



# BEN LOMOND FIRE PROTECTION DISTRICT

Board Meeting Minutes of the

Wednesday, May 17, 2017 at 7:00 PM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

## CALL TO ORDER

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, May 17, 2017 at the Ben Lomond Fire Station. Chairperson Hill called the meeting to order at 7:00 p.m.

## FLAG SALUTE/MOMENT OF SILENCE.

## ROLL CALL

**Directors Present:** Chairperson Hill, Director, Maxson, Director Ayers  
**Fire District Staff:** Fire Chief Brownlee  
**Absent:** Director Castagna, Director Bingham  
**Also Present:**

## OPEN TIME FOR PUBLIC EXPRESSION – NONE DIRECTOR MATTERS/AGENDA AMENDMENTS- CHIEF'S REPORT-

Chief Brownlee reads the Chief's report. The full report is available at BLFD's office.

## COMMUNICATIONS- CONSENT CALENDAR ITEMS-

1. Approval of Minutes
  - 1.1 Regular Board Meeting of May 17, 2017
2. Approval of Expenditures May 17, 2017
  - 1.1 Paid Bills in the Amount of \$ 21,324.41
  - 1.2 Payroll in the Amount of \$ 11,956.74

## Approval of consent Calendar Items

Motion was made by Director Maxson duly seconded by Director Ayers to approve all Consent Calendar Items.

**Ayes:** Chairperson Hill, Director, Director Maxson, Director Ayers  
**Noes:** None  
**Abstain:** None  
**Absent:** Director Castagna, Director Bingham

## COMMITTEE REPORTS- None

## Old Business-

1. Chiefs Agreement- No Report

**New Business-**

- 1. Fire District Audit- Board approved for Pehling & Pehling to perform the audit for Fiscal Budget 2016 and 2017.
- 2. Preliminary Budget 2017-18.

Motion was made by Director Maxson duly seconded by Director Ayers to approve the 2017-2018 Preliminary Budget with the adjustment to approve the new rates for the salary schedule effective July 1, 2017 which includes 3% increase for Admin and Chief.

Ayes: Chairperson Hill, Director, Director Maxson, Director Ayers  
 Noes: None  
 Abstain: None  
 Absent: Director Castagna, Director Bingham

3. Pay Off Cal Pers-

Motion was made by Director Maxson duly seconded by Director Ayers to Pay off Cal Pers in the 17/18 Budget. Funds will be moved from the Cal Pers fund balance and put into GP account??

Ayes: Chairperson Hill, Director, Director Maxson, Director Ayers  
 Noes: None  
 Abstain: None  
 Absent: Director Castagna, Director Bingham

4. Garage Floor- Tabled till next meeting.

- 5. Breathing Apparatus Grant- Board approved the Chief to work with the County Auditor to set up the appropriate accounts for the Breathing Apparatus Grant that we will receive from FEMA. The Board also authorizes the Chief to rebudget any unrealized 16-17 revenue and/or appropriations in the Special Revenue Fund, into 17-18 budget year.

**Closed Session- NONE**

**FUTURE MEETINGS**

Regular Board Meeting June 21, 2017

**ADJOURNMENT**

The meeting was adjourned at 8:00.p.m.

ATTEST:                     Lisa Hill                      
 Chairperson Hill

                    Stacie Brownlee                      
 Stacie Brownlee, Secretary