeting

Minutes of the

Wednesday, May 16, 2018 at 7:00 PM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

CALL TO ORDER

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday May 16, 2018, at the Ben Lomond Fire Station. Chairperson Castagna called the meeting to order at 7:00PM

FLAG SALUTE/MOMENT OF SILENCE.

ROLL CALL

Directors Present: Chairperson Castagna, Director Maxson, Director Hill
Director Bingham, Jack Munsey

Fire District Staff: Fire Chief Brownlee

Absent:

Also Present: Russell Gross, Joshua Miller, Erin Zimmer

OPEN TIME FOR PUBLIC EXPRESSION –DIRECTOR MATTERS/AGENDA AMENDMENTS-

Josh & Erin expressed concerns on time line on when the Board would have the lease ready for review.

CHIEF'S REPORT- NONE

Chief Brownlee reads the Chief's report. The full report is available at BLFD's office.

COMMUNICATIONS- NONE

CONSENT CALENDAR ITEMS- NONE

COMMITTEE REPORTS- Tom & Lisa met, budget increased 4%. Chief has improvements to the grounds that she would like to get done in this fiscal year's budget. Water leak, meeting room floors, front landscaping, PPE replacement.

CONSENT CALENDAR ITEMS—

- Approval of Minutes
- Regular Board Meeting of April 18, 2018 and Special Meeting of May 03, 2018.
 1. Approval of Expenditures May 16, 2018
 - 1.1 Paid Bills in the Amount of \$ 18,687.30
 - 1.2 Payroll in the Amount of \$11,244.91

Approval of consent Calendar Items

Motion was made by Director Hill duly seconded by Director Maxson to approve all Consent Calendar items.

Ayes: Chairperson Castagna, Director Hill, Director Maxson, Director Munsey
and Director Bingham

Noes: None

Abstain: None

Absent: None

New Business-

1. FAIRA Revue: Chief advised the Board that the Board is covered for any legal action against them pertaining to the District. Also the District has adequate coverage for liability.
2. Autonomous Special District Budget FY 2018-2019: The board was given the preliminary budget for the fiscal year 2018-2019. They saw that there is a 4% growth.

Old BUSINESS-

1. News Letter (Drew from Vertical Rail): Met with Firefighters and gathered good information. They will go back and start writing up the news letter.
2. Long Term Goals for District (Tabled)
3. Replace 2266(Tabled)
4. Henfling's Lease(Closed Session)
5. Replacement 2200/2203(Tabled)
6. Arden Property(Closed Session)
7. Financial Policy (Tabled)
8. Audit- The Board would like to see a summary report from the auditor. On what improvements and issues if any that the Board will need to be aware of.
9. Resolution 2018-01 Revised Requesting Consolidation of the Election-.The Resolution had to be resigned because the elections forgot to put Jack Munsey on the paperwork.

Motion was made by Director Bingham duly seconded by Director Hill to make the corrections on Resolution 2018-01

Ayes: Chairperson Castagna, Director Hill, Director Maxson, Director Munsey and Director Bingham

Noes: None

Abstain: None

Absent: None

CLOSED SESSION

At any time during the regular meeting, the Board may adjourn to a closed session to consider land negotiations, litigation, and personnel matters or to discuss with legal counsel matter within the attorney-client privilege. Authority; Gov. Code Section Code §54956.8, 54956.9, and 54957: Henflings and Arden Property.

Reportable Action-

Board will have the attorney write a new lease up for the new tenant. Property manager Russell Gross mailed certified letter to previous Henflings tenant with all the repairs that should have been done per his lease agreement. The Board would like to see the owner of the adjoining property of the Arden property present a solution to the property boundary line issue.


FUTURE MEETINGS

Regular Board Meeting –June 20, 2018

ADJOURNMENT

The meeting was adjourned at 9:00 PM

ATTEST:



Chairperson Castagna *MAXSON*



Stacie Brownlee, Secretary