



# BEN LOMOND FIRE PROTECTION DISTRICT

Board Meeting Minutes of the  
Friday, June 21, 2017 at 11:00 AM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California  
Telephone: 831-336-5495 Fax: 831-336-0300

## CALL TO ORDER

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Friday, June 23, 2017, at the Ben Lomond Fire Station. Chairperson Hill called the meeting to order at 11:00 a.m.

## FLAG SALUTE/MOMENT OF SILENCE.

## ROLL CALL

**Directors Present:** Chairperson Hill, Director, Maxson, Director Ayers  
**Fire District Staff:** Fire Chief Brownlee  
**Absent:** Director Castagna, Director Bingham  
**Also Present:**

## OPEN TIME FOR PUBLIC EXPRESSION – NONE DIRECTOR MATTERS/AGENDA AMENDMENTS- CHIEF'S REPORT-

Chief Brownlee reads the Chief's report. The full report is available at BLFD's office.

## COMMUNICATIONS- CONSENT CALENDAR ITEMS-

1. Approval of Minutes
  - 1.1 Regular Board Meeting of June 23, 2017
2. Approval of Expenditures June 23, 2017
  - 1.1 Paid Bills in the Amount of \$ 8,076.19
  - 1.2 Payroll in the Amount of \$ 17,375.11

## Approval of consent Calendar Items

Motion was made by Director Maxson duly seconded by Director Ayers to approve all Consent Calendar Items.

**Ayes:** Chairperson Hill, Director, Director Maxson, Director Ayers  
**Noes:** None  
**Abstain:** None  
**Absent:** Director Castagna, Director Bingham

## COMMITTEE REPORTS- None

## Old Business-

1. Chiefs Agreement- Board accepted the changes in the Chiefs contract for 2017-18.

Motion was made by Director Maxson duly seconded by Director Ayers to approve the Fire Chiefs contract with the changes of salary, dates, vacation and the notification of personal leave.

Ayes: Chairperson Hill, Director, Director Maxson, Director Ayers  
Noes: None  
Abstain: None  
Absent: Director Castagna, Director Bingham

2. Garage Floors-

Motion was made by Director Maxson duly seconded by Director Ayers to approve the bid from Cal Chi Bear Construction to re-do the garage floor.

Ayes: Chairperson Hill, Director, Director Maxson, Director Ayers  
Noes: None  
Abstain: None  
Absent: Director Castagna, Director Bingham

3. Breathing Apparatus- Board was informed on the grant.

4. Cal Pers Resolution 2017-03

Motion was made by Chairperson Hill duly seconded by Director Ayers to approve Resolution 2017-03 Moving Funds From Districts Reserve Account Cal Pers. To pay off final payment to Cal Pers in the amount of \$132,204.

Ayes: Chairperson Hill, Director, Director Maxson, Director Ayers  
Noes: None  
Abstain: None  
Absent: Director Castagna, Director Bingham

### **New Business-**

1. Strike Team Leader Classes- Board approved to pay for the cost of the strike team classes and hotel and food cost.
2. Policy 4200.

Motion was made by Director Maxson duly seconded by Director Ayers to approve the policy 4200 adding in Cooperative Procurement Procedures, California Uniform Construction Cost Accounting Commission and the addition of a Bid Protest Policy.

Ayes: Chairperson Hill, Director, Director Maxson, Director Ayers  
Noes: None  
Abstain: None  
Absent: Director Castagna, Director Bingham

3. Cooperative Purchasing Agreement Resolution 2017-04-

Motion was made by Director Maxson duly seconded by Director Ayers to approve Resolution 2017-04 Cooperative Purchasing Agreement Resolution

Ayes: Chairperson Hill, Director, Director Maxson, Director Ayers  
Noes: None  
Abstain: None  
Absent: Director Castagna, Director Bingham

4. Grounds- Board directed Chief to get bids from electricians and plumbers to fix water leak and upgrade electrical panel.
5. Solar- Board was given to bids from solar companies. At this time the Board would like to table this for further discussion and review.

**Closed Session- NONE**

#### **FUTURE MEETINGS**


Regular Board Meeting July 19, 2017

#### **ADJOURNMENT**

The meeting was adjourned at 11:45.am.

ATTEST:

  
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Chairperson Hill

  
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Stacie Brownlee, Secretary