



# BEN LOMOND FIRE PROTECTION DISTRICT

Board Meeting Minutes of the

Wednesday, February 17, 2016 at 7:00 PM

Ben Lomond Firehouse, 9430 Hwy 9, Ben Lomond, California

Telephone: 831-336-5495 Fax: 831-336-0300

## CALL TO ORDER

The meeting of the Board of Directors of the Ben Lomond Fire Protection District was held on Wednesday, February 17, 2016 at the Ben Lomond Fire Station. Chairperson Maxson called the meeting to order at 7:00 p.m.

## FLAG SALUTE/MOMENT OF SILENCE.

## ROLL CALL

**Directors Present:** Chairperson Maxson ,Director Castagna, Director Bingham

**Fire District Staff:** Fire Chief Brownlee

**Absent:** Director Ayers and Director Hill

**Also Present:**

**OPEN TIME FOR PUBLIC EXPRESSION – NONE**

## DIRECTOR MATTERS/AGENDA AMENDMENTS-NONE.

## CHIEF'S REPORT-

Chief Brownlee reads the Chief's report. The full report is available at BLFD's office.

## COMMUNICATIONS-

## CONSENT CALENDAR ITEMS-

1. Approval of Minutes
  - 1.1 Regular Board Meeting of January 20,2015
  
2. Approval of Expenditures February 17 ,2016
  - 1.1 Paid Bills in the Amount of \$ 96,429.73
  - 1.2 Payroll in the Amount of \$ 12,014.24

Approval of consent Calendar Items

Motion was made by Director Castagna duly seconded by Director Maxson to approve all Consent Calendar Items .

**Ayes:** Chairperson Maxson, Director Bingham, Director Castagna

**Noes:** None

**Abstain:** None

**Absent:** Director Ayers and Director Hill

## COMMITTEE REPORTS- None

**Old Business-**

1. Fire Chiefs Employment Agreement-Board will review the Chiefs employment agreement. Chief advised the Board that the Chief needs to roll over the IRA that was from PERS to PARS. A Defined Contribution Plan Amendment will need to be signed at the next meeting.
2. Pay Raise for Administration- Board agreed to pay for the current administrations Life Insurance policy that has been deducted from her payroll check.
3. Motion was made by Director Bingham duly seconded by Director Castagna to approve expenditure of \$61.00 a month to pay for the Life Insurance policy for the current administration secretary.

Ayes: Chairperson Maxson, Director Bingham, Director Castagna  
Noes: None  
Abstain: None  
Absent: Director Ayers and Director Hill

4. Free IT Evaluation- Report has not come in yet from Sharp.

**New Business-**

1. MOU for BA Grant- Chief signed the MOU for the Regional Breathing Apparatus Grant that was prepared by Dan Arndt.

**FUTURE MEETINGS**

Regular Board Meeting March 16, 2016

**ADJOURNMENT**

The meeting was adjourned at 8:00p.m.

ATTEST:

  
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Tom Maxson, Chairperson

  
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Stacie Brownlee, Secretary